

PRUDHOE TOWN COUNCIL
DRAFT Report of the Planning, Contract and Works Committee Meeting,
Held in The Spetchells Centre at 7 pm, 16th August 2017

PRESENT: Cllr Jennifer McGee (Chair), Cllr Andy Gill, Cllr Chris Cuthbert, Cllr Gerry Price, Cllr Glenn Simpson, Cllr Eileen Burt, Cllr Angie Scott (nm), Cllr Russ Greig (nm)

1718/P025 Apologies for Absence

Cllr Yvonne Ritchie (m), Cllr George McCreedy (m), Cllr Graham Robinson (nm), County Councillor Anne Dale (nm)

1718/P026 Declarations of Interest None

1718/P027 Report of the Planning, Contract and Works Committee Meeting, held on 12th July 2017

It was **AGREED to RECEIVE** the report as a true record.

Proposed: Cllr Andy Gill

Seconded: Cllr Jennifer McGee

1718/P028 Matters Arising

Page 2 - 1718/P015 High Shaw, Prudhoe

The following email was received from the National Transport Team:

Good afternoon,

Thank you for your email, submitting an objection to the proposed stopping up Order.

Your objection has been accepted on the basis of the potential safety concerns due to an increase in vehicular traffic and the potential impact on the ability for the emergency services to access the estate. The other points you have raised appear to relate predominantly to planning issues and the impact of the proposed development, and therefore would be best dealt with by Northumberland County Council directly.

A copy of your email has been forwarded to Owen Cairns, the applicant, who may get in touch with you to discuss the objection. I should be grateful if you would forward copies of any correspondence you may have with Mr Cairns, and should matters be resolved to your satisfaction, confirm to us that you no longer object.

Please be aware that if a stopping up Order becomes the subject of a local Public Inquiry (PI), all correspondence is copied to the Inspector conducting the Inquiry and will also be kept in the PI library, where it is publicly available.

*Thanks
Sara*

The administrator advised that a letter had been received from Owen Cairns of Karbon Homes which would be brought to the September Meeting.

Page 2 - 1718/P016 Allotment Liaison Committee

The Administrator advised that it has not been possible to get a quotation yet, although it is now past nesting season and this work would be possible.

PRUDHOE TOWN COUNCIL
DRAFT Report of the Planning, Contract and Works Committee Meeting,
Held in The Spetchells Centre at 7 pm, 16th August 2017

Page 3 - 1718/P017 Prudhoe in Bloom

The administrator advised that the cost of planting the Core-Ten Planters at The Miners Tub was on the agenda for approval and that a request was with the Community Allotment about the Prudhoe Rose.

Page 3 - 1718/P018 West Mickley Play Area

The administrator advised that the Play Provider is visiting on 18th August to look at issues with the wooden seat within the summer house. Cllr Chris Cuthbert agrees that this should be replaced and we have taken advice from David Robson and passed this on.

The Administrator advised that the picnic bench was at Prudhoe Depot awaiting installation. Cllr Chris Cuthbert offered a small jobs person who may be able to install the bench. **It was AGREED** that Cllr Chris Cuthbert would liaise with the office regarding this.

The Administrator advised that quotations for signage have not been sought yet due to other work being prioritised.

Page 4 - 1718/P022 Play Areas

The Administrator advised that both Cllr Russ Greig and Cllr Angie Scott put themselves forward to be part of the play areas group. This was AGREED.

Page 4 - 1718/P021 Grass cutting

The Administrator advised that a meeting was held with the contractor and the item was on the agenda later.

Page 4 - 1718/P023 Litter Bins

The Administrator advised that x2 bins have been ordered and there are a further x2 at the depot and that the installation costs are on the agenda later.

Page 4 - 1718/P024 Cemetery and Memorial Sub-Committee

Cllr Gill advised that the gates have been altered as agreed and now open out fully and that the work was quickly approved and paid. Additionally, a cost to service the rollers shutters has been received and this will take place as soon as possible.

1718/P029 Planning Matters**Castle Dene Ward****17/02419/FUL**

Side extension above existing garage to form new bedroom and en-suite shower.

Mr Anthony Jackson**SUPPORT****Prudhoe Hall Ward****17/02722/OUT**

Application for outline planning permission for construction of a 3 bedroom dwelling.

Mr Tony Webber**OBJECT** too close to junction and insufficient parking on-site.

