

# CREATON PARISH COUNCIL MEETING

## 12<sup>TH</sup> NOVEMBER 2019

### MINUTES

Chairman: Councillor James Hill

Clerk: Katrina Jones, 77 High Street, Naseby, Northants NN6 6DD, Tel 01604-740862

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#### **Minutes of the Creaton Parish Council Meeting** Held on **Tuesday 12<sup>th</sup> November 2019** in the Village Hall, Teeton Lane, Creaton at 7.30pm

**Present:** Cllrs James Hill (Chairman), Sylvia Winter (Vice-Chairman), Geoff White, Maxene Atkinson, Anna Hughes, Christopher Reading and Susan Leggett.

**In attendance:** Katrina Jones (Clerk), Kevin Parker (District Councillor), Jonathan Harris (District Councillor) and two members of the public.

89. **Apologies for Absence:** Cllr Michelle Aveyard.
90. **To Confirm Minutes of Meeting:** It was **RESOLVED** to confirm the minutes of the Parish Council Meetings held on 10<sup>th</sup> September 2019 and 17<sup>th</sup> October 2019 as a true and accurate record and they were duly signed by the Chairman.
91. **Declarations of Interest:** Cllr Hughes in item 95.
92. **Public Forum:** The Treasurer of Creaton Parochial Church Council and a member of Friends of St Michaels History Group spoke regarding items 93, 94 and 108.
93. **To Consider Any Action Required Regarding Closed Churchyard Works Including Funding and Agree Any Signage and Communication, Contacting Families, or Further Safety Audits:** It was **RESOLVED** that up to £150 would be spent on A3 sized signage, tape and stakes for the closed churchyard. It was **RESOLVED** that Cllr Reading would arrange for the signage to be produced with the agreed wording and that Cllrs Hill and White would put up the signage and tape at the churchyard and take photographs of unsafe gravestones and memorials. It was **RESOLVED** that the Parish Council would continue to take further steps in trying to trace grave owners' heirs and applying to the Diocese for a Faculty to make the monuments and headstones safe.
94. **Consideration of Updated Quote and Consultation with Friends of St Michaels History Group Regarding Repair to Large Brick Memorial:** It was **RESOLVED** that the contractor who provided the previous quote, as part of the heritage lottery bid, would be contacted to see if their quote was still current. The Treasurer of the PCC advised that he would contact the contractor and update the Parish Council.
95. **To Receive Update and Agree Revised Quote for Green Works in Closed Churchyard:** It was **RESOLVED** to proceed with the quote from Tree and Land and that Cllr White would check the necessary permissions with Daventry District Council.
96. **To Receive Update and Identify Additional Action Required Regarding Treeworks in the Parish:** Cllr Hughes provided an update and it was **RESOLVED** that Cllr White would contact

the tree officer at Daventry District Council to follow up regarding the trees on the Green and the churchyard.

97. **To Approve Memorial Application:** It was **RESOLVED** to approve the memorial application for the late Derek Linnette.
98. **To Agree Tender Documents for Mowing Contract for Parish and Churchyard:** It was **RESOLVED** that Cllr White would make some amendments to the draft tender documents before they were sent out.
99. **To Receive Update on Local Government Reorganisation in Northamptonshire and Impact on Parish Council Elections in 2020:** It was noted that due to the general election delaying legislation waiting to be approved as part of LGR, it had not yet been confirmed if Creton Parish Council would have an election in 2020.
100. **To Receive Update Regarding Former Clerk's Pension:** It was **RESOLVED** to defer this item and receive an update at the next meeting.
101. **To Confirm Arrangements for Village Christmas Tree and Lights:** It was noted that Welford Xmas Tree Farm were generously donating a Xmas tree to Creton and Cllr White agreed to put lights on the tree again.
102. **To Consider Whether to Arrange Anything To Mark VE Day:** It was **RESOLVED** to defer this item for further consideration at the next meeting.
103. **To Consider Whether to Enter Northamptonshire Village Awards:** It was **RESOLVED** to defer this item for further consideration at the next meeting.
104. **Purchase of Litter Picking Equipment Using Tesco Grant:** It was **RESOLVED** that Cllr Reading would purchase 6 hoops and 10 litter pickers.
105. **To Consider Any Action Regarding Purchase of Speed Display Signs:** It was **RESOLVED** that the Clerk would provide the contact details of the relevant person from Northamptonshire Highways to meet with to Cllrs Hill and Reading.
106. **To Consider Quote for Parish Noticeboard:** It was **RESOLVED** that Cllr Reading would contact another carpenter for a quote and that this would be considered further at the next meeting.
107. **To Receive Update on Failed Streetlight and Agree Quote for Replacement:** It was **RESOLVED** to approve the quote provided by Eon to replace the failed streetlight.
108. **To Consider Letter from Creton PCC Regarding Eco Toilet at St Michael's Church:** It was **RESOLVED** that the Parish Council would support Creton PCC's planning application when consulted by Daventry District Council on the application.
109. **Planning Matters:**
  - a. **To Note Decision Notice on Planning Application: DA/2019/0505: St Michael's Church, Violet Lane, Creton, Northamptonshire: Installation of handrail along path leading to church. Permission Granted. Noted.**
110. **Finance**

**Bank Balance on Bank Statement as at 30<sup>th</sup> September 2019:**

<b>Business Reserve Account</b>	<b>50,859.26</b>
<b>Current Account</b>	<b><u>200.00</u></b>
	<b>51,059.26</b>

**Includes:**

<b>CIL Money (Restrictions on Expenditure)</b>	<b>5627.29</b>
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**a. Receipts**

**£**

i. Interest (30.09.19)	7.54
ii. Precept from Daventry District Council	10,500.00
iii. Interest (31.10.19)	8.85

**b. Payments for Approval:**

**£**

i. Katrina Jones (Clerk salary and home use payment September and October 2019, paid by standing order )	750.22
ii. R & G (invoice dated 31.10.19)	536.48
iii. NCALC for cemetery operation training course	49.00
iv. Katrina Jones expenses for stamps	7.32
v. URC for refreshments for litter pick	40.00
vi. URC for room hire for meeting on 17 <sup>th</sup> October 2019	20.00

It was **RESOLVED** to approve all of the above payments.

**111. AOB (Points of Information):** None.

**112. To Close Meeting to Members of the Public To Discuss Staff Matters:** It was **RESOLVED** to close the meeting to discuss confidential staff matters.

**113. To Consider Clerk Review and Salary: Agree Pay Point and Backdated Pay:** It was **RESOLVED** that the councillors would consider this further and a decision be confirmed at the next meeting.

**114. To Note Next Meeting: Ordinary Creton Parish Council Meeting on Tuesday 14<sup>th</sup> January 2020 at 7.30pm at Creton Village Hall, Teeton Lane, Creton.** Noted.

**Budget Meeting for Councillors who are members of the 'Resources, Staffing, and Strategy Advisory Committee' on 26<sup>th</sup> November at 8.00pm.** Noted.

Meeting closed at 9.20pm.