

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority:

Creaton Parish Council

County area (local councils and parish meetings only):

Northamptonshire

Financial year ending 31 March 2022

Prepared by (Name and Role):

Katrina Jones (Parish Clerk & RFO)

Date:

11/04/2022

		£	£
Balance per bank statements as at 31/3/22:			
Nat West Business Reserve Account	account 1	34,363.6	
Nat West Current Account	account 2	200.0	
[add more accounts if necessary]			
			34,563.6
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/22 (enter these as negative numbers)			
Chq no. 958	item 1	(40.00)	
Chq no. 876	item 2	(7.20)	
Chq no. 843	item 3	(40.00)	
Chq no. 777	item 4	(8.80)	
			(96.00)
Add: any un-banked cash as at 31/3/22		-	
			-
Net balances as at 31/3/22 (Box 8)			34,467.6