PRUDHOE TOWN COUNCIL
DRAFT Report of the Planning, Contract and Works Committee Meeting,
Held in The Spetchells Centre at 7 pm, 16th August 2017

1718/P030 Christmas Lights

It was AGREED to accept the quotation for repairs of the Christmas Lights stock by Christmas Plus at a cost of £400.

Proposed: Cllr Andy Gill

Seconded: Cllr Chris Cuthbert

It was AGREED to ask why the Mickley lights were not listed on the inventory and where those that were noted as 'not used in 2016' had been installed previously.

1718/P031 Road Ends Toilets

Cllr Gerry Price updated the meeting that although the contract had been slightly erratic the internal finish was very good. With respect to externally, Cllr Gerry Price confirmed that the Administrator was liaising with NCC Neighbourhood Services to ensure the outside paving, etc was cleaned and would hopefully have the public seats refurbished.

Cllr Gerry Price indicated that the electronic door was activated from 7 am until 7 pm but this could be reduced further in the winter.

Cllr Mrs Burt exclaimed that it was good that the toilets had been brought up to a standard and that the Town Council had not had to use the budget to do so.

1718/P032 Co-op Billboard (Co-op Membership Advertisement)

Cllr Andy Gill explained that a resident had approached him about the advertising billboard put up in the Glade by the Co-op, immediately behind the War Memorial, that said resident had approached the Co-op Manager themselves but there was no inclination to move it.

Cllr Andy Gill agreed with the resident that it was disrespectful and also believed that it should have planning permission. Cllr Andy Gill expressed that the local stance from the Co-op was that there was only one objection and that the billboard was publicising the 'Members Scheme' that was directly benefitting the local community.

Cllr Jennifer McGee agreed that the sign was horrendous and that it covered almost the entire wall, adding that they would have had come onto NCC land and onto the flower beds maintained by the Town Council to put it up.

Cllr Eileen Burt stated that it was inappropriate.

It was AGREED to send a letter and photograph to the Co-op Head Office and to copy in Mark Ketley (NCC Head of Planning).

To approve a motion, that in view of the confidential nature of the business to be transacted, the press and public be excluded for consideration of the following items, in accordance with Section 68 of the Council's Standing Orders:-

1718/P033 Grass-cutting

Cllr Gerry Price elaborated on the report received stating that what had transpired was that the cutting schedule was not followed as set out in the tender/contract, therefore some areas had received more cuts and some fewer cuts. Those areas receiving fewer cuts were Highfield Park and opposite The Falcon.

PRUDHOE TOWN COUNCIL
DRAFT Report of the Planning, Contract and Works Committee Meeting,
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Cllr Gerry Price confirmed that the contractor advised that the Council paid for completed cuts only and having raised the point he agreed that he would continue cutting in addition to those cuts specified, at no cost in order to maintain the grassed areas and avoid complaints. Where the contracted cuts were not caught up in the year, the council would have a balance. He indicated that he would only be paid on submission of cuts. **It was AGREED** that the contract may need to be reviewed at the end of the year and that procurement law would need to be checked to ensure any changes were permitted.

1718/P034 Litter Bins

It was AGREED to install x3 litter bins on cured concrete at the locations agreed last month at a cost of £370, contractor Dolan Plant Hire Services.

It was also AGREED to reinstall a bin from Prudhoe depot at the bottom of the path from Cheyne Road to Castle Close, at a pro rata cost of £120.

Proposed: Cllr Eileen Burt

Seconded: Cllr Glenn Simpson

1718/P035 Planters at Miners Tub

It was AGREED to relocate x2 large core-ten planters from Prudhoe depot, previously on Front Street, at each side of the Miners Tub (Princess Way) for seasonal planting and maintenance, at a cost of £240, contractor Hollybush Landscaping.

Proposed: Cllr Glenn Simpson

Seconded: Cllr Chris Cuthbert

1718/P036 Pedestrian Entrance to Highfield Park

It was AGREED to ask Hollybush Landscaping to install a 3 or 4 bar fence at the pedestrian entrance to Highfield Park, at a cost of £40.

Proposed: Cllr Chris Cuthbert

Seconded: Cllr Jennifer McGee

EXTRAORDINARY ITEM

1718/P037 Repair of BMX Track at Highfield Park

It was AGREED to attempt to gain a further 2 quotations for the work required to repair the BMX Track at Highfield Park.

Proposed: Cllr Chris Cuthbert

Seconded: Cllr Russ Greig