

**THE FINDHORN VILLAGE CONSERVATION COMPANY
DIRECTORS MEETING ON 05th OCTOBER 2020**

PRESENT

Christine Hunt (CH), Marjory Barber (MB), Cathy Low (CL) Sam Russell (SR),Nicole Edmonds (NE) Bryan Parsons(BP) Sarah Theman (ST) Donald Watson (DW)

		Action By
1.	Declaration of Interest	
1.1	Director declared interest oin one of the property boundaries	
2	WELCOME	
2.1	New elected directors Sarah Theman, Bryan Parsons, Donald Watson and Christine Hunt were welcomed. Advised confidentiality agreement to be signed.	
2.2	Co-opted directors. Sam Russell is co-opted to represent FRA and Marjory Barber was co-opted and will be minute secretary.	
2.3	Election of Chairman - Christine Hunt was elected as chairman. Unanimous The post of vice chair to be agreed at November meeting.	
	MINUTES OF LAST MEETING	
2.1	Approved. Proposed SR Seconded BP	
3	MATTERS ARISING NOT ON AGENDA	
3.1	3.2 Car parking at property in Findhorn. Ongoing	
3.2	3.4 Trip lines CH has compiled list of users.	
3.3	3.5 To check whether wood from behind Armstrong Garage site has been removed. CL will make contact to remove remainder.	
3.4	3.6 Ongoing - Litter pickup To be put on Facebook so that volunteer group can be set up.	
3.5	3.9 Membership secretary -actioned	
3.6	5.2 Invoices for leases have been sent	
3.7	6.2 Car parks signage ongoing	
3.8	7.4 Prescriptive rights various properties-ongoing	
3.9	7.5 Risk Assessment -on Agenda for November meeting	
3.1	13.3 Removal of seaweed and stones from foreshore -actioned. The stones and seaweed had been removed to limit damage to trip line user's boat. Although it is customary to remove any large stones which could cause damage the scale of the removal in this case of concern on the environmental impact this has and should be addressed .NE recommended that we have a policy on impact on foreshore. Action trip line users to be made aware of this and asked not to clear the foreshore in an unreasonable way.	
4	Correspondence	
4.1	17/9 request for garage lease . Action on waiting list	
4.2	17/9 request for live music in Boatyard area. Response This land is not in FVCC ownership 20/09 23/09 DTAS	
4.3	21/09 open fires at beach area. Response to inform police.	
4.4	21/09 Resident in Fyrish Road informing she had contacted Moray Council who would carry out repairs.	
4.5	22/09 Resident re lane between properties -response to be actioned	
4.6	22/09 Facebook comment from resident on camper vans and rats in area-response to be sent.	
4.7	23/09 HIE on possible digital Enablement Grant. Action to be applied for.	
4.8	24/09 F&KCC forwarded positive comments on facility at west beach stop over.	
4.9	25/09 re 36 hour stop over being too short a time.- response sent	
4.1	25/09 re volume of traffic on access road to beach- response to be sent.	
4.11	27/09 FLNR re meeting CH to attend	
4.12	28/09 re acknowledgement of land lease	
4.13	29/09 BT re way leaves	
4.14	29/09 Resident re upkeep of lane	
4.15	01/10 OSCR re annual return -actioned	
4.16	03/10 re RTIF submission and Cullen draft plan	
4.17	03/09 re membership secretary	

