

Twycross Parish Council

Minutes of the **Annual meeting of the Parish Council** held on: **Thursday 12 May directly after the Annual Parish Meeting at Twycross Village Hall**

001/22 **Present & apologies**

Cllrs: A Davies, A Taylor, K Hughes, M Large, M Humphreys, D Bonser-Hadfield
District Councillor K Morrell

Apologies: County Councillor B. Harrison-Rushton

Two members of the Public were in attendance

002/22 **Election of Chair/Vice Chair and signing Declaration of Acceptance of Office (Chair)**

Members of the Parish Council were in agreement that Cllr. Davies has been an excellent Chair. It was proposed that Cllr. Davies continue in the role if he was happy to do so. Cllr. Taylor proposed, Cllr. Large seconded. All present in agreement. Cllr. Taylor accepted the proposal from Cllr. Davies to continue as Vice Chair; Cllr. Hughes seconded. All present in agreement. The Declaration of Acceptance of Office was signed by Cllr. Davies. **RESOLVED**

003/22 **Declaration of interests - None**

004/22 **Public questions and comments (10 minutes)**

Member of the public voiced her concerns about the B4116 coming from Twycross. A recent RTA has left damage to the chevrons and posts. Also the cow parsley on that stretch is very over-grown making it difficult for the remaining chevrons to be seen. Cllr A Davies suggested that the member of public report the issue via the LCC Highway website.

005/22 **Approval of the previous minutes - March 2022**

The minutes were accepted as a true record of the meeting. Unanimously agreed.

- Cllr A. Davies raised an issue from the previous meeting, regarding the traffic noise on the A444. He explained that the government are looking for 4 possible sites across the UK to trial noise cameras. MP Luke Evans had approached the Parish Council to see if we would like to apply to take part.
- Cllr A Davies proposed that Twycross Parish Council supports and application for the A444 to be included in the trials. Cllr D Bonser-Hadfield seconded, unanimously agreed.
- Cllr A Davies explained that himself and the clerk had attended a virtual meeting for the Community Governance Review. They both felt that it was a useful and informative meeting and that our Parish Council would be unlikely to be affected greatly.

006/22 **Update from District and County Councillors**

District Councillor K Morrell congratulated Cllr A Davies on his re-appointment as Chair and for the wonderful job he does in the role. Cllr K Morrell then gave a brief report including information on the following:

1. LCC's waste strategy- they are looking to separate food and general waste and also change the type of vehicles used for waste collection.
2. It is hopeful that the council will move to a paperless system by 2023.
3. Cllr K. Morrell attended a meeting at Twycross Village Hall and is hopeful that a new committee can be organised. He encouraged councillors to encourage anyone they know to get involved.
4. Cllr K. Morrell had attended a meeting at the MIRA site and heard of the amazing improvements and developments taking place over the next 5 years. Pleased to report that extra jobs will

be created.

5. The Queen's Baton will be going through Market Bosworth for the Jubilee celebrations and Cllr K. Morrell will provide more information nearer the time.

6. The meeting concerning the Wood Lane development was delayed again but he is hopeful that this will be discussed at the meeting next month.

Cllr A. Davies thanked Cllr. K Morrell for his report and asked about the leisure contract in Hinckley which had previously been reported as a financial concern. Cllr K. Morrell has no further information at this point but should hopefully be able to provide a further update after his next meeting.

007/22

Correspondence

The clerk reported that she had received an email from Hinckley and Bosworth Borough Council asking for the Parish Council's opinion on the naming of a new development at 'Norton Gardens'- Land west of Main Street, Norton Juxta Twycross. The proposed name is EVANS CLOSE after the Second co-founder of Twycross Zoo, Natalie Evans.

Cllr A Davies proposed that Twycross Parish Council supports the name Evans Close, Cllr A. Taylor seconded, unanimously agreed.

008/22

Planning applications, consultations & updates

No	Ref	Subject	Application Date
i	22/00238/HOU	Proposed single storey log cabin to rear	01/04/2022
ii	22/00403/P3CQ	Change of use of Agricultural buildings to 2no. dwelling houses with associated amenity space. Glebe Farm- Orton Lane. <i>The Parish Council has received an objection from a parishioner in Orton on the Hill. The Parish Council discussed the objection and planning application in full and Cllr A Davies proposed the following comment: 'Twycross Parish Council object at this stage on the basis that the development is out of character and could be harmful to the environment and wildlife. It may not be in accordance with barn conversion regulations.'</i> <i>Cllr A. Taylor seconded, unanimously agreed.</i>	03/05/2022

