

# Twycross Parish Council

Minutes of the meeting held on: **Thursday 11th March 2021 at 7.00pm via Zoom**

This was a remote meeting held via Zoom

0072/20 **Present & apologies**

**Clrs:** A Davies, A Taylor, K Hughes, M Large, M Humphreys  
County Councillor I Ould (OBE), District Councillor K Morrell

One member of the Public who has attended to be Co-opted on to the PC. She lives in Twycross.

James Startin from Startins Tractors

0073/20 **Declaration of interests** - 21/00042/FUL - Cllr Hughes declared an interest in this application.

0074/20 **Co-option of Councillor and signing of Declaration of Acceptance of Office** - Dessa Bonser-Hadfield joined the meeting having expressed an interest in being a Parish Councillor; representing Twycross. Dessa confirmed she meets the criteria to become a Councillor. Cllr Davies proposed the Co-option, Cllr Humphreys seconded. Unanimously agreed. Dessa signed the Declaration of Acceptance of Office and held it up to the screen for all Councillors to see. She will pass it back to the Clerk. Dessa will also send her completed Declaration of Interest directly to HBBC. Clerk will liaise with Dessa over the next few months to support her in understanding her new role.

0075/20 **Public questions and comments** (10 minutes)

James Statin - James came to give a brief overview of the revised Planning Application that is being drawn up. Statins are keen to engage with local residents to find a resolution that suits both business need and the local community. The PC are in support of this approach. James will update the PC at the next meeting.

0076/20 **Approval of the previous minutes January 2021** - The minutes were accepted as a true record of the meeting. Unanimously agreed.

0077/20 **Updates from District and County Councillors (if present)**

Cllr Ould gave a brief overview of current topics he is involved in and general discussion took place. This is Cllr Ould's last meeting before retirement. Cllr Davies took the opportunity to thank him for the 24 years of service that he has given to the Council. The PC were extremely grateful for all the support he has given to them during this time and affirmed that he will be greatly missed.

Cllr Hughes asked Cllr Ould if Cllr Ould could offer his support in getting the Cattle Crossing warning sign repair on Sheepy Road, carried out in quicker time. The solar panel has broken and the repair time is 8 weeks. Cllr Hughes reported that there is a danger as the farm has to move cattle across the road on a daily basis. Cllr Ould offered to follow this up with Geoff Vaughan at LCC.

Cllr Morrell gave a brief overview of current topics highlighting in particular the difficult financial times the Borough Council is currently facing. He also informed the PC that he was successful in applying for a grant for Twycross Village Hall. Other grant applications are being assessed. Cllr Hughes thanked Cllr Morrell for doing this.

0078/20 **Matters arising from previous minutes**

- i. **A444** - Speeding Traffic still ongoing. The Chair thanked Dr Luke Evans MP for his recent help on this matter.
- ii. **Registration of The Green, Orton on the Hill** - The paperwork is near completion. The Clerk will send the application off once complete. The PC agreed the funding for this. Clerk informed the Parish Council that the fee was in the region of £40.00. The PC approved this funding.
- iii. **Protection of The Green, Orton on the Hill** - The Clerk is awaiting the funding from LCC to go into the account. This is for the amount of £740.00. Payment should be made within the next

week. The PC agreed that the Clerk could then place an order for the posts once the money is in the account. The cost is £654.90 including VAT.

- iv. **WCAG 2.1 Compliant Website** - Update. Cllr Humphreys is liaising with the site developer. The PC agreed on the domain name of twycrossparishcouncil.com. The PC agreed it would enhance the website if some photos of the Parish are included on the home page. The Clerk will put a request on FB asking Parishioners to email any suitable photos, to Cllr Humphreys.
- v. **Tree Works** - Norton Juxta Twycross Phase 2 works £773.00 (Twycross Phase 2 works agreed at the last meeting Minute Ref 0064/20 vi. The PC approved the Phase 2 works at NJT to go ahead for the above sum. LCC will carry out work at both sites as per their quote.
- vi. **Health and Safety Inspections** - Internal (Policy circulated to Councillors with Agenda). Parish Councillors will carry out the inspections in May/June. Dates to be agreed at the next meeting.

0079/20

### Correspondence

All relevant correspondence has been circulated.

