



The Spetchells Centre  
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Town Mayor/Chair: Councillor Tracy Gilmore  
Clerk to the Council: Sarah Eden

20<sup>th</sup> September 2018

Dear Sir/Madam

**The Ordinary Meeting** of Prudhoe Town Council (PTC) will be held in Meeting Room 1, the Spetchells Centre, Front Street, Prudhoe, **commencing at 7:00 pm on Wednesday 26<sup>th</sup> September 2018**, and you are requested to attend.

**This is a public meeting.**

Please find as a 'footnote' the items you should expect to be enclosed in this pack. If you find that any items are missing from the pack please contact me.

If there is anything on the agenda that you would like further information on, or that you are unclear of, please do not hesitate to contact the office.

Yours faithfully

Sarah Eden  
Town Clerk

## AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **PRESENTATION by Team K, National Citizen Service 'Tackling the subject of anti-social behaviour'** to receive presentation and pose any questions to the team
4. **DRAFT Minutes of Ordinary Meeting, held on 25<sup>th</sup> July 2018** (enc)<sup>i</sup> to receive and approve as a true record
5. **Matters Arising**
6. **DRAFT Report of the Planning, Contract and Works (PCW) Committee (including Extraordinary Item), held on 12<sup>th</sup> September 2018** (enc)<sup>ii</sup> to receive the draft report for information, this will be received as a true record by the PCW's Committee
7. **County Councillor Reports**

## 8. Accounts

- a) **Monthly Bank Reconciliations** to receive statements 10<sup>th</sup> July – 9<sup>th</sup> August 2018 (enc)<sup>iii</sup>, and 10<sup>th</sup> August – 7<sup>th</sup> September 2018 (enc)<sup>iv</sup>
- b) **Statement of Expenditure** to receive statement 1<sup>st</sup> April 2018 – 19<sup>th</sup> September 2018 (enc)<sup>v</sup>
- c) **Accounts Payable** to endorse those accounts paid since the July meeting and authorise any accounts still to be paid (to be tabled)

## 9. By-Election – Castle & Eltringham Ward

to receive statement of person nominated (enc)<sup>vi</sup> and result of Uncontested Election (enc)<sup>vii</sup>

## 10. Prudhoe Community Partnership (PCP) - Chair, Mr George Hepburn in attendance

- a) to receive the report of the joint meeting between PCP and PTC, held on 25<sup>th</sup> June 2018, and agree any action to be taken (enc)<sup>viii</sup>
- b) to receive a report of current PCP activities and Board Membership from Chair, Mr George Hepburn (enc)<sup>ix</sup>
- c) to consider the appointment of a Town Councillor to PCP Board of Trustees, and agree any action to be taken

## 11. Town Council Structure

to receive a report on the committee structure of PTC, and agree action to be taken (enc)<sup>x</sup>

## 12. Local Transport Plan Priorities

to agree three priorities to be forwarded to Northumberland County Council (enc)<sup>xi</sup>

## 13. Revised Speed Reduction Scheme on West Road

to received revised scheme and agree any action to be taken (enc)<sup>xii</sup>

## 14. Local Democracy Week, 15-19 October

to receive invite from Cllr Richard Dodds (NCC Business Chair) to participate in Local Democracy week at an event at Ovingham Middle School on 17<sup>th</sup> October, 1:30 – 3:00pm; two town councillors are requested to be part of a 'public question time' panel, and agree council representatives

## 15. Reports from Outside Bodies

to receive reports

- Prudhoe Pathforce (enc)<sup>xiii</sup>
- East Tynedale Town & Parish Council Forum (enc)<sup>xiv</sup>
- National Association of Local Councils (NALC) County Committee (enc)<sup>xv</sup>
- Prudhoe Town Twinning (enc)<sup>xvi</sup>

## 16. Correspondence and Publications

to receive a list of formal correspondence (letter or email) received since the last meeting, and also a list of publications/magazines (to be tabled)

*To approve a motion, that in view of the confidential nature of the business to be transacted, the press and public be excluded for consideration of **the following items**, in accordance with Section 68 of the Council's Standing Orders:-*

## 17. Standing Orders

## Enclosures

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- i Draft Minutes of the Ordinary Meeting, held on 25<sup>th</sup> July 2018
- ii Draft Report of the Planning, Contract and Works Committee, held on 11<sup>th</sup> July 2018
- iii Bank Reconciliations, 10<sup>th</sup> July – 9<sup>th</sup> August 2018
- iv Bank Reconciliations, 10<sup>th</sup> August – 7<sup>th</sup> September 2018
- v Statement of Budget & Expenditure 1<sup>st</sup> April 2018 – 19<sup>th</sup> September 2018
- vi Statement of Person Nominated – Cassie Taylor
- vii Result of Uncontested Election – Cassie Taylor
- viii Report of joint meeting PCP/PTC, held on 25<sup>th</sup> June 2018
- ix PCP Report
- x Report on Committees, Sub-Committees and Working Groups
- xi Database of requests received
- xii NCC Revised Speed Reduction Scheme for West Road and Errington Place
- xiii Draft Minutes of meeting, 16<sup>th</sup> July 2018
- xiv East Tyne T&P Council Forum , 5<sup>th</sup> July 2018
- xv NALC County Committee, 23<sup>rd</sup> June 2018
- xvi Prudhoe Town Twinning, 18<sup>th</sup> July 2018