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Town Mayor: Councillor Gerry Price

Executive Officer/Clerk to the Council: Richard Whinney

23rd November 2017

Dear Sir/Madam

The Ordinary Meeting of Prudhoe Town Council will be held in Meeting Room 1, the Spetchells Centre, Front Street, Prudhoe, **commencing at 7 pm on Wednesday 29th November 2017**, and you are requested to attend.

This is a public meeting.

Please find as a 'footnote' the items you should expect to be enclosed in this pack. If you find that any items are missing from the pack please contact me.

If there is anything on the agenda that you would like further information on, or that you are unclear of, please do not hesitate to contact the office.

Yours faithfully

Sarah Eden
Administrative Officer (Acting Clerk)

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. George Wanless** one minute's silence as a mark of respect on the passing of this former Prudhoe Councillor
- 4. DRAFT Minutes of Ordinary Meeting, held on 25th October 2017** (enc)ⁱ to receive
- 5. Matters Arising**
- 6. County Councillor Reports**
- 7. Humbles Wood Play Area** to receive concerns from a nearby resident regarding the scale of the swings installed in the open space at Humbles Wood, and the failure to consult on the change of design and location of the play feature (enc)ⁱⁱ
- 8. Accounts**
 - a) Monthly Bank Reconciliations – to receive statements 10th October – 9th November 2017 (enc)ⁱⁱⁱ
 - b) Statement of Expenditure from 1st April 2017 – 23rd November 2017 - to receive statement (enc)^{iv}

c) Endorsement of accounts paid since October meeting and authorisation of accounts to be paid (to be tabled)

9. Television License Refund Scheme to receive proposal to have reimbursement of £30 available on particular days, within set times, and agree action to be taken (enc)^v

10. 2018/19 Budget to put forward plans to be considered for inclusion in the 2018/19 Budget

11. Prudhoe Neighbourhood Management Meeting to receive the report of the meeting held on 8th November, and agree any action to be taken (enc)^{vi}

12. Events Group Meeting to receive the report of the meeting held on 13th November, and agree any action to be taken (enc)^{vii}

13. Prudhoe Town Council Young People's Forum to receive a verbal report of the meeting held on 15th November 2017, and agree any action to be taken

14. Grant Aid 2018/19 to agree a small group of Councillors to look in detail at the Grant Aid applications received, in advance of the budget meeting in January 2018

15. Reports from outside bodies

- Town Twinning (enc)^{viii}
- Prudhoe Community Partnership
- Community Transport Group (enc)^{ix}
- Any other organisations

16. Correspondence and Publications to receive a report on items submitted since the last meeting (to be tabled)

To approve a motion, that in view of the confidential nature of the business to be transacted, the press and public be excluded for consideration of the following items, in accordance with Section 68 of the Council's Standing Orders:-

17. CONFIDENTIAL Minutes of the Human Resources Committee Meeting, held on 20th October 2017 to receive (enc)^x,

18. CONFIDENTIAL to receive a verbal update from the HR Committee and agree any action to be taken

19. CONFIDENTIAL Youth Service Meeting held on 15th November 2017 to receive the report of the meeting held on 15th November with Ashley Brown, and agree any action to be taken (enc)^{xi}

Enclosures

- i Draft Minutes of the Ordinary Meeting, held on 25th October 2017
- ii Concerns raised by resident
- iii Bank Reconciliations, 10th October – 9th November 2017
- iv Statement of Budget & Expenditure 1st April 2016 – 23rd November 2017
- v Proposal in respect of reimbursement TVLS refund
- vi Prudhoe Neighbourhood Management Meeting Report, 8th November 2017
- vii Events Group Meeting Report, 13th November 2017
- viii Report of Meeting, 13th November 2017
- ix Report of meeting held on 18th October 2017
- x Confidential Minutes of the HR Committee Meeting, held on 20th October 2017
- xi Report of Youth Service Meeting, held on 15th November 2017