

PRUDHOE TOWN COUNCIL
Minutes of Ordinary Meeting,
held in The Spetchells Centre at 7:00pm, 31st May 2017

PRESENT

Cllr Gerry Price (Chair), Cllr Tracy Gilmore, Cllr George McCreedy, Cllr Andy Gill, Cllr Russ Greig, Cllr Yvonne Ritchie, Cllr Chris Cuthbert, Cllr Carol Stephenson, Cllr Glenn Simpson, Cllr Jennifer McGee, Cllr Eileen Burt,

County Cllr Ken Stow, County Cllr Anne Dale, NCC Officer Sam Talbot

1718/010 Apologies for Absence

Cllr Ignasious Varghese, Cllr Duncan Couchman

1718/011 Declarations of Interest None

1718/012 West Northumberland Foodbank



Prudhoe Town Council
The Spetchells Centre
Wednesday 31st May 2017.

REGISTERED CHARITY NUMBER: 1118329
 REGISTERED OFFICE: UNIT 2 HEXHAM ENTERPRISE HUB
 BURN LANE HEXHAM NE44 3HY



June 2013 to 2017

"Together we have achieved everything we set out to do and more.
 We could not have done this without help from our communities"

'We Shall Overcome' Local singer-song writer
 Amy Ridley and Paul Frear 'Ancient Punk'
 showing solidarity and raising funds for the
 WNF8





Public support, partnerships and Volunteering



- More than £80,000 worth of food donated by local people e.g at Churches
- Retail partners Marks and Spencer, Tesco, Waitrose, Sainsbury and the Coop.
- 80 Volunteers , wonderful caring people in a variety of roles;
- 7 local organisations 3 mornings a week on rota
- 20 logistics volunteers running collections, warehousing and distribution
- 15 Distribution Partners such as Sure Start Children's Centres
- A team of 20 Welfare Rights Advocates
- And many more involved in fundraising and events ; National Tesco collections WSO and the Hexham Against Food Poverty campaign.

Together... we make a difference



Our Volunteers really do Make a Difference!

DEBBIE NORAH PAUL DAVID KAREN JOSIE JULIE WENDY VIVIAN TONY CHRISTINE GILLIAN CRAIG TONY CATHERINE JOHN RICKY JUDITH CLAIRE LYNNE RAY BERNIE LORNA LORRAINE NIGEL ANNE PHILIP LINDA SARAH KEITH TESS ELIZABETH JENNY GAVIN SUSAN VIKKI PETER BARBARA LIZ CATHERINE SUE MARGARET DEREK PATRICIA ANNE MAUREEN LINDA SHEILA JOHN IAN LISA JONATHON PETER HUGH ROGER MIKE ROSEMARY NEIL DAVID VAL BEV JO MARIE GAIL CAROLINE KERRY LINDA JENNY ADELE MARGARET ALICE ROS LINDA MATTHEW VIVIAN JEAN JANE HILARY RACHEL STEPH SHEILA MARTIN MIKE DAVID SHEILA CARLINE NICOLA LOUISE NEIL IAN PENNY BARBARA RICK JANE LYNNE LINA EDITH MARY DAVID GRANT ALISON SANDY ALAN MARGI HANNAH SUSANNAH MARIA ALAN BERNIE DANIEL DENNIS BOB SHIRLEY ANN MOLLY EILEEN CHRIS DEREK SARAH ANDREW CHANTELE KAREN DAVID MEL MARIE IAN ANNETTE CHRIS JOANNE MARAGRET DAVID JANET VICKY SARAH MARJORIE PAT MARGARET ANNIE JANE MARY JACKIE PETER KATH STEPHEN LIZ ANNA VIVIENNE IAN DAVID MICHELLE VAL PAULINE HOLLY HAILEY HAZEL MATTHEW KAITLYN ALEX JEFF CATRIONA TRISHA BOB ANNE JIM PAMELA ANTHONY ALICE MARCIA



Our Distribution Partners



- Health Visitors
- Children Services
- Mental Health team
- Prudhoe Churches Together
- Tynesdale Floating Support Project for Adults with Learning Disabilities.
- The Spetchells Centre Prudhoe
- Hexham, Stopgap Homeless project
- No28 Community Project
- Hexham Community Centre
- Hexham Youth Initiative
- Bomardas Link
- Northumberland Adult Learning Service in Holtwhistle
- Allendale Churches Together

Hexham
Prudhoe
Holtwhistle
Bellingham
Peeblesford



Food Poverty

SINCE 2013 we have:

- Distributed over 8300 Bags of food
- Met around 4000 requests for help
- Supported over 700 households

During the last quarter of 2016 we:

- Dealt with an 90% increase in demand
- met 345 requests for help from 141 households.
- Helped feed 157 adult and 89 children (47 families and 55 single households)

In Prudhoe we met 73 requests from 26 households, in Hexham 208 requests from 92 households

Holtwhistle 88 requests from 23 households

34% of requests were from people in low paid work

68% in receipt of benefits this includes 'in work benefits' and pension credits.

