



Address: The Spetchells Centre
58 Front Street
Prudhoe
Northumberland
NE42 5AA

Tel/Fax/Ans: 01661 835487

Email: prudhoetc@hotmail.com

Website: www.parish-council.com/prudhoe

Town Mayor: Councillor Mrs Jennifer McGee

Executive Officer/Clerk to the Council: Richard Whinney

8th September 2016

Dear Sir/Madam

The meeting of the Council's Planning Contract & Works Committee will be held in Meeting Room One, the Spetchells Centre, Front Street, Prudhoe, at 7.00pm on Wednesday 14th September 2016, and you are invited to attend.

Please find as a footnote the items you should expect to find enclosed in this pack, if there are any items missing please contact the office.

Yours faithfully

Richard Whinney
Clerk

AGENDA

- 1. Apologies for Absence**
- 2. DRAFT Minutes of the Extra-Ordinary Meeting of the Planning Contract & Works Committee held on 10th August 2016 (enc)ⁱ**
- 3. Matters Arising**
- 4. Planning Matters** a) to receive planning notifications received since the last meeting (enc)ⁱⁱ and any further notifications received (to be tabled), b) to consider recent planning applications submitted (enc)ⁱⁱⁱ, and any further planning applications received (to be tabled), and agree responses to be submitted to Planning Authority
- 5. Land Registry of Land on the north side of Dene Terrace** to receive notice of application from Land Registry and agree any action to be taken, response required by 22nd September (enc)^{iv}
- 6. Cemetery Sub-Committee** a) to receive report of the meeting held on 4th September and agree any action to be taken (enc)^v, b) to receive recommendation in relation to Cemetery Contract for Services, and agree any action to be taken (enc)^{vi}
- 7. Transfer of Smaller Play Areas from Northumberland County Council** a) to receive update on work required to play surfacing at Castle Dene Play Area, and agree any action to be taken, b) to receive update on expected date of transfer of Castle Dene, Orchard Hill, West Mickley and The Copse play areas, and agree any action to be taken
- 8. Highfield Park** a) to receive update on replacement of Oyster Roundabout following vandalism, and agree any action to be taken, b) to receive update on inspection of junior roundabout, and agree any action to be taken, c) to receive update on work required following RoSPA inspection, and agree any action to be taken
- 9. Environmental Tenders** a) to receive recommendation in respect of Highfield Park (and other) play areas, and agree any action to be taken (enc)^{vii}, b) to review tender documents for Grass-cutting Contract, and agree any action to be taken (enc)^{viii}, c) to review tender documents for Landscaped Gateways and Roundabouts Contract, and agree any action to be taken (enc)^{ix}

ENCLOSURES

- i Draft Minutes of Meeting of Planning, Contract and Works Committee held on 10th August 2016
- ii Planning Notifications Received
- iii Planning Applications received
- iv Details of land subject to registration
- v Minutes of Meeting, including recommendations
- vi Edgewell Cemeteries Contract for Services
- vii Recommendation for 'Play Area Contract for Services', includes play equipment/area checks, litter collection and refuse removal.
- viii Grass-cutting; Contract Notice, Invitation to Tender and Tender Response Form
- ix Landscaped Gateways and Roundabouts; Contract Notice, Invitation to Tender and Tender Response Form