

PRUDHOE TOWN COUNCIL

DRAFT Minutes of the Extraordinary Meeting, held on 24th October, in meeting room 1 of The Spetchells Centre

PRESENT

Cllr Tracy Gilmore (Chair), Cllr Gerry Price, Cllr Chris Cuthbert, Cllr Andy Gill, Cllr Angie Scott, Cllr Bryan Futers, Cllr Glenn Simpson, Cllr Cassie Taylor, Cllr Brenda Grey, Cllr Duncan Couchman, Cllr Jennifer McGee, Cllr Carol Stephenson

1819/099 Apologies for Absence

Cllr Russ Greig, Cllr Ignasious Varghese, Cllr Holly Kelleher

County Cllr Gordon Stewart, County Cllr Ken Stow, County Cllr Anne Dale

1819/100 Declarations of Interest None**1819/101 Town Council Committee Structure and Scheme of Delegation**

a) It was AGREED to RECEIVE the committee structure modifications agreed in May 2011 and currently in operation.

b) It was AGREED to RECEIVE the clerk's report on the committee structure of Prudhoe Town Council in relation to other 'like' councils

c) The following actions were AGREED in relation to the committees, sub-committees and working groups of the council:

The work of the **Prudhoe East Centre Advisory Committee** would be escalated to the Planning, Contract and Works Committee to prioritise progress with the asset transfer of Prudhoe East Centre. Those non-council members who were part of the advisory committee would be contacted and assured that a collaborative approach would be ensured further down the line.

Proposed: Cllr Jennifer McGee Seconded: Cllr Duncan Couchman

The **Democracy Working Group**, the **Town Events Sub-Committee** and the **In Bloom Sub-Committee** will be dissolved; decisions will be taken by the **Planning, Contract and Works Committee**.

Proposed: Cllr Jennifer McGee Seconded: Cllr Duncan Couchman

Membership of the **Planning, Contract and Works Committee** will include all town councillors.

Proposed: Cllr Brenda Grey Seconded: Cllr Tracy Gilmore

The spending limit of the **Planning, Contract and Works Committee** will be removed, thus giving the committee full spending powers.

Proposed: Cllr Duncan Couchman Seconded: Cllr Tracy Gilmore

It was AGREED that the clerk would present a revised remit of the Planning, Contract and Works Committee to full council for approval, in line with new responsibilities and devolved powers.

Proposed: Cllr Jennifer McGee Seconded: Cllr Duncan Couchman

The **Cemetery and War Memorial Sub-Committee** will become a stand-alone quarterly committee with devolved responsibilities for the running of Edgewell Cemetery and spending power within the budget set by the full council.

Proposed: Cllr Andy Gill Seconded: Cllr Tracy Gilmore

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It was also AGREED to increase membership of the **Cemetery and War Memorial Committee** to six members and Cllr Bryan Futers volunteered to join the committee. **It was AGREED** that the committee would discuss and agree their remit, which would be brought back to the full council as a recommendation.

Proposed: Cllr Andy Gill

Seconded: Cllr Tracy Gilmore

It was AGREED that the Human Resources (HR) Committee would remain as an adhoc committee. **It was AGREED** that the HR Committee should meet and make a recommendation to full council on devolved powers.

Proposed: Cllr Tracy Gilmore

Seconded: Cllr Chris Cuthbert

It was AGREED that the Legal Affairs Working Group would be dissolved and the work previously undertaken by this group would be brought to full council.

Proposed: Cllr Andy Gill

Seconded: Cllr Jennifer McGee

It was AGREED that the Allotment Management Liaison Meeting should be removed from the list of committees as this is a meeting to which all councillors and allotment holders are invited.

It was AGREED that the Young People's Forum should be listed as an outside body as although Cllr Gerry Price is chair, the council has no direct responsibility for the work of the forum.

It was AGREED that the Prudhoe Neighbourhood Management Group should be removed from the list of committees as this is a half-yearly meeting to which all councillors and stakeholders are invited to.