28% were due to benefit delays and cuts, such as loss of ESA and new UC claims.

34% were due to debt (this includes arrears)

30% were from people in treatment for mental health challenges and 28% for physical health.

PRUDHOE TOWN COUNCIL
Minutes of Ordinary Meeting,
held in The Spetchells Centre at 7:00pm, 31st May 2017

Welfare Rights Advocacy

- ▶ Team of 20 volunteer WRAs
- ▶ Hexham Prudhoe and Haltwhistle
- ▶ Recruit and train new WRAs every October
- ▶ 50 clients to access thousand's of pounds in benefit they were entitled to for their households with a total of 43 adults and 19 children
- ▶ 2/3 mental and/or physical health problems
- ▶ Increasing need for our WRA provision



"I can't believe what I could have done without the Food Bank"

Highlights from Year 3



- ▶ **OCTOBER 2015** We had a fun half term week at the Whistle Stop in Hexham Train Station. Many thanks to Tyne Valley Community Rail partnership for letting us borrow the dock to raise some much needed funds.



JANUARY 2016 (former) Leader of the Green Party **Nicola Bennett** visited our base in Hexham, where she said insecure work and transport cuts meant rural poverty was a growing issue.

Highlights from Year 3



JUNE 2016 Eat Well 4 Less - A fun 3 week course at our Haltwhistle Distribution Centre learning how to cook tasty healthy food on a very limited budget!

"I learnt so many ways to save money on food"



APRIL AND MAY 2016 HEXHAM CAMPAIGN AGAINST FOOD POVERTY Benefit Concert at St Mary's church hall. The Cherry Pickers and Friends raising the roof and funds for WRA's.

October 2016

Forum Cinema Hexham



March 2017 Eat Well 4 Less



April 2017
Tynedale
Lions big
shop at Aldi

Funds



Many generous local people making private donations and giving at and local fundraising activities



Food is the most basic human need and we see too many people living a daily struggle to put food on the table largely because of low pay and benefit changes. Every day we see how Poverty robs people of their dignity and excludes them from the rest of society, most people who come to the Food Bank are deeply ashamed to have to ask for food and feel overwhelmed and very alone with the problems they are facing.

People who access our Food Bank are often amazed by the generosity of local people who donate food, and for people who access our Welfare Rights Advocacy service, a caring friendly person to listen to them, have a cup of tea with and help them make difficult phone calls and fill out forms can make a great deal of difference.

Food is essential but so is compassion.

PRUDHOE TOWN COUNCIL
Minutes of Ordinary Meeting,
held in The Spetchells Centre at 7:00pm, 31st May 2017

Cllr Gerry Price thanked Sam Gilchrist for coming along to the Town Council meeting and Cllr Eileen Burt congratulated the programme, Sam and her team which she described had gone from strength to strength since she was involved at the outset; Cllr Eileen Burt also remembered how difficult it had been convincing people of the need initially.

Cllr Carol Stephenson asked if there was a greater demand during the school holidays, Sam Gilchrist confirmed that there was most definitely a greater demand as children would be missing their school meal during the 6-week holiday.

Cllr Jennifer McGee described that she felt choked with emotion throughout the presentation as well as very angry that this was happening in the 21st Century; Cllr Jennifer McGee added that this must contribute to mental health issues.

Sam Gilchrist elaborated that food poverty was a large contributor to mental health issues and the team had recently attended a mental health awareness course. In comparison to those employed at Job Centres, those working with Northumberland Food Bank have this training available, as well as being empathetic towards how people are feeling.

Cllr Tracy Gilmore questioned whether everyone seeking help walked away with a food bag. Sam Gilchrist responded that all volunteers were advocates and equipped to assess needs, adding that their strength was that they were not as robust as the public sector and therefore she had only turned away 2 people.

