

# CREATON PARISH COUNCIL

Chairman: Mr Stan Perrins

Clerk: Mrs L Compton  
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Minutes of the meeting of Creaton Parish Council held on  
**Tuesday 7<sup>th</sup> September 2010** in the Village Hall, Teeton Lane at **8.00 pm**

**Present:** Councillors Stanley Perrins (Chair), Richard Hollingum, Reg Thomas, Maureen Titman and Sylvia Winter

**In attendance:** District Cllr Barry Frenchman, Lynne Compton, Clerk and 2 members of the public

## Notes from Open Forum :

### Royal British Legion Poppy Appeal

A resident requested that the amount donated from the Parish Council for the purchase of the poppy wreath should increase from £20 to £25 due to rising costs. The current cost of a poppy wreath being £17

56. **RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE**  
Cllr Perrins proposed acceptance of apologies from Cllr Jack, Cllr Pugh, Cllr Watt and County Councillor Millar, these were seconded by Cllr Hollingum and resolved to be approved by Parish Council

57. **RESOLUTION TO SIGN AND APPROVE MINUTES OF MEETING AND AGENDA dated 6<sup>th</sup> July 2010.**  
These were proposed by Cllr Hollingum, seconded by Cllr Thomas and resolved to be approved by Parish Council

58. **MATTERS ARISING FROM PREVIOUS MINUTES (for information only)**

a) **Rural Affordable Housing – It was reported that** Joanne Martin (formally Richardson) from Midlands Rural Housing, would provide an update at the October meeting.

b) **Creaton Appraisal Group** – Linda Toombs reported that they were now in a position to close the account, and as previously agreed, the funds would be transferred to Creaton Parish Council and held in reserve for the future. Action: Clerk to forward bank account details to Linda Toombs

59. **MEMBERS' DECLARATION OF INTEREST for items on the agenda**  
There were none.

60. **FINANCE**

a) **Resolution to approve payment of outstanding accounts**

Cllr Hollingum proposed payment of outstanding accounts, seconded by Cllr Winter and resolved to be approved by Parish Council:-

Details	Amount	Chq No.
LYNNE COMPTON (Clerk Wages July + non-taxed annual gratuity) (signed 2 <sup>nd</sup> Aug)	£386.93	207
LYNNE COMPTON (Clerk Expenses) (signed 2 <sup>nd</sup> Aug)	£69.59	209
HMRC Only (PAYE) (signed 2 <sup>nd</sup> Aug)	£70.60	208
VILLAGE LINK (2 Invoices - £50 each) (signed 2 <sup>nd</sup> Aug)	£100.00	210
LYNNE COMPTON (Clerk Wages Aug)	£286.93	211
LYNNE COMPTON (Clerk Expenses)	£26.84	211
HMRC Only (PAYE)	£70.60	212
BDO Audit Fees	£158.63	213
VILLAGE HALL re-issue of out of date cheque no 165	£90.00	214
ROYAL BRITISH LEGION POPPY APPEAL poppy wreath	£20.00	215
s137		
<b>TOTAL</b>	<b>£1275.12</b>	

