



Report of the Planning, Contract and Works Committee Meeting held in Meeting Room 1, The Spetchells Centre, Front Street, Prudhoe at 7.00pm on Wednesday 8 November 2017

PRESENT: Councillor Jennifer McGee (Chair)
Councillor Eileen Burt
Councillor Chris Cuthbert
Councillor Andy Gill
Councillor Russ Grieg
Councillor George McCreedy
Councillor Gerry Price
Councillor Angie Scott
Councillor Glenn Simpson
Tracey Green – Independent Minute Taker

The meeting opened at 7.00pm and there was 1 member of the public present.

OPEN SESSION

1718/P053 APOLOGIES FOR ABSENCE

Councillors noted the following apologies for absence:

- Councillor Ann Dale
- Councillor Tracy Gilmore;
- Councillor Yvonne Ritchie;
- Councillor Graham Robinson;
- Councillor Ignasious Varghese.

1718/P054 DECLARATIONS OF INTEREST

There were no conflicts of interest declared by Councillors.

1718/P055 REPORT OF THE PLANNING, CONTRACT AND WORKS MEETING HELD ON 11 OCTOBER 2017

Councillors received the report from the meeting held on 11 October 2017 with the agenda for information and approval.

A discussion ensued and Councillors agreed to receive the report as a true and accurate record with the following amendments:

- Agenda item in relation to Planning Applications to include more detail in the minutes in relation to where, what and who approved;
- Agenda item 1718/P051 Road End Toilets – Councillor Chris Cuthbert had proposed signage on the toilets when they are closed with directions to the nearest toilet, this had been seconded by Councillors. Minutes to be amended to reflect this.

ACTION: Clerk to make amendments to minutes as agreed by Councillors

1718/P056 MATTERS ARISING

Councillors received and noted that the matters arising from the previous meeting had been completed.

1718/P057 PLANNING APPLICATIONS

Councillors were asked to consider planning applications, including any pre-applications, received since the last meeting and agree responses to be submitted to Northumberland County Council Planning; and to receive recent planning notifications.

The following planning applications were discussed:

- **Castlefields and Low Prudhoe Ward
Prudhoe Railway Station
17/03738/LBC**
Listed building consent: proposed installation of replacement ticket vending machine to Platform 1, new ticket vending machine to Platform 2 and installation of CCTV.
Applicant: Northern Railways
Councillors moved to accept the planning proposal – **SUPPORTED**
- **Castledene Ward
22 Masters Crescent, Prudhoe, NE42 6NT
17/03720/FUL**
Construction of two storey side extension and single storey rear extension.
Applicant: Jon Stanbury
Councillors moved to accept the planning proposal – **SUPPORTED**
- **Castledene Ward
32 Rowan Grove, Prudhoe, NE42 6PP
17/03833/FUL**
Two storey extension to side, single storey extension over garage. Single storey extensions to front and rear.
Applicant: Rachel Towns
Councillors did not support this application and objected on the grounds that this will be over development of the site due to the re-design and layout, and will not be in keeping with the residential area.

- **West Wylam Ward**
Cricket Pavilion, Eastwood Park, Eastwoods Road, West Wylam, NE42 5DX
17/03866/FUL
 Single storey side extension to existing sports pavilion building to provide additional home and away changing rooms, officials changing rooms and associated W/C's and showers. Alterations to existing sports pavilion to provide larger kitchen/stores, seating and viewing area and accessible WC.
Applicant: Connor Phillips
 Councillors moved to accept the planning proposal, proposed by Councillor Russ Greig and seconded by Councillor Chris Cuthbert – **SUPPORTED**
- **Castlefield and Low Prudhoe Ward**
56 Rolley Way, Castlefields, Prudhoe, NE42 5FH
17/03924/FUL
 Construction of single storey side and rear extensions with proposed brick garden wall.
Applicant: Mr Humble
 Councillors moved to accept the planning proposal – **SUPPORTED**

Councillors received for information and noted the following applications which had been granted/refused since the last meeting:

