

The following scope of work was approved at the Ordinary Meeting of the Council held on Wednesday 29 May 2013.

1. Planning Matters

The Committee shall consider all planning matters, including planning applications, tree preservation orders, stopping-up requests and the like on behalf of the Council, unless otherwise agreed.

Note: The Council must *by law* be consulted on planning applications for developments falling within the Town Council area (including Mickley).

2. Service Level Agreements (SLAs)

The Committee shall be responsible for approving specifications for SLAs, and monitoring and reviewing *performance* of these, as follows:

Edgewell Cemeteries
Highfield Park
Shrub Boundaries & Roundabouts (aka Gateways)
Christmas Lights
Grass Cutting
Hanging Baskets and Planters
Public Floral Bedding

Note: the *operation* of the SLAs for the Cemeteries and the Christmas Lights is the responsibility of the respective sub-committees constituted for those purposes.

3. Property owned / managed by the Council

The Committee shall be responsible for matters pertaining to the provision, maintenance and repair of the following property owned / managed by the Council:

Litter bins
Bus shelters
Seats (includes memorial seats)
Allotments owned / managed by the Council, including the boundaries thereof. NB: the day-to-day management of the allotments is the responsibility of the Prudhoe Gardeners' Association.
Town signs
Play equipment
Cemetery: former chapel building