

CREATON PARISH COUNCIL MEETING

Minutes

11th January 2022

Chairman: Councillor James Hill

Council at Creaton Village Hall, Teeton Lane, Creaton on Tuesday 11th January 2022 at 7.30pm

Present: Cllrs James Hill (Chairman), Sylvia Winter (Vice Chairman), Michelle Aveyard, Christopher Reading, Sue Leggett

In attendance – Cllr Kevin Parker (West Northants Council)

92. To Receive Apologies and Resolve Whether to Accept Apologies for Absence
Cllr Horne sent his apologies

93. To Confirm Minutes/ Notes (no Clerk to record full minutes) of Meeting: held on 11th of Jan 2022 – Meeting notes approved by all

94. Declarations of Interest _ None recorded

95. Public Forum: 15 mins

Notes were provide from Lib Dem Focus group member on behalf of Cllr Johnathan Nunn .
Cllr Parker reiterated points made

96. To Note recruitment closed for Clerks position, interviews pending - Cllr Hill reported that due to Covid restriction it was resolved to Interview Jan 2022, candidates had been contacted dates ,interview date to be confirmed.

97. To Fill Parish Council Vacancies by Co-option – two seats vacant- One residents has expressed an interest .application letter to be sent to Creaton Parish Council

98. Finance – It was resolved that the Finances below were approved,

Bank Balance on Bank Statement as at 30th November 2021:

Business Reserve Account	41266.08
Current Account	<u>200.00</u>
	41466.08

Note for accounts CIL money received 30/04/2018

Must be spent within 5 years

CIL Money (Restrictions on Expenditure)	5627.29
less Bus Subsidy-06/05/2021	1375.58
Balance Remaining	4251.71

a. Receipts

£

i. Interest (31.10.21)	0.32
ii. Interest (30.11.2021)	0.35
iii. HMRC VAT refund (25.11.2021)	3729.26
Total Receipts	3,729.93

b. Payments for Approval:	£
i. Katrina Jones (Clerk salary and home use payment Sept 2021, paid by standing order)	507.82
ii. BHIB Insurance Chq 916 06/05/2021	459.88
iii. PKF Littlejohn External Audit Chq 933 14/09/2021	240.00
iv. HMRC Tax&NI Katrina's final salary Chq 939 11/11/2021	185.69
v. R&G Village mowing Chq 940 25/11/2021	408.00
vi. Creaton Village Hall -Hall hire Chq 941	45.00
vii. S Winter-Expenses Stationery and postage Chq 942	9.91
viii. R&G Weed spraying Chq 943	115.20
ix. Ducklings Pre School-Hall hire Chq 944	22.50
x. Autela Payroll Services Chq 945	34.80
xi. E on Electricity Supply Chq 946	220.31
xii. Payment for Annual Microsoft Licence Fee Chq 947	59.99
xii. Village Link donation Oct/Nov and Dec/Jan editions Chq 948	100.00
Total payments	2,409.10

c. To receive List of Receipts, Payments and Bank Reconciliation

Bank Reconciliations to be approved:

Amended 31st August 2021.

30th September 2021 and 31st October 2021 and 30th November 2021

Note Chq 925 27/7/21 payable to HMRC to be cancelled as not banked by HMRC

Amount included in Chq 939 11/11/21 which has now been banked

To review and approve Budget 22/23 – It was resolved to approve the budget. Cllr Hill to provide update documentation

To consider and approve precept 22/23 – It was resolved to not increase the precept for 22/23. The amount requested would be £23,520.00

Chairman to approve Precept form and to be returned 18/01/2022

To confirm CIL monitoring report has been completed and returned 1st April 20 – 31st March 2021 – Cllr Winter

- 99. To Consider Proposal to request that WNC Highways erection of a 'Playing Field' road sign on Brixworth Road – Cllr Hill to update,** Cllr Hill was still dealing with this request and it was in the initial stages of communication.
- 100. To consider response to WNC regarding planning application WND/2021/0799 relating to 6 Court House Close –** It was resolved that Cllr Hill would contact WND with comments from the Parish Council.
- 101. To Consider a response to resident correspondence regarding 'The Poppy Field' -** Cllr Hill to update – Cllr Hill will be contacting the Estate with Feedback from the village residents.
- 102. To Consider Advice from Community Heartbeat Trust and the Proposal to replace Defibrillator and Defibrillator cabinet - Cllr Leggett to update-** It was resolved to accept to reinstall our original fully working Defib and return items on loan. Cllr Leggett will ensure this is completed .
- 103. To agree Parish Council Christmas Tree Letter of Thanks for Christmas Tree –** Clerk to write letter of thanks to Welford Christmas Tree Farm

- 104. Tree for the Jubilee' Project – Cllr Reading to update and feedback from any other Parish Councillors, Next Steps to be considered.** Following feedback to the Parish Council It was resolved that the Tree chosen "Prunus Avium Plena" (Double Cherry Tree) is to be situated on the Village Green in the area marked. Cllr Reading to provide Utilities information for the site . One Councillor abstained from voting
- 105. To Receive Update on Provision of Wi-Fi in Village Hall - Cllr Aveyard to feedback.**
Cllr Aveyard reported that the Village Hall committee had been in touch to say they are still waiting for the Giga clear Technician to resolve outstanding issues that have delayed the installation.
- 106. To Receive Update and Quotes received regarding Spraying of Ivy on Churchyard Wall – Cllr Aveyard to update –** It was resolved that contacting R&G to cut back and manage the Ivy is the best way forward. Cllr Aveyard will contact R&G to add these works on the schedule.
- 107. To Receive an update on additional signage in the Churchyard – Cllr Winter** It was resolved to replace missing sign as it has now arrived. Cllr Winter will deal with the installation.
- 108. To Agree Contents of Village Link article –** It was resolved that Cllr Reading will complete the Village Link article and will include the Spring Litter Pick Information.
- 109. To consider new quotes on Church wall – Cllr Horne.** Cllr Horne had sent his report and recommendation for the additional works now required following an extremely long wait. It was resolved to instruct R Perryman.
- 110. To consider revised quotes work on Laurels and Silver Birch in Burial Ground –** Following Three Quotes it was resolved to Instruct R&G .Should this work slip in time then Norse would be contacted. Cllr Aveyard to notify.
- 111. Police liaison report update – Cllr Horne.** It was reported Via Cllr Winter that a new Rural police team was being established and contact details were ready for distribution.
- 112. To consider cost of Parish Council Cemetery Bin collection service – Cllr Aveyard to update.**
It was resolved to contact the contractor and go ahead with a bin Collection for the Cemetery
- 113. To consider date for Spring Litter Pick-** It was resolved that next Litter pick would be held Saturday the 19th Of February 2022. Meeting at 10am poster and information to be displayed in the Village link, Notice Boards and Facebook.
- 114. To Note Next Meeting Tuesday 8th of March 2022**

Signed: *James Hill*

Chairman Creaton Parish Council

Dated