- Prudhoe Hall Ward
 21 Homedale, Prudhoe, NE42 5AY
 Part two storey, part single storey side and rear extension linking the existing garage which will form a playroom.
 17/02946/FUL – Granted;
- Castlefields and Low Prudhoe Ward
 16 Dukes Court, Low Prudhoe, NE42 6DA
 Advertisement consent for an externally illuminated sign on the side of the property and non-illuminated sign on the front of the property.
 17/02966/FUL – Granted;
- Halfway Ward
 1 Larriston, Prudhoe, NE42 6DA
 Construction of rear single storey kitchen and dining room extension and boundary fence.
 17/03182/FUL – Granted;
- Prudhoe Hall Ward
 Land Near Durham Riding, Prudhoe
 Change of use of section of existing garden extension land/agriculture to equestrian menage for personal use only and removal of 45 metres of hedgerow
 17/01672/COU – Granted;
- Prudhoe Hall Ward
 40 Park Lane, Prudhoe, NE42 5LW
 Construction of first floor side extension and single storey rear and side extension (as amended)
 17/03453/FUL – Granted;
- West Wylam Ward
 Eastwood Farm, Eastwood Villas, Prudhoe, NE42 5NQ
 Variation of condition 1 (permission for 3 years only) pursuant to planning permission 14/03246/FUL in order to remove or extend time limit.
 17/03292/VARYCO – Permitted;
- Mickley Ward
 Hallyards Farm, Stonybank Way, West Mickley, NE43 7LR
 Single storey rear extension and front porch
 17/02915/FUL – Permitted.

The following planning applications are still outstanding since the last meeting:

- Prudhoe West and Halfway Ward
25 Broomwood Court, Bewick Grange, NE42 6RB
Demolish existing rear conservatory and construct single storey rear extension. Replace timber boundary fence.
17/03345/FUL;
- Prudhoe Hall Ward
Former Prudhoe Hospital, Prudhoe Hospital Drive, NE42 5NT
Variation of condition 2 (plans) of application 14/04160/FUL – for variety of house type substitutions and plot handing changes, minor changes to hard and soft landscaping.
17/03254/VARYCO;
- Prudhoe West and Halfway Ward
St Thomas More Partnership of Schools, St Matthews Catholic Primary School, Highfield Lane, Prudhoe, NE42 6EY
New single storey classroom.
17/03318/FUL.

All planning applications can be viewed via the Northumberland County Council website:

<https://publicaccess.northumberland.gov.uk/online-applications//search.do?action=simple>

1718/P058 TOWN COUNCIL SEATS AND LITTER BINS

Councillor received a copy of the Audit of Bins and Public Seats paper with the agenda for information and discussion.

Councillor Jennifer McGee thanked Councillor Russ Greig for carrying out the audit and producing the paper.

Councillors discussed the audit and it was agreed that the information in relation to the seats and litter bins owned by Northumberland County Council will be forwarded, this was proposed by Councillor Russ Greig and seconded by all Councillors.

ACTION: Councillor Russ Greig to send information to Northumberland County Council re the seats and litter bins they own.

Councillors also agreed that costings were needed for the seats and litter bins that require repair, repainting or replacement so that a tender can go out for quotes. Councillor Andy Gill advised that Northumberland County Council would be taking responsibility for the cemetery seats so these seats should not be included in the tender.

ACTION: Councillor Russ Greig and Councillor Eileen Burt to produce a tender document to include costings and bring to the November 2017 Ordinary Council meeting at the end of the month.

Councillors also discussed the seats located on The Glade and it was agreed that a letter would be sent to Northumberland County Council pushing them to repair the seats, this was proposed by Councillor Jennifer McGee and seconded by all Councillors.

ACTION: Clerk to write to Northumberland County Council asking them to repair the seats located on The Glade, with a copy to be sent to the two County Councillors.

