

Clyde Cottage Nursery

Assisted Places Policy

The Assisted Places Committee should consist of: -

Nursery Manager
Health Visitor(s)
Principal Officer – Early Years

1. The principal objective of The Assisted Places Scheme is to provide pre-school education, free of charge, to those children whose families cannot afford to pay for pre-school education.
2. The Assisted Places Scheme provides two three-hour sessions for children who would otherwise have no pre-school education.
3. Clyde Cottage Nursery caters for 2-5 year olds. All children in the 2-3 year age range, who meet the principle objective of The Assisted Places Scheme, will be considered.
4. To be considered for a place on the Assisted Places Scheme, an application must be completed and signed by the parent/guardian.
5. A waiting list of children to be considered for the Scheme will be maintained and will be reviewed and updated from time-to-time at Assisted Places meetings.
6. In allocating places, consideration will be given to advice offered by Health Visitors, Social Workers and any other professionals involved with the Family.
7. The Nursery will maintain a register of attendance of children under the Assisted Places Scheme and records of the cost of providing the Scheme.
8. All children accepted onto the Assisted Places Scheme will be reviewed after three months, thereafter as necessary. The reviewing body will consist of a promoted member of staff, the referring agent (if appropriate) and the parent/guardian.
9. If difficulties arise with any child placed in the Nursery under the Assisted Places Scheme, the Nursery reserves the right to inform the parent/guardian that the place is unsuitable for the child.
10. There are a limited number of Assisted Places in Clyde Cottage Nursery. The costs of the Assisted Places provided by the scheme are met by Clyde Cottage Nursery.