Power(s) Action

Clerk

- b) **To receive details of income (if any)**  
Independent Funeral Directors – Purchase of 2 plots plus burial of Colin Page MASTERS (non-resident) - £360 **PC Noted.**
- c) **Bus Shelter seat** – to receive and discuss quotation of £305.50 (circulated in PC envelope dated 2/8/10 No 13)  
After some discussion, Parish Council resolved that the project should be put on hold.  
Action: Clerk to write and thank Mr Mould for the quotation and explain that the project was on hold. Clerk also to follow up with the Parish Enhancement Gangs. Clerk  
Clerk
- d) **Resolution to adopt Bank Reconciliation to 31<sup>st</sup> July 2010**  
Cllr Hollingum proposed that this be adopted, this was seconded by Cllr Perrins and unanimously resolved to be approved by Parish Council
- e) **Parish Council Computer** –
  - 1) It was reported that a DELL computer had been decided upon after advice from DDC – Total cost £329 (without monitor which Spratton PC already own). Total cost to Creaton £98.70. Parish Council Resolution to approve purchase. Cllr Hollingum proposed approval of the purchase and unanimously resolved to be approved by Parish Council. Parish Council also resolved that an external hard drive should be purchased by each Parish Council to retain a back up copy (as suggested by Dist Cllr Frenchman and DDC). Action: Clerk to research and bring forward to next meeting. It was also suggested that instead of signing up for Dell Support at a cost of £170 over 4 years that it would be more beneficial for each PC to build up a reserve of £100 per annum which after 4 years would mean a new computer could be purchased. Action: Clerk to put on October agenda as a resolution. Clerk  
Clerk
  - 2) To discuss draft agreement between Spratton and Creaton Parish Councils concerning what would happen to the computer hard drive purchased should the Clerk leave either employ. *To be circulated prior to meeting.*  
After some discussion, it was agreed that the Clerk should re-draft and bring forward to the October meeting. Clerk
- f) **Notice of Conclusion of Audit from BDO (external auditors)**  
**It was reported** that there were no issues arising from the Audit and the Notice had been posted on the Noticeboard in line with audit regulations.
- g) **Revised Grant Policy** (circulated and commented on prior to meeting)  
Parish Council resolution to approve.  
**Cllr Hollingum proposed adoption of the revised grant policy, this was seconded by Cllr Perrins and unanimously resolved to be adopted by Parish Council**
- h) **Residents request to increase from £20 to £25 for Parish Council donation to Royal British Legion Poppy Appeal (for poppy wreath)**  
Cllr Thomas proposed that the donation (under s137) for the British Legion Poppy appeal should be increased from £20 to £25. Action: Clerk to increase the 2011/12 budget for s.137 Clerk

**TO CONSIDER PLANNING APPLICATIONS RECEIVED**

61. **Application No:** DA/2010/0556  
**Description:** Replacement of front porch  
**Location:** 4, The Green, Creaton, Northamptonshire, NN6 8ND  
 Case Officer **Fran Robinson** on 01327 302597  
**frobinson@daventrydc.gov.uk.**  
 The following response had been agreed by planning committee – “no observations”
- Application No:** DA/2010/0647 and DA/2010/0648  
**Description:** Renewal of planning permission DA/2007/1113 for Factory Extension – Class B1 Light Industrial and Renewal of planning permission DA/2007/1114 for Light Industrial Building  
**Location:** Fearing International Ltd, Creaton Road, Creaton NN6 9BW
- The following response had been agreed by Planning Committee:  
 “Creaton Parish Council have the following observations based on “Material Planning Considerations” which should be taken into account when reviewing the renewal of planning permission for this development:-

1. **Light Pollution** – it would appear that the perimeter of the building will be

*continually lit at night with sodium vapour lighting and additional flood lighting activated by PiR - this will cause significant light pollution which is not acceptable in a rural community.*

2. **Noise Disturbance** – *The intruder alarm may cause disturbance to nearby residents. Please clarify how long the audible alarm will be ringing for before it will either be automatically turned off or someone comes to deal with it.*
3. **Highways Issues** – *Neither application states how many vehicles and of what size will be accessing this site on a daily basis (this was previously raised by Creton PC and not answered). Please clarify these critical points as soon as possible.”*

**Application No:** DA/2010/0715

**Description:** Two storey and single storey extension to side and rear.  
New front porch and new vehicular access

**Location:** 38, Brixworth Road, Creton, Northamptonshire, NN6 8NQ

**Case Office:** C Phillips – on 01327 302579 or [cphillips@daventrydc.gov.uk](mailto:cphillips@daventrydc.gov.uk).

**Respond by 17<sup>th</sup> September**

*Parish Council unanimously agreed the following objections and observations to this planning application:-*

1. *There is over-development of the site*
2. *The size of the development would encroach on the neighbouring properties and overlook those properties unreasonably.*
3. *This is double the size of the previous application (DA/2008/0784) which was subsequently not approved.*
4. *The extension would be out of keeping with the street scene due to the gabling being completely different to that of the neighbouring property.*

Action: Clerk to confirm with DDC that the neighbours had been informed of the planning application.