1718/P059 CEMETERY AND WAR MEMORIAL SUB COMMITTEE

Councillor Andy Gill provided an update to Councillors on the recent Cemetery and War Memorial Sub Committee and advised as follows:

- Grass cutting is now finished and now into winter maintenance;
- There had been an issue with a lady and extra planting on top of one of the graves, this has now been resolved;
- The chapel needed work which has now been completed and the shutters have been maintained;
- The front of the old chapel entrance and the old stone wall, which has fallen over, need repairing;
- A headstone had been put in a few months ago which no one knew about. A letter was sent to the deed holder with no reply initially, the headstone then vanished and an application to erect a headstone on the grave was received 4 weeks ago. The Cemetery and War Memorial Sub Committee have decided that they will not give the contractor the licence to work in the cemetery as the original headstone erected was unsafe. The deed holder has been informed of this decision and given details of licenced contractors;
- Costings are being looked at to tarmac the walkway to the west side of the cemetery (Bewick Grange), and work is to be also carried out to the gate at the top;
- Costings of £8,000 to be taken to the Town Council meeting for consideration.

Councillor Jennifer McGee thanked Councillor Andy Gill for his work in sorting out the issues with the lady and the extra planting on one of the graves.

1718/P059 REQUEST FOR BUS SHELTER

Councillors received a copy of a request for a bus shelter at the Eltringham Road Bus Stop with the agenda for consideration.

Councillors discussed and it was suggested that West Ward County Councillor Ken Stow is contacted to look at this and ascertain if Northumberland County Council are willing to contribute towards the cost and obtain a quote to look at a plan re what type of shelter could be erected. This was proposed by Councillor McGee, seconded by Councillor Chris Cuthbert and agreed by all councillors.

ACTION: Clerk to write to West Ward County Councillor Ken Stow re costings for bus shelter at Eltringham Road Bus Stop.

1718/P060 LIVE CHRISTMAS TREES

Councillors received notice that the live Christmas trees would be delivered on 14 or 15 November 2017 and it was agreed that they would be installed at The Glade, Mary Magdalene Parish Hall and Mickley First School. Proposed by Councillor Jennifer McGee and seconded by all Councillors.

ACTION: Clerk to write to Northumberland County Council to obtain a quote for the installation of the Christmas trees.

Councillor Jennifer McGee advised that there have been issues with the Christmas lights due to scaffolding currently being erected. The company have been contacted to ask if the scaffolding can be removed prior to the Christmas trees and Christmas lights being installed.

1718/P061 EASTWOOD PARK PLAYING FIELDS

Councillor Russ Greig discussed the work being carried out at Eastwood Playing Fields and advised that this is all being completed in stages. A meeting needs to take place with the Town Council, Northumberland County Council and the football club to discuss the work that still needs to be completed and funding to carry out this work.

Councillors discussed and it was proposed that Mike Jeffries, Sam Talbot, County Councillors and the football club are contacted to arrange to meet and formulate a programme of works to move this forward as the Town Council are keen to make a contribution for this work. This was proposed by Councillor Eileen Burt and seconded by Councillor Glenn Simpson.

ACTION : Clerk to contact Mike Jeffries, Sam Talbot, County Councillors and the football club to arrange to meet and formulate a programme of works to move this forward.

Councillor Glenn Simpson suggested reviving the old group which previously met to move this work forward.

Councillor Russ Grieg suggested contacting the new administration re possible transfer of assets which had been refused by the previous administration.

Councillor Russ Grieg advised Councillors that security cameras are to be installed in the play area to monitor anti-social behaviour following a recent complaint.

CLOSED SESSION

1718/P062 CONFIDENTIAL – REPORT OF THE PLANNING, CONTRACT AND WORKS COMMITTEE MEETING CLOSED SESSION HELD ON 11 OCTOBER 2017

Councillors received the report from the Closed Session of the meeting held on 11 October 2017 with the agenda for information and were happy to approve.

1718/P063 MATTERS ARISING

Councillors received and noted the matters arising from the Closed Session of the previous meeting, and were advised that the agreed agenda for the September meeting of the Planning, Contract and Works meeting had not been removed as this needs to remain on the website as required by law. The notice that had appeared in the newsfeed had been taken down.