

**North Queensferry Community Council (NQCC)**  
**Draft Minutes of Community Council Meeting: Thursday 11 July 2019**

<p><b>Present:</b> Iain Mitchell (IM), Lin Collis (LC), Sheila Foggon (SF), Jim George (JG), Mary Finlayson (MF), David Shields (DS)  Fife Council (FC) Councillors: Cllr David Barratt (DB), Cllr Dave Dempsey (DD)  Public: Gary Bald (GB) David Neill (DN) Scottish Water: Scott Fraser, Joanne Kay</p>		
Agenda Reference	Description	Action
<b>1. Apologies</b>	Donna Beveridge (DCB), Bruce Finlayson (BF), Cllr Alice McGarry (AM), Cllr Dave Coleman (DC),	
<b>2. Minutes of previous meeting</b>	Approved JG Seconded DS	
<b>3. Matters arising / Previous Minutes:</b>	LC Re Small Grants Scheme - requested DS for more detail for NQHT / Arts and Crafts / Youth Club. Re Noise from Hopetoun House DB and AM are in contact with Environmental health at West Lothian Council	DS DB/ AM
<b>4. Police report</b>	<b>CALLS AND CRIMES REPORTED:</b> Police Report not received. Ongoing issue with abandoned car in station car park. FC and Police aware. Area is not FC adopted – DS to report to Network Rail / Scotrail.  Reports of two groups of ‘Urban Explorers’ climbing Forth Railway and Road Bridges	DS
<b>5. Brock Street Parking</b>	DB and DB made minor adjustments to questionnaire which is to be distributed.	
<b>6. AMEY project offer / FC EATS (Environmental Action Teams)</b>	LC proposed work on village tubs except Pierhead and Roundabout. DB has spoken with Parks Team regarding work on area above The Brae. For an AMEY project suggested clearing vegetation to West of the steps to maintain view Westward. Battery Road planting (below car park) requires attention. DD will ask John O’Neill to review. GB questioned amount of maintenance NQ receives compared with Inverkeithing.	
<b>7. Albert Hotel</b>	Skip with asbestos was notified to SEPA and Fife Council and now quarantined at Donibristle Skip Hire. No further news. IM has attempted contact with owner Ian Waugh regarding future of the building.	

<b>8. Water Treatment Works (B981) Odour Complaints</b>	Scott Fraser and Joanne Kay from Scottish Water made a presentation. Works designed to serve Dunfermline up to 2020 including Motorola site. £ 3.5M invested to change sludge processing and storage. Staged investment program underway - £ 2.5M for new screens and pumps. Wider issue of storm flows entering the Forth discussed, catchment study is underway, which includes Brankholm Burn in Rosyth. New storm tanks now installed to alleviate issues at Limekilns.	
<b>9. Hound Point Odour and Noise Complaints</b>	SF reports INEOS offered two dates for a meeting either Tuesday 27/8 or Thurs 29/8 in the afternoon for 4 members of the CC along with 4 from Dalgety Bay. The meeting will be held in a hotel in South Queensferry. INEOS also offering a boat tour of hound point for a total of 6 people. ACTION – we need to determine which members wish to attend.	
<b>10 Consultations: Common Good / Cross Forth Travel</b>	NQ can make observations and can also apply to the Inverkeithing Common Good Fund.	
<b>11. Fife Councillors' reports</b>	<b>DB:</b> Contacted security re bridge climbing incidents. Replacement Toilet. Meeting held to confirm battery Road location. An innovative use of a train carriage including a café / visitor centre is a possibility, but we need to make sure this does not push back implementation. <b>DD:</b> Discouraging fly tipping at the Brock Street Lock Ups. Food waste bags to be distributed from Community Centre.	
<b>12. Community Group updates</b>	<b>DN:</b> Confirmed start date 26 August completion first week of October. <b>West Bay User Group:</b> Signs going up to deter shell picking.	
<b>13: Data Protection</b>	<b>DS</b> to sign up for GPDR booklet	DS
<b>14. Finance</b>	Account still not operational. Bank of Scotland supplied wrong forms – correct forms to be issued and signed. Signatories IM LC DS DCB to arrange another visit. Once account is accessible:  IM will contact Banking Ombudsman and make a complaint.  Set up Internet Banking  Note Year End is March 2020  Last Year's accounts require completion and submission to FC  IM confirmed insurance is in place.  JG proposed, seconded by SF to open a new bank account with Clydesdale. No objections.	JG/ SF

<b>15. Small Grants Scheme</b>	LC requested DS for more detail for NQHT / Arts and Crafts / Youth Club. LC reported difficulty removing existing interpretation boards for renewal. Also Planning Permission required – Alastair Mutch being consulted because FC property	DS
<b>16. Floral Enhancement</b>	SF and Eileen Donaldson attending to Pierhead planting / LC The Boat	
<b>17. Planning Applications</b>	19 Carlingnose Way – no comment	
<b>17. Defibrillators</b>	Battery Road defibrillator now operational. SF looking at signage to acknowledge Deep Sea World. £ 67 received with thanks from Church Coffee Morning allocated to maintaining defibrillator.	
<b>18. Correspondence</b>	Liz Anderson contacted re dumping of rubbish from the edge of playing field into the Northcliffe woodland. This included car wheels which landed on the gate house roof. DD and DS have taken up the matter.	
<b>20. Any other competent business</b>	<p><b>Edinburgh Airport:</b> MF Reports few changes – there is a lot of outstanding information especially on noise analysis. Airport is no longer up for sale.</p> <p><b>Gary Bald</b> reported on a crack developing in his building adjacent to Old Kirk Road. He maintains this is because of the poor state of the road and the amount of traffic (Scottish Water / construction work). He has taken up the matter with his insurers and had a structural engineer inspect. A vibration test is recommended which involves some cost to GB. Iain Balfour of FC has been contacted and was accommodating – but no report to date from FC on the matter.</p> <p><b>ACTION NQCC</b> to encourage FC to bring forward road repair.</p> <p><b>Councillors</b> to keep an eye on this matter and request updates.</p> <p><b>Pilgrim Way Launch:</b> Some people upset at missing this event. DS cc'd the notice to members; there was no poster. NQHT may have circulated. Ferry News should have been copied in. We cannot use NQPP Facebook for this kind of thing.</p> <p><b>Damage to wall on The Brae by a bus.</b> Question as to who repairs this?</p> <p><b>JG</b> commented on money awarded to Inverkeithing for buildings. Are these funds available for North Queensferry?</p>	

**Next Meeting 1930 Thursday 12 September North Queensferry Community Centre All Welcome**