Clerk

Parish Council resolved that the Clerk should do an article for the next newsletter asking for residents to send a copy of any letters of complaint to the Parish Council.

Clerk

Action: Clerk

**62. TO REPORT PLANNING APPLICATION DECISION NOTICES (if any)**

**Application No:** DA/2010/0556

**Description:** Replacement of front porch

**Location:** 4, The Green, Creton, Northamptonshire, NN6 8ND

DDC Planning permission was granted on 23 August 2010

**63. STREETLIGHTING**

**a) EON Streetlighting Safety Inspection**

This item related to the recent risk assessment by Mr Long – see item 67.

**b) Replacement of Concrete Collars** – It was reported that these were necessary round 3 Streetlamps at a cost of £165.30 plus VAT. Councillor Thomas proposed approval of the quote from EON, this was unanimously resolved to be approved by Parish Council.

**c) Replacement of Obsolete Streetlights**

Cllr Thomas proposed that this should be left off the agenda until further progress had been made, resolved to be agreed by Parish Council. Action: Clerk to ask DDC if there were plans in place to bulk buy replacement streetlights for economies of scale.

Clerk

**64. CREATON CEMETERY/CHURCHYARD**

**a) Burial/memorial/pre-purchase of plot requests (if any)**

Masters - Plot No 65 double depth – resolved to be approved by Parish Council

**b) St Michael's and All Angels – Closure of Churchyard**

It was reported that a letter had been received from the Ministry of Justice giving formal notice to the incumbent and churchwardens. The notice was dated 17<sup>th</sup> August and asked for representations to be made within 21 days of publication. Parish Council resolved no further action.

**65. COFFEE SHOP**

It was reported that the revised approximate costs had been received from the United Reform Church:- Coffee Machine £3000, Dishwasher £300, Kitchen alterations £1500, Computer hub and related equipment £650. Total initial set up costs £5450. The revised County Councillors Empowerment Fund form had been sent to County Councillor Millar. It was also reported that the Coffee Shop hoped to be open in early October. Action: Clerk to advertise in Village Link and Spratton Newsletter (if possible)

Clerk

**66. BIODIVERSITY POLICY**

Cllr Hollingum proposed the Biodiversity Policy, this was voted on and unanimously resolved to be adopted by Parish Council. Mowing of the Village Green was discussed and Parish Council resolved that reducing the number of cuts would in principle be a good idea.

Action: Cllr Hollingum to circulated article asking for interested/residents organisations to join the Creaton Village Biodiversity Group.

Cllr  
Hollingum

Action: Clerk to discuss reducing the number of cuts with Mr Grainger (who currently mows the Village Green).

Clerk

**67. ANNUAL RISK ASSESSMENT kindly done by Mr D Long(previously circulated)**

Parish Council unanimously resolved to defer this item to the October meeting due to the time.

**68. VILLAGE WALK**

The notes from the Village Walk had been circulated and the Clerk reported that the list of outstanding works had been circulated to Mr I Smith (NCC Highways Area Manager) and Mr C Garvey (NCC RoW Officer). It was also reported that the footpath from Welford Road down to Violet Lane was very overgrown. Action: Clerk to add to list and follow up other issues with NCC. It was also suggested that the Parish Enhancement gangs could be asked to clear the area and plant violets. Action: Clerk to look into.

Clerk

**69. VILLAGE LINK**

It was agreed that the opening of the Coffee Shop should be added. Cllr Hollingum raised the issue of problems with Village Link allowing enough pages of Parish Council news. Action: Clerk to bring forward at October meeting.