009/22

Financial information

- i. **Audit update and review of Internal Audit Report** - Clerk gave an overview of the recent Internal Audit. Cllr. Davies congratulated the clerk on the excellent internal audit report.
- ii. **Approval and signing of AGAR and Accounting Statement**- Cllr A Davies proposed that the Accounting statement be approved and the AGAR signed, Cllr A. Taylor seconded, unanimously agreed.
- iii. **Approve End of Year Accounts**- Cllr A Davies proposed that we approve the end of year accounts, Cllr M Humphreys seconded, unanimously agreed.
- iv. **Approve reserve funds held by the Parish Council**- The clerk reported that the Parish Council has reserves of approximately £14,350 for the financial year. Cllr A. Davies proposed that the reserves are approved, Cllr A. Taylor seconded, unanimously agreed.
- v. **Approve annual insurance renewal quote**- The clerk reported that the insurance renewal figure would be £1021.92. Cllr A Davies proposed that the council accept this quote, Cllr A, Taylor seconded, unanimously agreed,
- vi. **Section 106 money**- The clerk explained that we have been awarded Section 106 money, £10,749.17 to spend on provision for equipped play and £1,193. 47 on provision for informal/casual play space. We will also receive £6508.48 maintenance money which can be spent over 10 years once 50% occupancy has been achieved. Cllr. D Bonser-Hadfield suggested that we should look at some options for older children as our play area is currently aimed at younger children. The Parish Council asked the Clerk to research options and report back.
- vii. **Request from Geoff Canwell to add £2 per grass cut**- Cllr A Davies proposed that we accept Geoff's request, Cllr M Large seconded, unanimously agreed.

Balances as at 26/04/22

Comm unity	12905.90	BMM	12529.31	Petty Cash	78.21	Total	24955.32	U/P Chqs.	558.10
Transactions for Community Account up to 26/04/2021									
Date	Ref	Payee	Details				Value £		
01/0/2022	BACS	HBBC	Bin Servicing				£27.46		
01/04/2022	BACS	LRALC	Clerk Training Course				£45.00		
08/04/2022	DD	Nest	Clerk Pension				£42.73		
23/04/2022	CHG	HSBC	Bank Fees				£13.00		
26/04/2022	BACS	Nbs Commercial	Phone box electricity				3£52.80		
26/04/2022	BACS	SLCC	Clerk Membership				£120.00		

- 0010/22 **Confirm all policies have been updated for the year**
The Clerk confirmed that all policies have been updated for 2022 and placed on the website.
- 0011/22 **Members Highway Fund**
The clerk showed the councillors the planters that we would be able to source ourselves. Cllr A Davies proposed that we have three wooden oblong planters, Cllr. M Humphreys seconded, Unanimously agreed. Clerk to go back to MHF and explain our decision.
- 0012/22 **New website for the Parish Council**
Cllr. M Humphreys spoke about the new website development and explained that we should have something to view in the next 3 weeks.
Cllr. M Humphreys proposed that we apply for 2 possible domain names, Cllr A. Davies seconded, unanimously agreed.
Cllr M Humphreys also raised that we may want to move away from Gmail to something more secure. The Clerk is to contact LRALC to get their advice on this matter and report back.
- 0013/22 **Review of Recruitment Process**
Cllr A Davies would like the Parish Council to review our recruitment process to ensure that we are following best practice.
The Clerk is to contact LRALC about how we should go about short-listing candidates and how we feedback to individuals. Also find out exactly what documentation we should keep during the process and for how long after.
- 0014/22 **Simon Cole- Former Chief Constable Leicestershire Police**
Cllr A Davies spoke about how Simon Cole had sadly passed away and he would like to pass on the Parish Council's sincere condolences to his family and friends.
- 0015/22 **Jubilee Celebrations in the Parish**
A member of the public has asked if Twycross Playing Fields can be used to display some classic cars and tractors as part of the celebrations.
Cllr A. Taylor proposed that the council says yes on the proviso that if the weather is not suitable then the decision should be reviewed. Cllr A Davies seconded, unanimously agreed.
- 0016/22 **Councillor reports/local issues- Orton on the Hill**
-Clerk to chase up the Land Registry concerning The Green
- Cllr M Large reported that the phone box has been painted.
-Cllr A. Taylor reported on the 'boy-racers' leaving several tyre marks by the church area, he will report to local police.
- 0017/22 **Councillor reports/local issues- Norton Juxta Twycross**
-Cllr A Davies reported that the decision on the Wood Lane Development has been delayed again
- There will be street party held for the Jubilee on 5th June
- 0018/22 **Councillor reports/local issues- Twycross**

- Cllr D Bonser-Hadfield fed back her health and safety report- Clerk to ask Geoff Cantwell to look at dead tree branch.
- Cllr D Bonser- Hadfield asked the Clerk to look into getting a 'Danger-Deep Water' sign for the pond and also the possibility of a litter bin near the benches.

The meeting was closed at 20:25.

Next meeting: Thursday 28th July 2022.

DRAFT