



Privacy Statement Relating to Personal Data held by The T-Exchange

Personal data on members is held by The T-Exchange in compliance with the General Data Protection Regulation 2018 and with the consent of the member.

Full Members and Junior Members

Required information:

- Full Name
- Signature
- Contact postal address with postcode
- E-Mail address
- Type of Membership
- Contact telephone numbers

This data will be held by the organisation only for the purpose of communication and will not be shared externally without the agreed permission of the Member on any and every occasion on which the need arises.

Optional information (not applicable to Junior Members)

- Experience relating to the organisation's activities
- Interests relating to the organisation's activities
- Activities in which help is offered

This data will be held by the organisation only for the purpose of activities and skills development and will not be shared externally.

Associate Members

Required information

- Forename
- Surname
- E-Mail address
- County or State
- Type of Membership

This data will be held by the organisation only for the purpose of communication and will not be shared externally.

Security

The personal data, as defined above, will be held on computers in password protected files accessible only by Trustees who will be registered with the Scottish Charity Regulator. Individual records will be deleted no later than 10 weeks after membership ceases.

Rights

Members have the following rights relating to their personal data:

to be informed; to access; to rectification; to erasure; to restrict processing; to data portability; to object and not to be subject to automated data processing and profiling.

V1.0 100518