

CREATON PARISH COUNCIL ANNUAL MEETING
6TH MAY 2020
AGENDA

Chairman: Councillor James Hill

Clerk: Katrina Jones, 77 High Street, Naseby, Northants NN6 6DD, Tel 01604-740862 Email: creatonpc@gmail.com

To members of the Council: You are hereby summoned to attend the annual meeting of Creaton Parish Council online via zoom on Thursday 6th May 2020 at 7.30pm for the purpose of transacting the business detailed below.

Members of the public & press are invited to attend and may address the Council at its Public Forum from 7.30 pm to 7.45 pm.

Topic: Creaton Parish Council Meeting
Time: May 6, 2021 07:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/81885595439?pwd=QytCdDdrRnp3Qm1ES1lqRkFlaElhUT09>

Meeting ID: 818 8559 5439

Passcode: 826418

One tap mobile

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Passcode: 826418

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1. **Election of Chairman**
2. **Election of Vice Chairman**
3. **Apologies for Absence**
4. **Signing of Acceptance of Office Form by Chairman**
5. **To Confirm Minutes of Meetings:** held on 9th March, 23rd March and 30th March 2021.
6. **Declarations of Interest**
7. **Public Forum:** 15 mins
8. **Chairman's Report**
9. **To Confirm Committees, Terms of Reference and Councillor Roles**
10. **To Review and Approve All Parish Council Policies and Regulations, Including Risk Assessment, Financial Regulations, Asset Register and Standing Orders**
11. **To Approve Insurance Renewal**
12. **To Consider Extending Zoom Subscription Which Expires on 13th May**
13. **To Agree Contents of Village Link Article**
14. **To Agree Scheme of Delegation**
15. **To Consider Parking on Welford Road**
16. **To Receive Update on Work to Church Wall and Agree Any Actions Regarding All Church Boundary Walls**
17. **To Agree Action Regarding Arrangements for Bin in Burial Ground**
18. **To Receive Update on Change of Bank**
19. **To Receive Police Liaison Report**
20. **To Agree Date and Arrangements for Annual Parish Meeting**
21. **Planning Matters:**
 - a. **Application No:** DA/2021/0257
Description: Single storey front extension and porch canopy, upgrading all windows and applying render finish to full facade.
Location: Nodorina, 18 , Brixworth Road, Creaton, NN6 8NQ
 - b. **Application No:** DA/2021/0335
Description: Work to tree subject of Tree Preservation Order DA 333.

Location: St Michael's Church, Violet Lane, Creaton, Northamptonshire

c. Application No: DA/2021/0362

Description: Work to trees within a conservation area

Location: West Lodge 24B, The Green, Creaton, Northamptonshire, NN6 8ND

22. Finance

Bank Balance on Bank Statement as at 31st March 2021:

Business Reserve Account	33,912.35
Current Account	<u>200.00</u>
	34,112.35

Includes:

CIL Money (Restrictions on Expenditure)	5627.29
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a. Receipts

£

i. Burial fees	572.00
ii. Interest (31.03.21)	0.30

b. Payments for Approval:

£

i. Katrina Jones (Clerk salary and home use payment March and April 2021, paid by standing order)	507.82 & 507.82
ii. Eon for street light maintenance	100.86
iii. NCALC for membership subscription and internal audit service	481.48
iv. Stephen Hartwell Grass Mowing Services for mowing churchyard	300.00
v. NCAL for whole council training	245.00
vi. R&G for mowing verges and green (31.3.21)	204.00
vii. Autela for payroll services	61.45
viii. Eon for electricity supply	282.82
ix. Village Link newsletter	50.00
x. Tree and Land	945.00
xi. Spratton Parish Council for CPC's share of bus subsidy	1,375.58

c. List of Payments and Receipts to be Received and Bank Reconciliation up to 31st March 2021 to be approved and signed and To Note Nat West Banking Errors of £30 and 0.30p during financial year 2020/21.

d. To Consider Internal Audit Report and To Approve Annual Governance and Accountability and Supporting Documents – To Be Signed By Chair and Clerk

23. To Close the Meeting to the Public To Discuss Staff Matters

24. To Note Next Meeting: Tuesday 13th July 2021 at 7.30pm.

Signed: *KJones*

Katrina Jones, Clerk & RFO to Creaton Parish Council

Dated 29/4/21