Cllr Russ Greig asked why there had been a 90% increase in the last quarter of 2016. Sam Gilchrist replied that this was mainly concerning fuel poverty, people having to choose food or heat but also the roll out of Universal Credit and greater awareness of the support Northumberland Food Bank can offer.

Cllr Gerry Price thanked Sam Gilchrist again on an excellent presentation and wished the group well moving into the Spetchells Centre.

1718/013 DRAFT Minutes of Ordinary Meeting, held on 26th April 2017

It was **AGREED** to receive the minutes as a true record.

Proposed: Cllr Glenn Simpson

Seconded: Cllr Eileen Burt

1718/014 Matters Arising

A report of 'Matters Arising' was tabled.

1617/185 Letter to Co-op

Found email to the clerk from Store Mgr stating that Area Risk Mgr would have no say in whether a light would be installed.

1617/185 West Mickley Play Area

Cllr Cuthbert and Administrator have been into Mickley First School which large posters of the play scheme (which were left with them). An official opening will be arranged with children from Early Years. All residents of West Mickley received a letter advising of the development.

1617/189 Edgewell Cemeteries

Writing to grave owners about memorials has been moved from being a priority due to other demands on office time.

1617/195 Eastwood Park & Riding Dene Play Areas

Eastwood has progressed and is on agenda. West Mickley is not on agenda, further communication is required with NCC and County Cllr Dale.

1617/197 Notices Hexham Courant

No official stance received yet.

PRUDHOE TOWN COUNCIL
Minutes of Ordinary Meeting,
held in The Spetchells Centre at 7:00pm, 31st May 2017

1617/212 Review of Effectiveness of Internal Controls

RFO expects to draw up an action plan of issues identified by Cllrs carrying out checks; this has not been possible yet but will be done by end of first financial quarter.

1617/213 Annual Return

This will be received for approval in June.

1617/215 Humbles Wood Play Feature

Confirmation was received from Gentoo that the play area would be transferred after 2 years and a sum of £15k would be forthcoming at this time. As a result, the then chair and acting Clerk confirmed the Council's agreement as authorised to do.

1617/216 Castlefields Play Area

No progress although a request to meet has been re-requested.

The Administrator also reported that the handrail on the Glade had been fully repaired.

Cllr Eileen Burt reported that she attended the Royal British Legion concert in Newcastle and that it was excellent, although this was not a fundraising concert she hoped that there had been a good collection on the door.

1718/014 DRAFT Minutes of the Annual General Meeting, including Planning Matters, held on 10th May 2017

It was AGREED to receive the minutes as a true record.

Proposed: Cllr Eileen Burt

Seconded: Cllr Jennifer McGee

1718/015 Matters Arising

The Administrator reported that all updates from the AGM had been made on the website and groups informed of new representatives.

Cllr Yvonne Ritchie advised that although she had advised at the AGM that 'Friends of Prudhoe Woods' had disbanded, that she had learned this was not the case and the group were still formed but in a different capacity.

NCC Officer Sam Talbot who was in attendance offered an explanation; Cllr Gerry Price invited Sam Talbot to explain. Friends of Prudhoe Woods continues to be active and is working well with the Land of Oak and Iron project, those practically minded folk have remained to get involved outside, therefore the indoor committee structure is what has discontinued.

Cllr Eileen Burt suggested a representative could be invited to speak at a council meeting, **this was AGREED.**

1718/016 County Councillor Reports

County Cllr Ken Stow thanked the administrator on behalf of himself and County Cllr Gordon Stewart for the report of local issues dealt with since taking office in May. With respect to an update from County Council, County Cllr Ken Stow advised that there was little to report at this stage, other than that the Chief Executive had gone and plans to move from County Hall had been put on a 'permanent stop'. Additionally, County Cllr Ken Stow advised that the creation of local area committees was an important step as the West Area would have a budget, initially for Highways, but how this would progress was still under discussion. County Cllr Ken Stow agreed to inform the office when the meeting to agree further details was known.

Locally, County Cllr Ken Stow outlined that he was liaising a lot with Stephen Wardle and that weeds and grass-cutting were topical issues, additionally, NCC Pest control had visited the house at Halfway that was raised as a concern at the Town Council's Annual Town Meeting.

PRUDHOE TOWN COUNCIL
Minutes of Ordinary Meeting,
held in The Spetchells Centre at 7:00pm, 31st May 2017

County Cllr Ken Stow offered to do his best to answer any questions from Town Cllrs. Cllr Eileen Burt asked about the future of Arch and what impact it would have on the development at Low Prudhoe. County Cllr Ken Stow responded that Peter Jackson was keen to support Arch where it was needed but that Arch was being reviewed and the administration was looking at the business case for each project and he would report back.

