

PRUDHOE TOWN COUNCIL

Draft Minutes of the Planning, Contract and Works Committee, held on Wednesday 10th
October 2018**PRESENT**

Cllr Chris Cuthbert (Chair), Cllr Andy Gill, Cllr Tracy Gilmore, Cllr Angie Scott (*nm*), Cllr Glenn Simpson, Cllr Bryan Futers

(*nm*) Non-member of this committee

1819/043 Apologies for Absence

Cllr Jennifer McGee, Cllr Ignasious Varghese, Cllr Holly Kelleher, Cllr Gerry Price, Cllr Russ Greig (*nm*)

County Cllr Gordon Stewart, County Cllr Ken Stow, County Cllr Anne Dale

1819/044 Declarations of Interest None**1819/045 Minutes of Planning, Contract and Works, held on 12th September 2018**

It was **AGREED to RECEIVE** the report as a true record.

Proposed: Cllr Bryan Futers Seconded: Cllr Glenn Simpson

1819/046 Matters Arising**1819/029 Audit of Bins**

Unfortunately, it has still not been possible to put a tender request out to clean the litter bins in the town, including those with graffiti. The clerk will endeavour to draft a tender to go out, with a view to agreement coming back to the November PCW's meeting.

1819/032 Mickley Square Bus Shelter

The Clerk and the contractor who will be installing the base will meet NCC Officer on 19th October to agree timescales for installation.

1819/039 New Litter Bins

New bins have been ordered and are expected to be delivered on or around 25th October. The clerk was successful negotiating free delivery, a saving of £205.

1819/040 Mickley Square

The additional planter was ordered and is expected next week. The work to enlarge the beds will be carried out over the first weekend of October, ready for planting w/c 8th October.

1819/042 Vacancy for Administrative Office

There has been lots of interest in the vacancy; short listing will commence in the week of 22nd October with interviews to be scheduled for w/c 29th October.

1819/047 Planning Matters

a) The following planning applications were considered:

18/03249/FUL**Castle & Eltringham Ward**

14 Holly Grove, Prudhoe, Northumberland, NE42 6PS

Mr Sam Sharman

Two-storey side extension and single-storey front extension.

The Town Council AGREED to SUPPORT the application.

Proposed: Cllr Andy Gill Seconded: Cllr Tracy Gilmore

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18/03381/FUL

Mickley Ward

Golf Driving Range, Eastgate Bank, Mickley, NE43 7LS

Conversion and redevelopment of existing office building and attached golf bays to provide holiday accommodation.

The clerk advised that County Cllr Anne Dale had asked that the Town Council be informed that she has made a request to Northumberland County Council that this application is heard by the planning committee rather than being delegated to officer level.

The Town Council AGREED to SUPPORT the application on the condition that the development on the footprint is for holiday homes only and will strongly object to any 'change of use' to residential use.

Proposed: Cllr Tracy Gilmore Seconded: Cllr Bryan Futers

b) There were no planning decisions received.

1819/048 Commemorative Bed (Road Ends)

It was AGREED to support a 100 design in the commemorative bed at the road ends as suggested by the 'In Bloom' group. The design was received and endorsed and **it was further AGREED** to fund the additional £370 for artificial grass from Environmental Improvements.

1819/049 Overgrown hedge, Edgewell Cemetery East, Highfield Lane

The clerk advised that previously the obstructed view from Highfield Lane had been raised by a resident and that this has been raised again, more recently, by Cllr Angie Scott. The clerk also advised that prior to putting the item on the agenda, she checked with Northumberland County Council, as the contractor responsible for maintaining the hedge, whether the maintenance expected at the end of October would take the hedge to a level where the view would not be obscured. The response was that this would not be the case.

Members discussed that the hedge was severely overgrown and as regular maintenance was part of the Edgewell Cemetery Service Level Agreement (SLA) that Northumberland County Council should cut it back to a level that can be seen over, when sat at the seat, as part of the contract.

Proposed: Cllr Andy Gill Seconded: Cllr Tracy Gilmore

1819/050 Defibrillator for Mickley Square

The clerk advised that as per the agenda the council was being asked to support purchasing a defibrillator and cabinet for Mickley Square, to be located on the outside wall of Mickley Social Club, for which Mickley Social Club would become the custodians of. Following the request of residents of Mickley, Cllr Chris Cuthbert had liaised with the club and they were happy to support the scheme that would allow a public access defibrillator and would be happy to have electricity supply to the cabinet, taken from the club.

Further to the matter being placed on the agenda, the clerk advised that County Cllr Anne Dale contacted the office to offer to pay for the project from her capital small schemes allowance. Therefore, although the council was still being asked to agree to order the defibrillator and cabinet, the cost would be reimbursed via the small schemes funding allowance of County Cllr Anne Dale. **It was AGREED** to proceed and order the defibrillator and cabinet and to ensure that the invoice for installation was made out to the Town Council; all money paid out would be reimbursed.

Proposed: Cllr Chris Cuthbert Seconded: Cllr Bryan Futers

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The clerk advised that three companies were contacted to provide quotations for signs in the play areas, as agreed at the July meeting, however, only one company had come back with costs and therefore the chair of the council was asked to approve the costs (below £2,000 threshold) to allow designs to be brought back as soon as possible.

It was AGREED to approve the designs presented which included all legal information required and universal pictures rather than words to show the general rules to be followed. The clerk advised that the cost for each play area is different; Orchard Hill is a small post-mounted sign, the sign for Castle Dene Play Area can be mounted on existing posts and West Mickley includes a new sign and new posts.

The total cost for the three signs is £1,160.

Proposed: Cllr Chris Cuthbert Seconded: Cllr Glenn Simpson

1819/052 Christmas Lights

a) It was also AGREED to include installing icicle lights on the outside of the Spetchells Centre in the Christmas Lights contract from November 2018 onwards, at an additional annual cost of £261.

The meeting was advised that Prudhoe Community Partnership had offered to reimburse the purchase cost of the icicle lights to be installed, at a cost of £232.

Proposed: Cllr Andy Gill Seconded: Cllr Bryan Futers

b) It was AGREED to include installing x2 Christmas motifs (from Town Council stock) on the outside of The Spetchells Centre in the Christmas Lights contract from November 2018 onwards, at an additional annual cost of £145.