

CONSTITUTION

1. NAME

The name of the Club shall be **Highland Boxing Academy ABC** hereafter, referred to as the Club

2. AIMS AND OBJECTIVES OF THE CLUB

The aims and objectives of the Club will be:

- 2.1 To provide an organised and competitive Club for people who are interested in amateur boxing.
- 2.2 To the advancement of public participation in the sport of boxing
- 2.3 To provide recreational facilities, or the organisation of recreational facilities, with the object of improving the condition of life for the person for whom the facilities or activities are primarily intended
- 2.4 To encouraging participation in amateur boxing whilst at the same time maintaining the fun and enjoyment that should be associated with any amateur sport.
- 2.5 To the development and pursuit of fair play and respect for others through the study, appreciation and practice of the art and science of amateur boxing through organised practice and competitive tournaments.
- 2.6 The Club operates an Equal Opportunities Policy where
 - (i) no one is denied the right to equal access on the grounds of age, race, creed, colour, gender, disability, occupation, religion, sexual orientation or political persuasion or marital status or having or not having dependants, and
 - (ii) there is equality of opportunity in terms of the playing rights and the rights of members to attend general meetings, vote and hold office.
- 2.7 The Club is fully committed to safeguarding the welfare of all children in its care. It recognises the responsibility to promote safe practice and to protect children from harm, abuse and exploitation. Staff and volunteers will work together to embrace difference and diversity and respect the rights of children and young people. An example of such a Policy shall be posted on the Club's website.

3. AFFILIATION

The Club shall be affiliated to AMATEUR BOXING SCOTLAND LTD. which is the Governing Body for amateur boxing within Scotland.

4. MEMBERSHIP

- 4.1 Membership of the Club is open to all individuals provided they comply with this Constitution and the regulations of AMATEUR BOXING SCOTLAND LTD.
- 4.2 Membership is open to all and no application for membership will be refused on other than reasonable grounds. There will be no discrimination on grounds of race, occupation, sex or religious, political or other opinion.
- 4.3 Boxing is a special type of sport whereby it is not suitable or possible to be made safe for everyone to take part and therefore AMATEUR BOXING SCOTLAND LTD. rules over-ride any disability discrimination regulations.
- 4.4 All applications for membership shall be accompanied by the appropriate annual membership fee, which shall thereafter be payable on demand.

- 4.6 Each fully paid up member who has attained the age of 16 years shall be entitled to attend and vote at Annual General Meetings.
- 4.7 Fully paid up members who have attained the age of 16 years may be elected and serve on the Management Committee.
- 4.8 All members who cannot access the Club's web site will receive a hard copy of any relevant Code of Conduct, a copy of the Club's Child Protection Policy and a copy of the Constitution upon request.
- 4.9 Members shall be enrolled on one of the following categories:
- a) Junior Member (9 to 16 years old)
 - b) Senior Member (17 years old and over)
 - c) Head Coach
 - d) Assistant Coach
 - e) Volunteer/ Helper
 - f) Life Member
 - g) Sponsors approved by the Management Committee or AGM
 - h) Working Delegates
- 4.10 The subscriptions of the Club shall be determined from time to time by the Management Committee.

5. SUSPENSION, REFUSAL OR TERMINATION OF MEMBERSHIP

- 5.1 The Management Committee shall be entitled to:
- i) Refuse any application for membership on the grounds that such membership would be prejudicial to the objectives of the Club as set out in Rule 2 of this constitution.
 - ii) For good and sufficient reason to refuse renewal of any existing membership or terminate or suspend any membership, provided that the member concerned shall have the right to be heard by the full management committee before a final decision is made.
- 5.2 The member may apply for reinstatement at the next general meeting.
- 5.3 Any member who fails to pay their fees by the date required shall forfeit their right to representation on the management committee and at general meetings, and shall be suspended from taking part in any classes or events under the control of the Club until such fees are paid.
- 5.4 Any member under suspension shall be barred from taking part in any match or classes or events under the control of the Club.
- 5.5 The management committee shall inform the member in writing of any decision to terminate their membership.
- 5.6 Notification of the termination of a membership will be forwarded to the Governing Body.

6. GENERAL MEETINGS

a) Annual General Meeting (AGM)

- 6.1 The AGM shall be held each year at such time and place as determined by the management committee, at approximately twelve monthly intervals, but no more than fourteen months after the date of the previous AGM.

At each AGM the following business shall be conducted:

- i) Receive and confirm the minutes of the previous AGM.
- ii) Presentation of the Clubs financial accounts for the year.
- iii) Presentation of Clubs projected financial situation for the forthcoming year, and the setting of all fees

- iv) Presentation of Chairpersons report.
- v) Election of officers to the Management Committee.
- vi) Any other business brought before the meeting which has been submitted in writing to the secretary not less than seven days prior to the AGM, and any other business deemed relevant by the Chairperson.
- vii) Honorary President and Vice-President - There may be elected at the Annual General Meeting an Honorary President and such other Honorary Vice-Presidents as may be decided.

