

CREATON PARISH COUNCIL MEETING

27TH JULY 2021

MINUTES

Chairman: Councillor James Hill

Clerk: Katrina Jones, 77 High Street, Naseby, Northants NN6 6DD, Tel 01604-740862 Email: creatonpc@gmail.com

Minutes of the Creaton Parish Council Meeting Held on **Tuesday 27th July 2021 at 7.30pm** at Creaton Village Hall

Present: Cllrs James Hill (Chairman), Sylvia Winter (Vice-Chairman), Michelle Aveyard, Susan Leggett, Ian Horne and Christopher Reading.

In attendance: Katrina Jones (Clerk), Cecile Irving Swift (West Northants Councillor), Jonathan Harris (West Northants Councillor) and four members of the public.

- 25. To Resolve to Accept Apologies for Absence:** It was **RESOLVED** to accept apologies for absence from Cllr Anna Hughes. Apologies were also provided by Unitary Councillor Kevin Parker (West Northants Council).
- 26. To Confirm Minutes of Meetings:** It was **RESOLVED** to approve the minutes held on 6th May 2021 as a true and accurate record and they were duly signed by the Chairman.
- 27. Declarations of Interest:** Cllr Leggett declared an interest in item 45.b.
- 28. Public Forum:** Unitary Cllr Jonathan Harris gave a brief update on West Northants Council and advised that he would be sending out a newsletter covering the main issues.
Unitary Cllr Cecile Irving Swift provided an update on a change to the way that planning applications are heard by the planning committee, advising that a unitary councillor will need to support a parish council's request for it to go to committee. She also asked that only one unitary councillor is contacted to assist with any parish issues to prevent cases being duplicated.
A member of the public spoke regarding item 33.
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- 29. To Fill Parish Council Vacancy by Co-option:** No applications had been received.
- 30. To Consider Churchyard Risk Assessment Report and Agree Actions:** It was **RESOLVED** that the items highlighted as red or amber in the risk assessment report would be addressed and the recommended work was authorised to be carried out.
- 31. To Agree to a 'No Dogs Allowed' Sign to be Placed on Top Church Gate:** Cllr Winter advised that she had submitted a report to West Northants Council online regarding the sign using 'street dr'.

32. **To Agree Any Actions Regarding Footpath from Violet Lane to Welford Road such as Writing to Landowners and Obtaining Quotes for Hedge Cutting:** It was **RESOLVED** that a quote would be obtained by Cllr Aveyard from a contractor for hedge cutting.
33. **To Agree to Write a Letter to the Residents of Welford Road Who Park Outside the Cottages Near the Pre-School, Asking Them to Leave a Safe Distance Between Their House and Their Car:** It was **RESOLVED** that a letter would be sent to residents advising that it was not within the parish council's remit to address this highways issue but that they wish to work with residents and lend their support to asking highways to find a solution to the concerns raised by one of the residents.
34. **To Agree to Write to the Owner of 1 Courthouse Close Requesting the Hedges be Cut to Allow Pedestrians to use the Pavement:** It was **RESOLVED** that a letter would not be sent to the house owner requesting that they cut back their hedge and that any overhanging hedges should be reported via 'street dr'.
35. **To Agree to ask the Pre-school to Tidy the Bank on Violet Lane to Allow Space for Pedestrians to use the Pavement Without Hindrance:** It was **RESOLVED** that this should be reported via 'street dr'.
36. **To Consider the Correspondence from Resident Regarding Mowing of Green Spaces and Verges and Consider Frequency of Grass Cutting:** It was **RESOLVED** that this would be explored further and the Clerk would research if funding was available for wildflower projects.
37. **To Consider 'Plant a Tree for the Jubilee' Project:** It was **RESOLVED** to consider this further at the next parish council meeting.
38. **To Consider Provision of WiFi in Village Hall and Any Actions:** Cllr Aveyard gave a report on her research and discussions with the village hall committee.
39. **To Receive Police Liaison Update:** Cllr Horne provided an update.
40. **To Receive Path Warden Update:** Cllr Horne provided an update.
41. **To Agree a Date For Parish Risk Assessment Walk:** It was **RESOLVED** that councillors would meet at 6.30pm at the lychgate on Thursday 5th August to carry out the risk assessment walk and the clerk would provide the forms to be completed.
42. **To Agree Whether to Hold Another Annual Parish Meeting and Any Actions including Setting Date:** It was **RESOLVED** not to hold a further meeting this year.
43. **To Consider any Actions Regarding Provision of Cemetery Bins:** Cllr Aveyard provided an update and it was agreed that the wire basket would be removed and the current situation would continue to be reviewed.
44. **To Receive Update and Consider Any Action Regarding Cemetery Wall:** Cllr Aveyard provided an update advising that the contractor was running behind with starting the work and Cllr Hill advised that he was trying to arrange to meet with the churchyard mowing contractor.
45. **Planning Matters:**

- a. To Note Notification from Tree Officer of Work to Dead Holly Tree in Conservation Area
- b. Application No: WND/2021/0273
- Description: Single storey rear extension including covered porch roof
- Location: College Farm 26, The Green, Creaton, Northamptonshire, NN6 8ND

It was **RESOLVED** that there was no objection to the above application.

46. Finance

Bank Balance on Bank Statement as at 30th June 2021:

| | |
|--------------------------|---------------|
| Business Reserve Account | 34,755.16 |
| Current Account | <u>200.00</u> |
| | 34,955.16 |

Includes:

| | |
|---|---------|
| CIL Money (Restrictions on Expenditure) | 5627.29 |
|---|---------|

a. Receipts

£

| | |
|---|-------|
| i. Wayleave Payment from Western Power Distribution | 45.63 |
| ii. Interest (31.06.21) | 0.34 |

b. Payments for Approval:

£

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|---|-----------------|
| i. Katrina Jones (Clerk salary and home use payment May and June 2021, paid by standing order) | 507.82 & 507.82 |
| ii. Eon for street light repair (Court House Close) | 28.16 |
| iii. Autela Payroll Services (April, May, June) | 52.20 |
| iv. S Hartwell for churchyard mowing - May, June and one cut in July (already paid) | 750.00 |
| v. R& G (April – 408.00; May – 408.00; June – 408.00) | 1224.00 |
| vi. EON maintenance | 100.86 |
| vii. C Reading reimbursement for speed sign parts | 17.31 |
| viii. S Leggett reimbursement for defibrillator parts | 152.84 |
| ix. Maynard Memorials for risk assessment | 280.00 |
| x. EON supply | 285.97 |
| xi. HMRC for PAYE | 1.80 |

It was **RESOLVED** to approve all of the above payments.

47. To Note Next Meeting: Tuesday 14th September 2021 at 7.30pm: Noted.

Meeting closed at 10.02pm.