In response to Cllr Jennifer McGee's concerns about West Wylam Shopping Precinct, County Cllr Ken Stow assured members that he and County Cllr Gordon Stewart would certainly be pushing for improvements, although this was a private landlord.

Cllr Gerry Price summarised that he hoped County Cllr Ken Stow would take back to NCC the message that Arch would be good for the town.

1718/017 Accounts

a) **It was AGREED to RECEIVE** the monthly bank reconciliation statements 1st April 2017 – 9th May 2017

Proposed: Cllr Eileen Burt

Seconded: Cllr Andy Gill

b) **It was AGREED to RECEIVE** the Statement of Expenditure from 1st April 2017 – 25th May 2017

Proposed: Cllr Eileen Burt

Seconded: Cllr Glenn Simpson

Cllr Gerry Price commented that later in the year the spending would need to be looked at in more detail in order to ensure spending was progressed as planned and balances were not showing at the end of the year.

c) **It was AGREED to ENDORSE** the payment of accounts made since the last meeting, and **to AUTHORISE** the payment of account tabled

Proposed: Cllr Eileen Burt

Seconded: Cllr Glenn Simpson

1718/018 Co-option arising from vacancies unfilled after the Local Election on 4th May 2017

a) To receive and agree 'Best Practice' co-option and voting protocol

Cllr Yvonne Ritchie questioned what the process for co-option was at present. Cllr Gerry Price confirmed that previously there was never a formal process laid out and that it was simply to receive a nomination without any process to follow after that. Cllr Gerry Price that the document sent out represented 'Best Practice' but was not contentious or against the norm.

Cllr Glenn Simpson asked if the 'Best Practice' proposed excluded existing Cllrs from nominating candidates on the night. Cllr Price responded that this was not the case as explained when the question was first raised and that the best practice process made the council's job easier and helped candidates address the council if they so wished.

Cllr Mrs Eileen Burt stated that there was not a problem previously with how the council operated co-option. The Administrator asked the chair if she could respond and advised members that in 2013 there was an issue with how the council operated and it was agreed that the council needed to be more transparent in its operation of the process. Cllr Gerry Price expressed confusion by the finer detail that was causing concern as the process was very straight forward.

Cllr Russ Greig moved to AGREED the Best Practice process for co-option, this was seconded by Cllr Tracy Gilmore. The proposal was passed with 6 in favour, 5 against and 1 abstention.

PRUDHOE TOWN COUNCIL
Minutes of Ordinary Meeting,
held in The Spetchells Centre at 7:00pm, 31st May 2017

Those persons present and expected to be nominated took a seat outside but were later assured, following advice from the administrative officer that they were permitted to remain in the meeting if they so wished, as what followed was part of the public session.

b) To receive nominations for Castle Dene and Eltringham Ward

Cllr Gerry Price asked for nominations...

Cllr Eileen Burt nominated Bryan Futers; this was seconded by Cllr Yvonne Ritchie

Cllr Gerry Price asked if there was anything from Bryan Futers to present to Cllrs. Cllr Mrs Burt stated that everyone knew Bryan as he had previously been a Cllr. Cllr Gerry Price reminded Cllr Eileen Burt that there were new members of the Council.

Cllr Mrs Burt described that Bryan Futers was well versed in Prudhoe and was historically well informed, that he made an error in judgement not standing for the local elections and accepts he should have put a form in, having spoken with Bryan Futers, Cllr Eileen Burt asked if he would be put forward.

Cllr Gerry Price asked if there were any further nominations...

Cllr George McCreedy nominated Graham Robinson; this was seconded by Cllr Andy Gill

Most members indicated they had received correspondence from Graham Robinson, which was read out by Cllr Gerry Price. Cllr Eileen Burt stated she had not received anything.

Cllr Price asked if there were any further nominations... ***None were received.***

Voting was taken by a show of hands:

Bryan Futers: 5 in favour/6 against

Graham Robinson: 6 in favour/5 against

Graham Robinson duly appointed Councillor for Castle Dene & Eltringham Ward.

c) To receive nominations for Castle Dene and Eltringham Ward

Cllr Gerry Price asked for nominations...

Cllr Russ Greig nominated Angie Scott; this was seconded by Cllr Eileen Burt

Cllr Gerry Price asked if there were any further nominations...