0080/20

### Planning applications, consultations & updates

No	Ref	Subject	Application Date
i	20/01333/HOU	Two storey extension, detached garage, vehicular access - Orton Farm, Orton on the Hill - PC made no comment on the application	14/01/2021
ii	21/00198/FUL	Erection of office block and associated plant, pedestrian access and engineering operations - Rare Ltd, Twycross - PC made no comment on the application. At this meeting, Cllr Davies proposed the PC submit the following resolution:- <i>Twycross parish council supports the new office block proposed by Rare Ltd, which it understands is to protect jobs, and asks that work is carried out in an environmentally friendly and sustainable manner.</i> Unanimously agreed.	17/02/2021
iii	21/00042/FUL	Construction of cattle underpass beneath B4116/Sheepy Road - Clares Barn Farm, Twycross - PC made no comment on the application	27/01/2021
iv	21/00069/HOU	Single storey side, two storey side and two storey rear extensions - Kennel Cottages, Gopsall - PC made no comment on the application	27/01/2021
v	21/00203/FUL	Residential development of 16 dwellings including surface water attenuation basin - Land west of Orton Lane, Twycross. Cllr Davies proposed that the PC submit the following observation:- <i>Twycross Parish Council reaffirms its previous comments and urges Cartwright Homes to:-</i> <i>(a) engage fully with Twycross residents on the proposed development, and;</i> <i>(b) provide a substantial developer contribution to improve Twycross community facilities including the village hall.</i> Unanimously agreed.	02/03/2021

vii. **Notification of Publicity of the Markfield neighbourhood Plan** - No comments

viii. **Consideration of whether to submit an objection to Osbaston Planning Application**

**21/00096/OUT** for 55 homes - After discussion, Cllr Davies proposed the PC support Osbaston Parish Council in objecting to the proposed development. The Clerk will submit the following resolution to HBBC:-

*Twycross parish council fully supports Osbaston parish council in opposing Leicestershire County Council plans to build 55 new dwellings in its parish, and objects in the strongest possible terms to a development which is on agricultural land; outside the settlement boundary and on a site not allocated for development; and completely inappropriate for a rural hamlet.*

Unanimously agreed.

- ix. **Hall Farm, Orton on the Hill** - Feedback from HBBC. Cllr Morrell gave an overview of the reasons for differing outcomes for the Shaw House Farm application and the Hall Farm application stating that HBBC Planning did not refuse the Hall Farm application as it was for Barn Conversions and was inside the permitted development boundary. Cllr Davies thanked Cllr Morrell for his feedback.

0081/20

### Financial information

- i. **Income, expenditure and signing of cheques** - The Clerk gave a brief overview of the accounts and expenditure up until the end of this financial year.

- ii. Consider and approve Clerk renewing the Council's Insurance, subject to Councillors being informed of the cost for renewal, which is due for payment in May - The PC agreed that the Clerk can pay the insurance when it is due for renewal as long as the PC are informed of the cost of the renewal.
- iii. Review Internal Auditor for 2020/21 - LRALC - This has been previously agreed. Clerk informed the PC that the Internal Auditor has been in touch with her regarding this years' Audit.
- iv. Consideration of funding request for Norton Juxta Twycross Church roof repair - Cllr Davies asked the PC to support a request for a donation towards the repair of the Church roof. The Clerk reminded the PC that there should be a power under which this payment can be made. Cllr Davies proposed making the donation under S137 of the Local Government Act. The PC unanimously agreed that a donation of £250.00 could be made.
- v. Future meetings - Zoom Subscription renewal - The PC resolved to pay an Annual Subscription for Zoom for the forthcoming year in light of uncertainty with the current ongoing Coronavirus Pandemic. The Clerk will renew the subscription at the end of April. It is expected to be in the region of £140.00.
- vi. Local Government Pension Scheme Cessation and Actuarial Fee Instalment due - £1433.33. This payment has to be made and is in the budget. Unanimously agreed.
- vii. Clerks Annual Incremental Pay Rise - From SCP 10 to SCP 11 (Hourly rate is currently based on the 2020/21 pay scale) NALC have not yet released 2021/22 pay scales. It was unanimously agreed that the Clerk can go on to the next SCP from the 1st April 2021.