Notice for an AGM shall be a minimum of 14 days. A quorum for an AGM shall be 5 members.

b) **Extraordinary General Meeting (EGM)**

6.3 An EGM may be called upon the written demand of:

- i) 33% of the membership.
- ii) The Chairperson.
- iii) 2/3 majority of the management committee.

6.4 Notice for an EGM shall be of a minimum of fourteen days notice, and stating the business to be discussed.

7. RULES FOR GENERAL MEETINGS

7.1 A minimum of twenty one days notice in writing shall be given to all members, except in the event of an EGM where the notice shall be a minimum of fourteen days.

7.2 The Chairperson, or in his/her absence a member selected by the meeting, will take the Chair.

7.3 All members shall register with the Secretary prior to the start of the meeting.

7.4 Each member shall have one vote.

7.5 All votes shall be determined by a simple majority. In the event of a tied vote, the Chair may exercise a casting vote.

7.6 The quorum shall be one quarter of those eligible to vote, or five such members, which ever is the smaller.

7.7 The Secretary shall keep the minutes of the meetings and record all proceedings and resolutions.

8. ELECTION OF OFFICERS TO THE MANAGEMENT COMMITTEE

8.1 The members of the Management Committee shall be drawn from the membership, as defined in clause 4 of this constitution.

8.2 Candidates shall be elected by being proposed and seconded at the AGM, and shall be members of the Management Committee from the conclusion of that AGM until the conclusion of the following AGM.

8.3 All nominations of candidates for election shall:

- i) have the consent of the nominee;
- ii) be in writing if the candidate is unable to attend the meeting
- iii) be proposed and seconded;
- iv) be chosen by a vote taken as a show of hands in the event of there being more than one candidate.
- v) in the event of tied vote the Chairman shall have the casting vote

8.4 Uncontested posts may be filled by nomination(s) and election at the AGM.

9. MEMBERS OF THE MANAGEMENT COMMITTEE

9.1 The Management Committee shall consist of the following Officers:

- a) Chairperson
- b) Secretary
- c) Treasurer
- d) Head Coach
- e) Two Members

9.1 All the above shall be entitled to one vote each at General Meetings, except the Chair.

9.2 The Management Committee may co-opt any member to any unfilled post until the conclusion of the following AGM, providing that the number of co-optees shall not exceed one third of the total number of persons serving on the Committee at that time.

9.3 The Management Committee may appoint any sub-committees it may deem necessary to deal with the matters of the Club, until the conclusion of the following AGM. The proceedings of all such committees shall report to the Management Committee by a representative elected by that sub-committee.

10. RULES FOR THE MANAGEMENT COMMITTEE

10.1 The Chairperson shall chair the meeting, or in his/her absence either the Secretary or a nominee from the committee in the event of all those mentioned being absent.

10.2 Fourteen days notice of any meeting of the management committee shall be given by the Secretary, except when:

- a) The date of the meeting had been agreed at the previous management meeting, in which case seven days notice shall be given.
- b) In an emergency, the Chairperson may call a meeting at four days notice.

10.3 The quorum shall be three of those Officers entitled to vote, as listed at Rule 9.1

10.4 All members of the Management Committee as listed at Rule 8.1 shall be entitled to vote.

10.5 All votes shall be determined by a simple majority. In the event of a tied vote, the Chair may exercise a casting vote.

11. FINANCE

11.1 All surplus income and profits are to be invested in the Club. No surplus or assets shall be distributed to members or third parties.

11.2 The Club shall have the power to raise money by means of yearly affiliation fees and class fees as determined by the Management Committee at the Annual General Meeting.

11.3 All monies shall be held by the Treasurer and surpluses shall be lodged in a bank account in the name of the Club from time to time as appropriate. The Treasurer shall keep a record of all monetary transactions whether by cash or cheque.

11.4 The Chairperson, Treasurer and Secretary shall be authorised signatories to sign cheques on behalf of the club, of which two signatories shall be needed.

11.5 The financial year of the Club shall run from the 1st of April to the 31st of March.

12. AMENDMENTS TO THE CONSTITUTION

This Constitution may only be amended by a proposal passed by a majority of members present and entitled to vote at an Annual or Extraordinary General Meeting.

13. THE DISSOLUTION OF THE CLUB

13.1 Any resolution to dissolve the Club may be passed at any General Meeting provided that:

- a) the terms of the proposed resolution are received by the Secretary at least forty two days before the meeting at which the resolution is to be brought forward, and that
- b) at least twenty eight days of the proposed resolution shall be given in writing by the secretary to all members, and that
- c) such a resolution shall receive the assent of two thirds of those present and entitled to vote.

13.2 Upon dissolution of the Club, after all Club and Trustee liabilities have been cleared, all remaining financial and material assets shall be given or transferred to the Clubs having similar objectives as the Club, or to the Governing Body, as determined by the meeting, to be employed for the development of the sport.

14. DECLARATION

It is hereby certified that this document represents a true and most up to date version of the Constitution of Highland Boxing Academy ABC

SIGNATURES

Chair Person

Date

Secretary

Date