4.18	-letter re motorhomes and rats at west car park and non receipt of survey monkey consultation.	
4.19	Invoice for fire extinguishers action forwarded to Treasurer for payment.	
4.2	CL requested that directors take ownership of some areas relating to correspondence. NE -Hinterland CH -Holiday Lets and Tsi Moray. ST - Renewables and Climate change.	
5	Finance	
5.1	<i>Annual accounts are on the website .</i>	
5.2	Treasurer intimated that he wished to cease acting as treasurer. It was agreed that B. McLean would be the new treasurer and thanks to her were recorded. There will be a transition period for the handover.	
5.3	Working group accounts. CH asked that WG 's prepare a spreadsheet of income and expenditure to ensure that projects were achievable. Income can assist each projects when necessary. Garages income will cover repayment of loans.	
6	CAR PARKS	
6.1	Car Park Planning Application- Still no decision but a recommendation that a waste disposal unit be in place within 12 months.	
6.2	Car Parks and Dunes Road- A WG to be set up to investigate a car park management plan for the whole of the beach area. 3 volunteers to be sought along with 2 existing. Use of mail drop, emails, Facebook and website to be used to promote the WG. There was discussion on the way ahead. The environmental impact of the usage at the beach area was discussed as well as space for car parking and extending the car park area. Agreed that the planned motorhome stop over with a system for booking/payment and entry be pursued. This will be a short term plan until the Management Plan is finalised. Work needed on speed bumps on unadopted road to Boatyard.	
6.3	Toilets Still waiting for decision from MC	
6.4	Car Park Management Plan This will include the whole of the beach area with environmental reports, access ,parking and community consultation taking place. The WG will prepare a plan for the long term usage of the area.	
7	LAND/SALES/LEASES	
7.1	Boundary Issue 1- no further response from the owner. Due to the many months of discussion and negotiation a response will be required within 2 weeks.	
7.3	Boundary issue 3 -Valuation Summary acknowledged and await further communication from owner.	
7.4	Lane -directors met with resident to highlight the issues in maintenance of the lane. Agreed that directors would meet with resident to discuss the way forward on maintenance and suitable materials for disabled access. The present gravel is far too deep and should be removed.	
8	ARMSTRONG GARAGES	
8.1	Report -Update Structural engineer is preparing details for building control. 2 requests for leases. One garage has been vacated. Tenant has reported that as there is damage to door and her storage items ruined by rain. She is not prepared to pay remaining month's lease payment. Action To be notified of the conditions in the lease, which she signed, that leasee should make sure that the garage is watertight.	
9	MEMBERSHIP REPORT	
9.1	Member has agreed to be a volunteer membership secretary and will prepare a report for the monthly board meetings.	
10	DAVID URQUHART PATHWAY	
10.1	Report Volunteer work on the verges is progressing. Very favourable comments .NE will prepare an update on finances.	
10.2	Plaque- Yet to ascertain whether stonemason will set plaque on stone or cut into stone. CH will liaise with member volunteer.	
10.3	FRA reminded re request from FRA to reposition the flower barrels.	
11	PROJECTS	
11.2	Trip Lines -Users to be contacted to ascertain trips so that a register can be kept. Users will be made aware of in a letter of the registering of trip lines and excessive clearing of seaweed and stones policy.	
11.3	Grant Funding-CH and CL had attended a meeting at Moray Council with other communities who are preparing bids to RTIF through Moray Council. It is very disappointing that Findhorn will have to now wait for the 2 nd tranche in	

	December as other groups are still in the early stages of preparing their bids. If FVCC had been aware of the status of other community bids a higher bid could have been made. Member volunteer had prepared a draft letter to MC but it was felt that MC would not be receptive to further comments. CL to contact XX re their ongoing assistance. Crown Estate application in hand.	
12	GENERAL BOARD	
12.1	Toilet Block- CH ascertained from SSE that the company can dig own trenches saving costs. A quote is awaited which could be as little as £500. Follow up required.	
12.2	Communication with members/public. Website not easy to navigate. SR to approach suggested local resident or advice and any recommendations. ST to edit minutes for website and update Facebook page.	
12.3	A membership drive is necessary. Membership application forms and accompanying letter setting out Company's aims and vision to be distributed.	
12.4	Communications Policy prepared and was discussed. Further comments within 2 weeks to SR	
13	AOCB	
13.1	Director highlighted environmental issues e.g. encroachment of lodgepole pine in dune area, gorse in dunes and beach areas. This requires addressing.	
13.2	Management of Gmail will be addressed before November meeting.	
13.3	Support from local business to level off the car park area is appreciated but winter maintenance is the first requirement.	
13.3	slipway opposite church is breaking up and will require repair. Binoculars at slipway have water damage- FRA notification Resident is encroaching on land outside the area he uses as an allotment. Action: 2 directors to meet with resident with map delineating land making clear land in FVCC ownership and request to remove any items.	
13.4	AGM recording was not clear and some dialogue from members not recorded - approach identified member to ascertain his input. At AGM brought up that Board had no strategy. There was an initial feasibility study and a Business Plan from 2016-19 prepared which laid out Company strategy.	
14	Date of Next Meeting – 2nd November 2020, 7pm	
	Minutes Proposed by ST	
	Minutes Seconded by SR	
	Chairman	