#### Balances as at 02/03/21

Comm unity	4919.05	BMM	8527.61	Petty Cash	118.21	Total	<b>13414.87</b>	U/P Chqs.	<b>150.00</b>
<b>Transactions for Community Account up to 02/03/2021</b>									
05/01/2021	200284	Clerk	Dec household expenses and printer ink						£26.99
05/01/2021	BACS	Clerk	Salary December						£508.95
08/01/2021	DD	NEST	Clerk Pension						£42.73
10/02/2021	DD	PWLB	Loan Repayment						£172.10
22/01/2021	BACS	LRALC	Internal Audit Fee						£210.00
04/02/2021	200285	Clerk	Salary January						£367.35
04/02/2021	BACS	HRMC	Clerk Tax/NI January						£87.80
04/02/2021	200286	cheque destroyed							£-
09/02/2021	DD	NEST	Clerk Pension						£42.73
11/02/2021	BACS	Haines Watts	Payroll fee						£70.08
15/02/2021	BACS	LRALC	Clerk Training						£40.00

0082/20

#### Policy Adoption/Review

See attached sheet. To include Model Standing Orders and Code of Conduct.

Parish Councillors had been given the opportunity to review the Policies prior to the meeting and any Policies with revisions were circulated to Councillors along with the Model Standing Orders and Code of Conduct.

Cllr Davies proposed that the Policies were accepted as reviewed along with Model Standing Orders and Code of Conduct. Unanimously Agreed.

0083/20

#### Councillor reports/local issues – Orton on the Hill

- i. Damage to verges - this is being monitored by Orton Councillors.
- ii. Trees and Wildflowers - Cllr Taylor updated Councillors on the wildflower verge scheme.
- iii. Retirement of Cllr Ould (OBE) - Cllr Taylor just reaffirmed the sentiments expressed earlier in the meeting. As Cllr Ould is a resident of Orton-on-the-Hill, it is hoped that he will still take an active part in Parish Council Meetings.
- iv. Items for consideration at future meeting - Nothing more at present

0084/20

**Councillor reports/local issues – Norton Juxta Twycross**

- i. Village Hall Grants - NJT Village Hall have been successful in a bid for a grant.
- ii. Twycross Zoo - update from Cllr Davies. A new planning application has just been received by the PC 21/00224/FUL. Cllr Davies proposed the PC make to following resolution regarding the application:-  
*Twycross Parish Council supports Twycross Zoo's plans to construct a themed family adventure area, but asks the Zoo to:-*  
*(a) continue to liaise with local residents to address any issues of concern, and;*  
*(b) continue to improve traffic management arrangements and parking facilities.*  
Unanimously agreed.
- iii. Dog Thefts - This does not seem to be a huge problem in the area but some residents are concerned. Cllr Bonser-Hadfield said that some residents in Twycross had concerns.
- iv. Covid Vaccination feedback - Cllr Davies expressed thanks to the NHS, Partner Organisations and Volunteers for the successful rollout of the vaccination programme.
- v. HBBC - Rural Conference - General discussion took place
- vi. Items for consideration at future meetings - Cllr Humphreys raised concerns regarding the use of Quad Bikes on tracks around the village and the increase in Fly Tipping.

0085/20

**Councillor reports/local issues – Twycross**

- i. Parking in the vicinity of Twycross Village Hall - Raised by resident. It is not clear who is responsible for this area of land but a resident has raised concerns about the state of the surface with the Parish Council and with the Borough Council. The Clerk cannot find any documentation to show the PC own the land. Cllr Bonser-Hadfield offered to take a look at the area to see what work may need doing and how it might be done.
- ii. Items for consideration at future meetings - Cllr Bonser-Hadfield asked if it would be possible to have some Duck signs placed in the vicinity of the ponds in Twycross. Clerk will look at possible options. Cllr Bonser-Hadfield also reported that the ponds could do with some maintenance. Cllr Humphreys mentioned a local Conservation Volunteer Trust based in Measham that may be able to help with this. Clerk will contact them and make enquiries.

0086/20

**Any other Items for consideration**

**The meeting was closed at 20:45**

**Date of next meeting 13th May 2021 (venue to be confirmed)**

Debbie Fulbrook is inviting you to a scheduled Zoom meeting.

Topic: Twycross Parish Council Meeting

Time: Mar 11, 2021 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/81353286754?pwd=dFJpcGxxbTF4U3NiT2FYWW50WmphaDz09>

Meeting ID: 813 5328 6754

Passcode: 388803