Members indicated they had received correspondence from Angie Scott, which was read out by Cllr Gerry Price.

Cllr Gerry Price asked if there were any further nominations... ***None were received.***

Voting was taken by a show of hands:

Angie Scott: 11 in favour

Angie Scott duly appointed for Councillor for West Wylam Ward.

Cllr Gerry Price congratulated Angie Scott and Graham Robinson when they came back into the room and advised that they would be permitted to carry out their duties as a Town Councillor as soon as they signed the 'Declaration of Acceptance of Office'.

Cllr Gerry Price asked members if they would permit the Eastwood Park item to be heard next as Sam Talbot (NCC Officer) was waiting to give an update. ***This was AGREED.***

PRUDHOE TOWN COUNCIL
Minutes of Ordinary Meeting,
held in The Spetchells Centre at 7:00pm, 31st May 2017

1718/019 Eastwood Park

It was AGREED to receive the report and photographs from Sam Talbot (NCC) of the new playground at Eastwood Park.

Cllrs discussed that it was a very exciting layout. Cllr Jennifer McGee expressed that she felt this play provided offered a great deal of equipment for the budget available and that it was a great project and not before time. Cllr Jennifer McGee also added that NCC had responded favourably to transferring the play area once work was finished.

Cllr Eileen Burt expressed concerns at the very tight timescale to achieving a completion for the summer holidays and proposed that any delay in the start date should result in the programme being moved to after the school summer holidays. The proposal was not supported and therefore withdrew.

1718/020 Youth Service: The East Youth Centre

a) It was AGREED to receive the report of the meeting held on 26th April 2017 between Prudhoe Community Partnership and Prudhoe Town Council regarding the East Youth Centre and Youth Service provision, and to chase up the running and maintenance costs from Mike Robbins (NCC) as promised.

Proposed: Cllr Jennifer McGee

Seconded: Cllr Chris Cuthbert

b) It was AGREED to contribute £2,500 towards a 'Feasibility Study' into The East Youth Centre as a Community Building, to be progressed by Prudhoe Community Partnership

Proposed: Cllr Jennifer McGee

Seconded: Cllr Glenn Simpson

George Hepburn (Chair Prudhoe Community Partnership) asked the chair's permission to address the meeting. **This was AGREED.**

George Hepburn offered that as it was agreed that PCP/PTC would jointly fund a feasibility study he would like volunteers to be part of a group that would agree the terms of reference of the feasibility study. Cllr Chris Cuthbert and Cllr George McCreedy volunteered. Cllr Glenn Simpson asked if the terms of reference would come back to the council. George Hepburn responded that in view of the tight timescales he would prefer the Town Council to authorise the 2 Councillors to take this forward.

The Administrative Officer advised that the council could not legitimately agree any action on this matter as it had not been properly placed on the agenda and likewise the Council could not delegate power to Councillors. The Administrative Officer offered that the Council could place the matter be on the next Planning, Contract and Works Committee agenda and properly agree a resolution. Cllr Chris Cuthbert suggested that this was a further 2-week delay.

Cllr Gerry Price advised that he and George Hepburn had visited Corbridge Youth Initiative that afternoon and the resulting discussion was that appointing 2 members to agree the terms of reference for a feasibility study was desired.

Cllr Eileen Burt suggested that when the group meet to agree the terms of reference of the feasibility study, that these are sent to Cllr Gerry Price as chair to sign off on. **It was AGREED** that the 'terms of reference' would be emailed to the chair, Councillor Gerry Price, for approval, and shared with all Councillors. The council resolved to move the matter forward swiftly without the formal legal agreement of a council meeting.

Cllr Jennifer McGee stated that the Town Council had requested an asset transfer and that this was different to the Community Right to Bid lodged by PCP. George Hepburn responded that the

PRUDHOE TOWN COUNCIL
Minutes of Ordinary Meeting,
held in The Spetchells Centre at 7:00pm, 31st May 2017

Community Right to Bid was a failsafe and Asset Transfer to a 3rd party would be preferable, however, to move forward a feasibility study was required to establish the business case for either.

1718/020 Prudhoe Market

Cllr Gerry Price indicated that there had been some concern about a lone trader operating from the Glade on a non-market day, but that it had been established that NCC permission had been given. The Markets Manager indicated that he was happy to take a steer from the Town Council moving forward.

It was AGREED to arrange a meeting of those Cllrs available and the NCC Markets Manager as soon as possible.