**70. CREATON PLAYING FIELD SKATE BOARD RAMP**

Cllr Thomas reported that the old skate board ramp had been closed off due to being a health and safety hazard but that a new skate board ramp would replace it. Cllr Thomas also reported that it would be discussed at the next Creaton Playing Field Association meeting and that Parish Council would be sent minutes of Creaton PFA meetings.

**71. DOG FOULING/STRAY DOGS**

It was reported that the DDC Environmental Officer had visited the owner of the dog pictured fouling the village and that the situation had improved as a result.

Parish Council had received reports of a stray dog. Parish Council resolved to monitor the situation.

**72. THE LOCAL GOVERNMENT BOUNDARY COMMISSION FOR ENGLAND ELECTORAL REVIEW - DAVENTRY**

**a) To receive update from District Councillor Frenchman**

District Councillor Frenchman reported that the Electoral Review had been instituted as it had been felt that there was an inconsistency between the number of people living in Daventry to the number of representatives. Daventry District were against the review for the following reasons:-

1. Single Councillor Wards may become 3 Councillor Wards so the local connection may be lost.
2. Elections would need to be held again next year.
3. The Council already had a huge deficit and were proposing to increase it by spending hundreds of thousands of pounds on an electoral review.
4. Only 1 ward was out of balance so why re-jig the whole of Daventry District?

**b) To review Welton PC's response**

Parish Council resolved that although Welton PC covered a lot of points – it had missed several crucial points. Cllr Hollingum to draft a response from Creaton PC.

Cllr  
Hollingum

**73. CORRESPONDENCE RECEIVED AND CIRCULATED (not already on the agenda)**

**The following were discussed and actions agreed**

- a) Village Viewpoint Summer 2010 edition
- b) DDC Minutes of Parish and Town Councils meeting on 1 July 2010 plus notice that next meeting is on Thurs 16th December 2010 6.30pm Council Chamber, DDC Offices
- c) NLP Licensing Act 2003 - Statement of Licensing Policy - 3 yearly review
- d) NFRS Volunteers needed to train to do Home Fire Safety Checks - Should we participate?  
Parish Council agreed that it should not be a Parish Council initiative. **Action: Clerk to advertise in Village Link to see if Village Organisations wished to participate.**
- e) DDC Consultations on Hackney Carriage and Private Hire Drivers Criminal Records Policy
- f) DDC Consultation on House to House Collections Policy
- g) NCALC NCALC response to Local referendums to veto excessive council tax increases
- h) NCALC Stand and Deliver project launch respond by 14/9
- i) NCALC Elections/AGM/Precept/Competition
- j) NCC Rights of Way Officer Areas
- k) NCC Consultation paper on Local Referendums to veto excessive council tax increases
- l) NCC geway Surface Dressing on A5199 between Spratton and Thornby - work commenced on 11th August
- m) DOF Daventry Over Fifties Newsletter plus notice which had been put on board
- n) NCC Reuse Shops moving leaflets
- o) Clerks and Councils Direct Jul-10
- p) NCALC Update July-Aug 2010 Issue 4/10 plus booklet on being a good employer
- q) DDC Code of Conduct Standards Committee training events and aide memoir doc
- r) NCALC Clerks Salaries – suggestion that PC's should make a small provision in the budget for the year ending 31 March 2012 – **Action: Clerk to include in Budget**
- s) POLICE Link to community priority form on line
- t) MACMILLAN Worlds Biggest Coffee Morning details
- u) NCALC Notification of AGM on Weds 20th October
- v) NCC Tree Warden update

Clerk

Clerk

**74. DATE OF NEXT MEETING – Tuesday 5<sup>th</sup> October 2010**

**Meeting Dates for 2010**

Tuesday 2<sup>nd</sup> November 2010  
 Tuesday 7<sup>th</sup> December 2010  
 Tues 4<sup>th</sup> Jan 2011  
 Tues 1<sup>st</sup> Feb 2011  
 Tues 1<sup>st</sup> March 2011  
 Tues 5<sup>th</sup> April 2011

**Meeting Closed 10.15pm**

Chairmans Signature:.....

Date:.....