

## North Queensferry Community Council

### Minutes of Community Council Inaugural Meeting on Thursday 13 November 2014

<p><b>Fife Councillors: Cllr Mike Shirkie (MS) – Chair for items 1 and 2 on Agenda</b>  <b>Elected Members Present: Iain G Mitchell (IGM), Christina McKenzie (CM), Mary Finlayson (MF), Barbara McKechnie (BM), Jim George (JG)</b>  <b>2 Village Residents: Elizabeth Seviour, Carol Wilson</b></p>		
Agenda Reference	Description	Action
<b>1. Apologies</b>	MS – Chair: Lin Collis (LC)	
<b>2. Election of Office Bearers</b>	MS - Chair: MS confirmed that elected members, who previously held office, were willing to hold office for the new period. IGM - Chair; LC – Vice Chair; Treasurer – CM; Secretary – BM; there being no other nominations, they were elected.	
<b>3. Minutes of Previous Meeting</b>	IGM Chair (from this point onwards) - Minutes proposed and seconded for approval by JG and CM respectively	
<b>4. Matters Arising</b>	NQCC wish to thank Brian Armstrong for organising the village Remembrance event and The Albert Hotel for teas and coffees afterwards. BM to write to The Albert with NQCC thanks. NQCC Treasurer will donate £40 to the Salvation Army in appreciation of their music contribution.	BM CM
<b>5. Allocation of Responsibilities</b>	No change to previous council so IGM proposed no change to current responsibilities but to keep under review. It was agreed to co-opt JLawson to the NQCC (JL previously expressed agreement that he would be willing to continue his co-opted post). There are currently 4 vacancies for Community Councillors and current elected members are asked to bring names of possible candidates to the monthly Council meeting in December.	All
<b>6. Parking Issues</b>	Following concerns expressed by villagers in respect of number of visitors' cars parking all day in the vicinity of North Queensferry Railway Station, BM met with Lesley Craig of Fife Council Transportation Department. Lesley had been additionally contacted directly by villagers in relation to the junction at the foot of The Brae with Main Street and Old Kirk Road. The NQCC welcomed the proposed double yellow lines at both locations and asked that BM so confirm with the proviso that the lines must be seen to be policed by Community Traffic Wardens. BM will also contact Ian Jones of the Roads Network to request a Surveyor details the damage to pavements and rumble strip requiring repair on the Old Kirk Road/Main Street junction.	BM BM
<b>6.a Christmas Lights</b>	MF researched extensively and presented costs on proposals to have a Christmas Tree for the village at the bottom of The Brae and festive lights on the trees outside the Brock Street entrance to the station. For the tree at the bottom of the hill, MF outlined the initial high cost quoted by Fife Council and the more economical alternative (£2000 + /£700+) of utilising power from an existing lamppost, construction of stable concrete support for tree and permanent safe weatherproof electrical connection box. MF has applied for £500 grant to assist with costs but further contact with	

	<p>local business sponsors will be essential. MF will prepare letter for sponsorship request once final location permissions are received. Lights installation at Brock Street (£2500 + from Fife Council) presents further challenges as there are no lampposts in the pavement area but potentially there could be power sources within the station area. MF will contact JLL for possible follow up with Rail contacts. The cost of lights and installation may require fundraising and further local business sponsorship throughout 2015 but the Community Council are seeking to provide/ install facilities which can be used on a long term basis and the proposed spending of funds now would enable NQCC to simply plug in and switch on in future years. JG will liaise with MF on potential commercial sponsorship.</p>	<p>MF MF/ IGM</p> <p>MF JG</p>
<b>7. World Heritage Steering Group</b>	No meetings since last monthly Council meeting.	
<b>8. Tourism Project Group</b>	Main topic of discussion has been to determine the tourism branding of the three bridges area, currently 'Forth Bridges Area'. MS suggested the Council members bring naming suggestions to next meeting.	
<b>9. Forth Bridges Forum</b>	No report received from representative Councillor.	
<b>10. Forth Replacement Crossing</b>	Updated newsletter is available online via Queensferry Crossing website but no news of anticipated community benefit during construction disruptions.	
<b>11. Community Group Updates</b>	<p>Railway Station Heritage: positive feedback from Railway Heritage Awards for acknowledgement of achievement once Phase 2 complete. For further information see <a href="http://www.nght.org/projects/railway_station/the_railway_station_building/">http://www.nght.org/projects/railway_station/the_railway_station_building/</a></p> <p>Community Trust: The lease for West Bay is still under review. IGM will be back in touch with Fife Council legal representation this weekend. MS suggested hastening closure of issues by inviting David Campbell to a NQCC monthly meeting.</p> <p>Boat Club: The Club has a new committee and are awaiting resolution of lease issues to progress with the Community Trust.</p> <p>Community Centre: CM advised the Centre requires more committee involvement. The AGM is due in 2 weeks and the Centre looking at ways to generate attendance including consecutive AGMs with the Community Trust and involvement of the Youth Club. CM will monitor that statutory dates for the AGM are not missed.</p>	IGM
<b>12. Police Report</b>	BM will follow up with Community Police team for information. MS will ask at next Ward meeting for information to proposed changes to Community Policing structure to be sent to the NQCC.	BM MS
<b>13. Fife Councillors' Reports</b>	MS advised of the Fish Plant at Rosyth focussing in the first instance on local area recruitment and training opportunities. Meetings are taking place relating to the final positioning of the Beamer Rock. Fife Council is working with Tourism development to	

	<p>promote the Pilgrims' Route from Edinburgh through to St Andrews. The Cruise Forth project is into the finals for an award in Tourism. (<a href="http://www.cruiseforth.com/">http://www.cruiseforth.com/</a>) MUGA funding for North Queensferry will be discussed at the South West Fife Area meeting on 19 November 2014.</p>	
<b>14. Planning Applications</b>	<p>A hardcopy of the FIFEplan has been reviewed by JG. JG advised the Council of the areas mentioned nearest to North Queensferry but there is no change planned for the NQ area.</p> <p>JG advised of a private application for replacement windows in Pierhead Buildings – no comment from Council.</p> <p>JG and BM declared interest in application for development in East Bay. A member of the public present at the Council meeting commented also and the remaining 3 elected members discussed the application, resolving to comment on the Planning Application's use of designated Amenity Land.</p>	
<b>15. Treasurer's Report</b>	No change to the account since October 2014.	
<b>16. Floral Enhancement</b>	MF confirmed the annual grant has been applied for.	
<b>17. Correspondence</b>	<p>BM confirmed all online correspondence has been posted to the NQCC website.</p> <p>CM advised that she had been notified of a letter from village residents of the Signal Hill houses to Network Rail. CM will pass a copy of the letter to BM for inclusion on the website.</p>	CM
<b>18. Any other competent business</b>	<p>IGM commented on the request for pressure by the Community Council (re Fly Tipping on Ferryhills Road) on Elgin Estates. It was believed that Fife Council was the appropriate pressure body.</p> <p>IGM asked if any Members of the Council were able to complete an online Scottish Crime and Justice Survey. No member felt able to complete the survey.</p> <p>MF queried an article she had read on individual responsibility within the Council. IGM believes this does not apply to NQCC as a 'statutory body'. MF will forward link to IGM for confirmation.</p>	MF

Next Meeting: Thursday 11 December 2014, North Queensferry Community Centre 7.30pm