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| **Parish Clerk:****Stephen Williamson****01493 296036****E-Mail:** freethorpe.pc@gmail.com | **FREETHORPE****Parish Council*****Chair: Nick Spencer******Vice-Chair: David Lake*** | **46 Moorhen Way****Kingfisher Park****BURGH CASTLE****Great Yarmouth****Norfolk****NR31 9FJ** |

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| **NOTICE OF THE ANNUAL PARISH MEETING** |
| FREETHORPE VILLAGE HALL - MONDAY 20th MAY 2019 - 7.45pm |

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| **1** | **APOLOGIES** | Apologies for absence from the meeting will be taken and recorded |
| **2** | **MINUTES** | The Minutes of the 2018 Annual Meeting will be presented for approval, amended as necessary and duly signed. |
| **3** | **FREETHORPE PARISH COUNCIL** | Time is allocated for the Chairman, any Parish Councillor and Clerk to comment or report on the past year.  |
| **4** | **TREE WARDEN** | Time will be made available for a report by Mr. John Feetwood. This is likely to include presentation of certificates to Junior Tree Wardens |
| **5** | **NCC/BROADLAND****REPORTS** | Time will be made available for any reports from Norfolk County Council and Broadland District Council  |
| **6** | **NORFOLK POLICE** | Time will be made available for any report from Norfolk Constabulary |
| **7** | **ELECTION 2019** | The Clerk will update as to the recent Parish Election |
| **8** | **COMMUNITY****REPORTS** | Any group, club, individual or organisation operating within Freethorpe are welcome to report as appropriate.  |
| **9** | **PARISHIONERS****QUESTIONS** | An open forum with time allotted as appropriate. This item can also be utilised for additional items advised by Parishioners  |
| **Signed:** | **Stephen Williamson** | **Parish Clerk****9th MAY 2019** |
| **NOTES:****ANY PARISHIONER AND/OR GROUP WISHING TO ADD AN AGENDA ITEM****PLEASE CONTACT THE CLERK (Contact details above)**Any group wishing to report but unable to attend personally may forward report to the Parish Clerk (e-mail as above)On Item 8 – Time will be allowed for any group/institution to present their report personally, and every endeavour will be made to read reports submitted by post/e-mail, however depending on the number of reports received the Parish Council reserve the right to Minute that a report has been received without reading it in full, and making copy available to any Parishioner on request.If at all possible it is desirable that a copy of your report is electronically forwarded in advance of, or soon after the meeting, to the Parish Clerk, for inclusion within the Minutes. Alternatively please supply a legible copy to the Clerk at the meeting.Copies of any report made are available on request to any Parishioner, and will be sent electronically where possible, or by post/personal delivery if necessary |