



Clyde Cottage Nursery  
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## **Admissions Policy – Voluntary Sector**

Application forms are obtainable on request and are available at the Nursery. They can be sent out to parents or collected from the Nursery.

These forms should be filled in carefully, giving information in full where possible, and returned to the Nursery promptly.

At Clyde Cottage we reserve the right to give priority to parents of children requesting full time and full day care, and priority to the working parent.

Due to Dunoon's increase in provision for free sessions for three and four year olds under the 'commissioned places' scheme, Clyde Cottage Voluntary feels that there is no need to fill in an enrolment form for those age groups unless you requires additional care (i.e. full day, lunches, extended year) on top of your allocated commissioned entitlement. To access your commissioned entitlement a separate enrolment form must be completed. These forms are issued by Argyll & Bute Council and are put in place in most nurseries and schools during the enrolment week. Children who are commissioned with Clyde Cottage Voluntary will have priority to access additional care. Parents are urged to check the local paper for details. If you require a placement for children under the age of three then you can register and collect your enrolment form. Sessions are allocated in accordance to places as they become available in certain age bands (2 - 2  $\frac{1}{2}$ , 2  $\frac{1}{2}$  - 3, 3 - 5)

Our computer will select a name from our database using our Priority points: full time children; full day children; full time children; working parents, and we will contact you when a place becomes available.