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Town Mayor: Councillor Mrs E Burt

Executive Officer/Clerk to the Council: Richard Whinney

8 July 2016

Dear Sir/Madam

The Extraordinary Meeting of the Council, incorporating the meeting of the Council's Planning, Contract & Works Committee, will be held in Meeting Room One, the Spetchells Centre, Front Street, Prudhoe, at 7.00pm on Wednesday 13 July, and you are requested to attend.

You are advised that following the extraordinary items on the agenda (numbers 3 to 6), the meeting will be requested to readmit the press and public. At this point those items falling under the remit of the Planning Contract and Works Committee will be taken.

Yours faithfully

Richard Whinney  
Clerk

## AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Resignation from Membership of Planning Contract & Works Committee** to receive notice of the resignation of Councillor Bryan Futers from the Committee
- 4. Appointment to Membership of Planning Contract & Works Committee** to receive any nominations and agree any action to be taken
- 5. Annual Return to External Auditor: extension of time for submission** to receive information and agree any action to be taken

*To approve a motion, that in view of the confidential nature of the business to be transacted, the press and public be excluded for consideration of the following items, in accordance with Section 68 of the Council's Standing Orders:-*

- 6. Town Council Support** to receive update on possible sources of external advice / support, and agree any action to be taken [item placed on the agenda by the Chairman]
- 7. DRAFT Minutes of Meeting of Planning Contract & Works Committee held on 8 June 2016** (enc<sup>i</sup>)
- 8. Matters Arising**
- 9. Planning Matters** (i) to consider recent planning applications, including pre-applications, and agree responses to be submitted to Planning Authority (ii) to receive other notifications from the Planning Authority, agreeing any actions to be taken (encs<sup>ii</sup> and to be tabled)
- 10. Cemetery Sub-Committee** to receive the reports of recent meetings and agree any action to be taken (encs<sup>iii</sup>)

- 11. Highfield Park: Pedestrian Access – Tenders and Funding** to agree to seek tenders, to receive update on funding, and to agree any other action to be taken (Placed on the agenda by Cllr Mrs E Burt)
- 12. Highfield Park: Installation of Seats** to receive progress report and agree any action to be taken (Placed on the agenda by Cllr G McCreedy)
- 13. Litter Bins: Re-deployment** to receive verbal update on possible redeployment of 3 no. 'single' bins from Highfield Park, and agree any action to be taken
- 14. Former Windsor Bakery Site: Barrier Planters and Standalone Planters** to receive report on removal and possible re-location of planters during demolition / building works

*To approve a motion, that in view of the confidential nature of the business to be transacted, the press and public be excluded for consideration of the following items, in accordance with Section 68 of the Council's Standing Orders:-*

- 15. Edgewell Cemetery Signage** to receive quotation for new signage at Edgewell Cemeteries and agree any action to be taken (enc<sup>iv</sup>)

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<sup>i</sup> Draft Minutes of Meeting of Planning, Contract and Works Committee held on 8 June 2016

<sup>ii</sup> (1) Planning Applications received, including Pre-application (with supporting material) (2) Notifications: Decisions

<sup>iii</sup> (1) Cemeteries: Report of meeting held on 2 June 2016 (2) Report of Meeting held on 7 July 2016

<sup>iv</sup> Cemetery Signage: Quotations received from contractors