

**The following scope of work was approved at the Ordinary Meeting of the Council held on Wednesday 29 May 2013.**

**1. Planning Matters**

The Committee shall consider all planning matters, including planning applications, tree preservation orders, stopping-up requests and the like on behalf of the Council, unless otherwise agreed.

Note: The Council must *by law* be consulted on planning applications for developments falling within the Town Council area (including Mickley).

**2. Service Level Agreements (SLAs)**

The Committee shall be responsible for approving specifications for SLAs, and monitoring and reviewing *performance* of these, as follows:

Edgewell Cemeteries  
Highfield Park  
Shrub Boundaries & Roundabouts (aka Gateways)  
Christmas Lights  
Grass Cutting  
Hanging Baskets and Planters  
Public Floral Bedding

Note: the *operation* of the SLAs for the Cemeteries and the Christmas Lights is the responsibility of the respective sub-committees constituted for those purposes.

**3. Property owned / managed by the Council**

The Committee shall be responsible for matters pertaining to the provision, maintenance and repair of the following property owned / managed by the Council:

Litter bins  
Bus shelters  
Seats (includes memorial seats)  
Allotments owned / managed by the Council, including the boundaries thereof. NB: the day-to-day management of the allotments is the responsibility of the Prudhoe Gardeners' Association.  
Town signs  
Play equipment  
Cemetery: former chapel building