Proposed: Cllr Jennifer McGee

Seconded: Cllr George McCreedy

1718/021 Town Trail and Kepwell

It was AGREED to add this to the next meeting of the Planning, Contract and Works Committee and to advise Prudhoe Pathforce of the Council's decision to do so

Proposed: Cllr Glenn Simpson

Seconded: Cllr Yvonne Ritchie

Standing Orders Resolution

At 8:50 pm, Cllr Gerry Price proposed that the meeting be extended by up to 30 minutes. This was agreed unanimously.

1718/022 Reports from Outside Bodies

East Tynedale Forum – Cllr Chris Cuthbert asked to defer the report of the most recent meeting to the next Ordinary meeting in view of time. **This was AGREED.**

Prudhoe Pathforce – **It was AGREED** to receive the report.

Citizen's Advice Northumberland – **It was AGREED** to receive the report.

1718/023 Correspondence and Tabled Items

CORRESPONDENCE

1. **Prudhoe Community Partnership** Invite to AGM – Monday 20th June at 7:00 pm **RECEIVE**
2. **Grant Aid** thanks from the following organisations: **RECEIVE ALL**
 - a. Duncan Graham of Prudhoe Youth Football Club
 - b. Cliff Thornton of Sport Tynedale
 - c. Sylvia Ellison of Prudhoe Castle Bowling Club
 - d. Wilton Holmes of Prudhoe Aged People's Treat
 - e. David Walker of Prudhoe & District Local History Society
 - f. Catherine Edge of Prudhoe Community Choir
 - g. Marion Lewis – National Autistic Society
 - h. David Greenwood – Prudhoe Air Cadets
 - i. Rob Longstaff – Prudhoe Scouts
 - j. Laura Elliot – Tynedale Hospice at Home
 - k. Caroline Warburton – Prudhoe Community Events
 - l. Ian Warburton – Dragontale Theatre Group
 - m. Pat Taylor – Prudhoe & District U3A
 - n. Heather Elliot – Prudhoe Community Allotment
 - o. Janet Porter – Walled Garden Group
 - p. Amanda Airy – Prudhoe Town Show

PRUDHOE TOWN COUNCIL
Minutes of Ordinary Meeting,
held in The Spetchells Centre at 7:00pm, 31st May 2017

- q. Adrian Rees – Prudhoe Community Band
 - r. Dr Keith Shaw – Spetchells Conservation Group
 - s. Rebecca Forster – Prudhoe Town Women's FC
- 3. Northumberland County Council** – Introduction of Andrea Knowles who is the Programme Officer for Core Strategy and Mr Roger Clews, a Chartered Town Planner, who has been appointed by Secretary of State as the inspector. **RECEIVE and seek expert planning advice in relation to Highfield Lane.**
- 4.** Letter forwarded by **Cllr Russ Greig** regarding **Multi-Academy Trust** consultation for local schools. **RECEIVE**
- 5.** Thank you letter from **Bridget Lawson** for the Town Council support of the **Charity Football match at Prudhoe Town FC.** They raised a staggering £3,884.54. **RECEIVE**
- 6. Prudhoe Gleemen** Special invite to concert on 15th July at 7pm **RECEIVE**
- 7. Charlotte Blandiot - Faride Mayor of Mitry – Mory** – letter of solidarity in response to Manchester Arena terrorist attack. **RECEIVE**

TABLED

- 1. Allotment & Leisure Gardener – Issue 2 2017
- 2. Clerk & Councils Direct May 2017
- 3. Tynedale Hospice at Home – Spring Raffle and brochure

To approve a motion, that in view of the confidential nature of the business to be transacted, the press and public be excluded for consideration of the following items, in accordance with Section 68 of the Council's Standing Orders:-

1718/024 Human Resources Committee

- a) **It was AGREED** to receive the confidential minutes of the meeting held on 8th March 2017
- b) **It was AGREED** to receive the confidential minutes of the meeting held on 3rd May 2017
- c) **It was AGREED** to receive the confidential report of the meeting held on 24th May 2017 and to endorse the actions agreed.

Proposed: Cllr Glenn Simpson

Seconded: Cllr Eileen Burt

Cllr Eileen Burt elaborated that one thing to come out of the NEREO discussion regarding performance appraisal was the need for employee aims and objectives to come from Town Council aims and objectives and that presently the Council did not set these.

The assurance was given that the need for office support had been fully discussed and that the decision taken was based upon what was best in the short term.

END OF MEETING