

**CREATON PARISH COUNCIL MEETING**  
**9<sup>th</sup> November 2021**  
**MINUTES**

Chairman: Councillor James Hill

Clerk: creatonpc@gmail.com

**Minutes of the Creaton Parish Council Meeting**  
**Held on Tuesday 9th November 2021 at 7.30pm**  
**at Creaton Village Hall**

**Present:** Cllrs James Hill (Chairman), Sylvia Winter (Vice-Chairman), Michelle Aveyard, Susan Leggett, Ian Horne and Christopher Reading.

**In attendance:** None

71. **To Receive Apologies and Resolve Whether to Accept Apologies for Absence:** It was **RESOLVED** - Apologies were also provided by Kevin Parker (West Northants Councillor).
72. **To Confirm Minutes of Meeting:** It was **RESOLVED** to approve the minutes held on 14<sup>th</sup> September 2021 as a true and accurate record and they were duly signed by the Chairman.
73. **Declarations of Interest:** None
74. **Public Forum:** No representatives
75. **To RESOLVE** that Creaton Parish Council Clerk had left the role and that the New Vacancy to be circulated with NALC – Northamptonshire, CPC Facebook Page, Creaton Village Facebook Page, The Village Link Village shop and shared as wide as possible. Closing date to be 17/12/2021 – **Cllr HILL, Cllr Aveyard**

**Note:** The Chairman and the wider Parish Council expressed their thanks to KJ

76. **To Fill Parish Council Vacancy by Co-option:** No applications had been received to date. It was **RESOLVED** that an advert to recruit is to be place in the Village link and on social media platforms along with word of mouth in the village.
77. **Finance** - **Cllr Winter to cross check**

**Bank Balance on Bank Statement as at 31<sup>st</sup> September 2021 :**

Business Reserve Account	42,288.81
Current Account	<u>200.00</u>
	42,488.80

**Includes:**

CIL Money (Restrictions on Expenditure)	5627.29
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a. **Receipts** £

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i. Interest (31.08.21)	0.28
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**b. Payments for Approval:****£**

i. Katrina Jones (Final Clerk salary and home use payment)	TBC by Autela
ii. EON	303.19 + 100.86
iii. S Hartwell for churchyard mowing (August September and October (three cuts at £150.00 each)	450.00
iv. R& G (September)	612.00
v. Autela	52.20
Vi. Autela - HMRC	3.60

**b. Payments for Approval:****£**

It was **RESOLVED** to approve all of the above payments.

- c. **To Receive List of Payments, Receipts and Bank Reconciliation:** It was **RESOLVED** to approve the list of payments, receipts and bank reconciliation.

78. **To Consider Proposal to request that WNC Highways erection of a 'Playing Field' road sign(s) on Brixworth Road. Following a request from residents -**  
It was **RESSOLVED** that a request is made via Street Dr to initiate discussion with Highways to investigate a "Playing Filed" traffic road sign to be placed on the Brixworth Road.

**Cllr Hill**

79. **To Consider a response to resident correspondence regarding 'The Poppy Field'. It was It was acknowledged that the Poppy field had been a huge attraction and the project was due to continue over the next four years so CPC were seeking to work with the village to help resolve issues with parking. The Parish Council has no power to enforce and parking issues as a body.**

**It was RESSOLVED that CPC would approach Cottesbrooke Estate, Creaton Playing Field Ass and other interested parties in the village with a view to having a plan in place to the forthcoming year. Cllr Hill , Cllr Horne**

80. **To Consider Advice from Community Heartbeat Trust and the Proposal to replace Defibrillator and Defibrillator cabinet.**  
**Following a discussion on replacement requirements and specifications, It was RESOLVED that during the next three months CPC would seek the latest information and clarity on Defibs with a view to replace as advised. Cllr Leggett**

81. **To agree Parish Council Christmas arrangements. It was RESOLVED that we CPC would approach Welford Christmas Tree Farm and that to purchase new lights for the Christmas tree. Cllr Hill**

82. **To Consider 'Plant a Tree for the Jubilee' Project and Any Other Ways to Mark the Jubilee e.g. Jubilee Beacon. It was RESSOLVED that a Jubilee Commemoration Tree would be sought to be planed either of the Village Green or The Corner of the Jetty, Information would be posted in the Village Link and CPC Facebook Page. Cllr Hill , Cllr Reading**

83. **To Receive and update from the Wildflower Working Group and Agree Any Further Actions**

The working group has held meet with contactors to discuss “Wild Flower areas”. Due the new project on the Brixworth Rd it was decided to compliment that project as its underway with social community based projects to increase Bird Box’s and local knowledge on how to improve habitat and wildlife in your own garden. On planning discussions to take place. **Cllr Horne, Cllr Aveyard**

- 84. To Receive Update on Provision of WiFi in Village Hall – The installation had been delayed due to problems with the service provider. The Village Hall Committee are awaiting a new installation date. **Cllr Aveyard**
- 85. To Receive Update and Confirm Action Regarding Spraying of Ivy on Churchyard Wall – Following a meeting with contactors the management of the Ivy .It was RESSOLVED will be included in the works maintained schedule as soon as possible. **Cllr Hill, Cllr Aveyard**
- 86. To Agree a date for parish council budget meeting. The meeting will take place on the 17<sup>th</sup> of November. **Cllr Hill, Cllr Winter, Cllr Horne, Cllr Aveyard**
- 87. To Consider Response regarding planning application WND/2021/0686 No.1 The Old Rectory, High Street, Creton – Proposed works to tree in conservation area – No Comment
- 88. To receive an update on replacement signage in the Churchyard – It Was RESSOLVED to purchase an additional sign approximate cost £15.00 **Cllr Winter**
- 89. To Agree Contents of Village Link article – Information gathered and will be sent to editorial team in time for deadline. **Cllr Hill**
- 90. To Note Next Meeting: Tuesday 11<sup>th</sup> January 2021 at 7.30pm, Creton Village Hall.

Signed: *James Hill*  
Chairman Creton Parish Council  
Dated 03/11/2021

Meeting Closed 9.30pm

### Action to ensure we have for next meeting

- A) Tom Hughes has carried out work on Tom Gillotts Ivy Issue – have emailed Tom Hughes to day
- B) All our Actions in Green so we stay focused without a Clerk
- C) Budget Information shared to all