

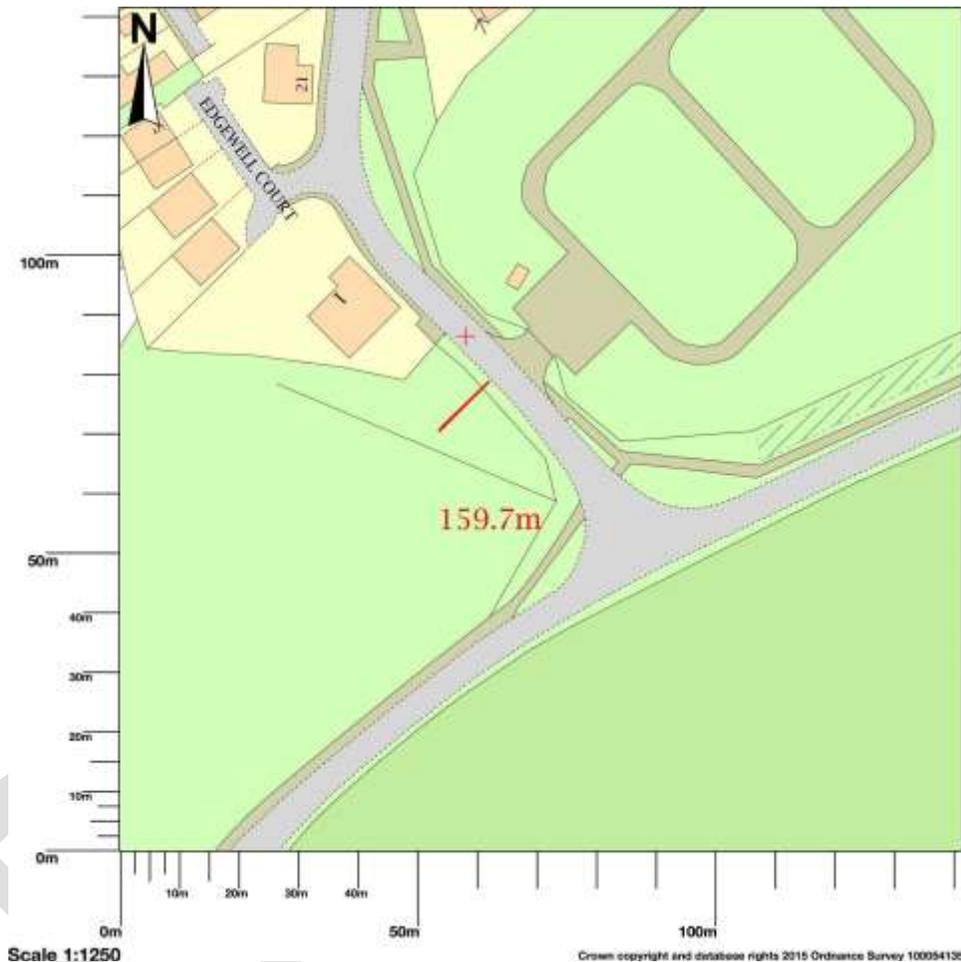
## **DRAFT REQUEST FOR QUOTATION**

### **Edgewell Cemetery West (Old Cemetery)**

**(Value not expected to be subject to publication on Contracts Finder)**

## **SCOPE OF WORK**

Prudhoe Town Council would like to create a new pedestrian (and works traffic) access to Edgewell Cemetery West (Old Cemetery) from Edgewell Road, opposite the entrance to Edgewell Cemetery East (New Cemetery). We are in the process of seeking pre-planning advice.



## **The work required is as follows:**

1. Take down section of fence and excavate 25 m through existing wooded area for the construction of a new Type F2 footway.
2. Remove and dispose of excavated material from the site.
3. Lay timber edging and construct new Type F2 footway - 150mm type 1 sub base / 60mm DBM base course / 20mm DBM wearing course, approximately 2m (width) x 25m (length).
4. Create access onto the carriageway of Edgewell Road (permission to be sought as part of pre-planning application)



The Spetchells Centre  
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Tel: (01661) 835487

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#### **CONDITIONS**

1. To carry out the work in accordance with the specification laid out above.
2. To allocate the required physical and financial resources.
3. To provide proof of compliance with industry standards.
4. To provide proof of public liability insurance.
5. To ensure compliance with the Health and Safety at Work Act 1974 (as amended), operating at all times with due regard for the health and safety of the public.
6. To ensure minimum 2 years warranty on work carried out.
7. In the event that the work is found on inspection by the Council to materially fail to reach the standard required, the Council will consider itself entitled to withhold all or part of the payment.

The Council's Financial Regulations require the Council to ensure that value for money is obtained in respect of all contracts for the supply of goods and services, and to ensure that set procedures for the obtaining of tenders and quotations are adhered to.

The Council's Standing Orders require all decisions and resolutions by the Council, including those agreeing work, to be taken by the public meeting of the meeting of the Council in a form prescribed by law.

The Council will agree a quotation based on cost, quality and assurances.

#### **Quotation**

You are asked to provide a quotation exclusive of VAT that identifies materials and labour costs separately and clearly itemises the materials to be used.

You are asked to specify the period of warranty, the timescale for the work and the notice required to commence.

Quotations will only be accepted from contractors who have carried out an accompanied site visit.

Quotations should be received by (to be inserted).