

WITHYPOOL AND HAWKRIDGE PARISH COUNCIL
AGENDA

Committee : Councillor(s) **Mr Tony Howard (Chairman)**
 Mr Richard Lock
 Mr Keith Branfield
 Mr Tim Lloyd
 Mrs Pat Williams
 Mr Alan Collins
 Mr Jeremy Davies

District Councillor Steven Pugsley
County Councillor Frances Nicholson

You are hereby invited to attend a Meeting of Withypool and Hawkridge Parish Council to be held at Withypool Village Hall on Tuesday 13th September 2016 at 7.30pm.

Members of the public are invited to attend.

Charlotte Hornsby

Charlotte Hornsby - Parish Clerk

Hunt House, Honeymead, Simonsbath, Somerset, TA24 7JX

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- 1. Apologies of Absence**
- 2. Declarations of notifiable interests**
- 3. Approval of the Minutes of the previous meeting on 12th July 2016**
- 4. Matters arising from these Minutes**
- 5. Finance**
- 6. Highways (including River)**
- 7. Parish Gardens**
- 8. Planning**
- 9. Parish Lengthsman**
- 10. Matters brought forward by the District Councillor/County Councillor**
- 11. Defibrillator**
- 12. Correspondence**
- 13. Items for discussion at the next meeting and matters to report**
- 14. Date and time of next meeting:**

Tuesday 8th November 2016 @ Hawkridge Village Hall at 6.30pm

Minutes of the meeting of Withypool and Hawkrigde Parish Council at Withypool Village Hall on Tuesday 13th September 2016 at 7.30pm.

Present:Mr Tony Howard, Mr Keith Branfield, Mr Alan Collins, Mr Tim Lloyd, Mrs Patti Williams, Mr Jeremy Davies, Mr Steven Pugsley and Clerk Mrs Charlotte Hornsby.

1. Apologies of absence

Mrs Frances Nicholson, Mr Richard Lock

2. Declarations of notifiable interests

None.

3. Approval of the Minutes of the previous meeting

The minutes from the previous meeting on 12th July 2016 were **APPROVED** and signed.

4. Matters Arising from these Minutes

- Fallen tree at Holmbush – TL reported that he had a site meeting with Justin Milward and some timbers have since been taken down. More will be removed when the leaves have dropped.
- Photos of island near the bridge – TH reported that due to the vegetation growth on the *island* he has not taken any photos yet. Once the growth has died back and there is a clearer view of the *island*, he will take the photos. Clerk will update Julian Payne of the situation.
- Pit Cottage hedge cutting – JD reported that the lower section was good but upper as yet, had not been done. TH to speak to respected parties again.
- Karin Hardwood – TH will speak to her concerning the possible flood risk of the *island* at the next Panel Meeting

5. Finance

- The Clerk's pay and expenses was presented for the months of July, August and September and these were **approved**.
- The Clerk informed the council that she will be attending the 'clerk's course' in Somerton during October, November and December and that the cost will be shared between Withypool and Hawkrigde and Exmoor.

6. Highways

- Exmoor panel meeting – attended by AC and TH. A representative from Somerset Waste talked about possible changes to plastic recycling and looking to do a 3 week cycle in landfill collections. AC spoke about the 'island' below Withypool Bridge and how it causes flooding in the village. Karen Hardwood spoke of the Flood Group Meeting in Porlock on Wednesday 19th October and suggested we attend, AC to go to this.
- Concern about late cutting of grass verge at Comers Cross – Clerk to send an email to the Highways raising this concern
- Concern about over hanging trees on the road between Chibet Cross and the Bradleymoore cattle grid. This is possibly within Exford parish and so Clerk is to email them to raise concern.

7. Parish Gardens

- Scoins are possibly not renewing their tenancy so TH to enquire with a family member.
- If Scoins do not renew then an advert needs to go in to the notice board and at the same time the Summer paddock near the village hall can be advertised. Clerk to create advert
- The Ditch was discussed at the end of the meeting

8. Planning

- Proposal for work at South Hill Farm, Withypool (Planning Application No 6/42/16/106) was **Approved**

- Erosion of path and new route was discussed of Public Bridleway DU10/38, all were in favour, Clerk to inform ENP
- Future possibility of a projector to be purchased and shared between Withypool & Hawkridge and Exmoor parish councils, to view all planning matters, was discussed. It was agreed that for now the council have so few planning issues that it could wait. All were aware that this is the future and a way to cut down on the cost of printing and sending out paper copies.

9. Parish Lengthsman

- It was discussed that the parish lengthsman could finish the painting of the shed when he is next at Withypool and also to regularly maintain the ditch and area near Hill Cottage and the Parish Land. TH will have a chat with him.

10. Matters brought forward by the District Councillor/County Councillor

- SP spoke of the National Park consultative forum of which AC attended. He also spoke of the Sign Post Project, which was now in a position to submit a bid to the Heritage Lottery Fund. There is to be a meeting concerning this and also Brexit and its impact on Exmoor on Thursday 15th September at Withypool Village Hall.
- SP also discussed the possible outcomes for West Somerset County Council.
- Due to a clash of meeting SP proposed that the next meeting be brought forward by one week to Tuesday 1st November 2016 – all agreed

11. Defibrillator

- Nothing

12. Correspondence

- TH reported that the Telephone box has been threatened with removal which will be fought over as people do use it.
- A letter was read out from Natural England asking permission for the riverbank of the River Barle to be surveyed. No one had any objection.
- Notice was given of the Healey Drivers Club 'Exmoor Rut' which will cross the park on 9th October
- Other general correspondence was read out with none needing any action.

SP then left.

The final topic at the end of Point 7 was discussed at length.....

An emergency meeting had been held on Thursday 8th September and the following were in attendance, TH, KB, PW, JD, AC and Clerk. A letter from the Parish Council's Solicitors was discussed. The letter stated that Mr and Mrs Walters are no longer disputing the boundary and have dropped the case. **This means the parish council will have to pay the solicitor's fees which was previously agreed to be paid by Mr and Mrs Walters in exchange for the ditch.** The letter had a deadline for the council to respond to this, hence the need for a meeting before the actual parish council meeting. It was **Agreed** to pay if the boundary was clarified. Clerk sent a letter to the solicitors that evening, stating this.

At the actual Parish Council meeting a new letter was discussed from the Parish Council's solicitor stating that Mr and Mrs Walters had definitely dropped the case and that the boundary would be as it was, before the dispute started. It was proposed, with much reluctance from all councillors, to pay the cheque (£3129.00) and clear all costs to which all **Agreed**.

It was proposed to uphold a regular maintenance of said area and to inform the new owners of Hill Cottage and the tenants of the parish land that this would be happening. Clerk to write to both parties.

13. Items for discussion at the next meeting and matters to report

- Telephone box

14. Date and time of next meeting:

Tuesday 1st November 2016 at Hawkridge Village Hall at 6.30pm.

The meeting closed at 9.25pm.