



Address: The Spetchells Centre
58 Front Street
Prudhoe
Northumberland
NE42 5AA

Tel/Fax/Ans: 01661 835487

Email: prudhoetc@hotmail.com

Website: www.parish-council.com/prudhoe

Town Mayor: Councillor Gerry Price

Executive Officer/Clerk to the Council: Richard Whinney

25th January 2018

Dear Sir/Madam

The Ordinary Meeting (including the 2018/19 Budget and Precept) of Prudhoe Town Council will be held in Meeting Room 1, the Spetchells Centre, Front Street, Prudhoe, **commencing at 7:00 pm on Wednesday 31st January 2018**, and you are requested to attend.

This is a public meeting.

Please find as a 'footnote' the items you should expect to be enclosed in this pack. If you find that any items are missing from the pack please contact me.

If there is anything on the agenda that you would like further information on, or that you are unclear of, please do not hesitate to contact the office.

Yours faithfully

Sarah Eden
Administrative Officer (Acting Clerk)

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. DRAFT Minutes of Ordinary Meeting (including Planning Matters), held on 13th December 2017** (enc)ⁱ to receive and approve as a true record
- 4. Matters Arising**
- 5. DRAFT Report of the Extraordinary Planning, Contract and Works Committee, held on 10th January 2018** (enc)ⁱⁱ to receive and approve as a true record
- 6. County Councillor Reports**
- 7. Accounts**
 - a) Monthly Bank Reconciliations – to receive statements 9th December 2017 – 9th January 2018 (enc)ⁱⁱⁱ
 - b) Statement of Expenditure from 1st April 2017 – 25th January 2018 - to receive statement (enc)^{iv}

c) Endorsement of accounts paid since December meeting and authorisation of accounts to be paid (to be tabled)

8. Prudhoe East Centre - Community Asset Transfer

a) to receive formal response from Northumberland County Council to initial request for community asset transfer, and agree action to be taken (enc)^v (enc)^{vi},

b) to receive formal response from Prudhoe Community Partnership regarding Town Council decision on Prudhoe East Centre, and agree any action to be taken (enc)^{vii}

9. Cottier Grange, Phase Two Street Naming to receive suggested name for main drive and streets in phase two development, and agree response to Gentoo (enc)^{viii}

10. Humbles Wood Play Feature to receive a report of the meeting with David Thomas (Gentoo) regarding the location of the play feature at Humbles Wood, and agree any action to be taken (enc)^{ix}

*To approve a motion, that in view of the confidential nature of the business to be transacted, the press and public be excluded for consideration of **Grant Aid**, in accordance with Section 68 of the Council's Standing Orders:-*

11. Grant Aid 2018-19

a) to receive the recommendations of the Grant Aid Working Group for awards to be made in April 2018, following applications for Grant Aid (enc)^x,

b) to agree individual Grant Aid awards, including use of section 137 of the Local Government Act 1972, where necessary

To approve a motion that the press and public are invited to return to the meeting:-

12. Budget 2018-19

a) to receive and agree those sums committed for the remainder of the 2017-18 financial year, and therefore not included in balances carried forward (enc)^{xi},

b) to consider the draft budget put forward for 2018-19 and approve actual budget allocations, (including the use of section 137 of the Local Government Act 1972 to pay for the TV Licence Grant Scheme) (enc)^{xii}

c) to agree the 'Asset Reserve Fund' to be held separate from the budget

d) to receive the notional figure that includes balances carried forward and projected income to year end, to be off-set against the budget, and agree the 2018-19 precept demand to be submitted to Northumberland County Council (enc)^{xiii}

13. Correspondence and Publications to receive a report of items submitted since the last meeting (to be tabled)

Enclosures

- i Draft Minutes of the Ordinary Meeting (including Planning Matters), held on 13th December 2017
- ii Draft Report of the Extraordinary Planning, Contract and Works Committee, held on 10th January 2018
- iii Bank Reconciliations, 9th December 2017 – 9th January 2018
- iv Statement of Budget & Expenditure 1st April 2016 – 25th January 2018
- v Letter to NCC Estates – Asset Transfer
- vi Mike Robbins email and Community Asset Transfer Policy
- vii Response from Prudhoe Community Partnership
- viii Main Drive and street name suggestions for phase two, Cottier Grange
- ix Meeting with David Thomas (Gentoo), held on 5th January 2018
- x Recommendations for Grant Aid 2018-19
- xi All committed spending for the remainder of the present financial year
- xii 2018-19 Draft Budget proposal
- xiii Precept demand with figures for inclusion in NCC Council Tax Information Booklet (based upon draft budget presented)