

**THE FINDHORN VILLAGE CONSERVATION COMPANY
DIRECTORS MEETING ON MONDAY 01 July 2019**

PRESENT Frank Allan (FA), Nicole Edmonds (NE), Sam Russell (SR), Sarah Theman (ST), Mo Hyde (MH),		
APOLOGIES: Christine Hunt (CH), Cathy Low (CH), Marjory Barber (MB)		
		Action By
NOTE	This was a shortened meeting due to low Director numbers present. A quorum was present	
1	DECLARATION OF INTEREST – NONE	
1.1	APPOINTMENT OF OFFICE BEARERS: Chair: Frank Allan. FA stated he will continue in post for a period of 1 year but will not continue in Chair role from next AGM. Vice Chair: Vacant Secretary: Cathy Low Treasurer: Neil Robertson (NR) stood down as a Director at AGM but has agreed to continue in the short term until TFVCC find a replacement. NR will provide monthly Treasurer's Report in advance of each meeting. FA confirmed that the Articles of Association state Treasurer role does not need to be had by a Director. Directors to consider/find replacement. Co-opted Director: Christine Hunt co-opted to the Board Appointments carried unanimously by the Board members present.	
2	MINUTES OF LAST MEETING Proposed: SR Seconded: NE	
3	MATTERS ARISING NOT ON AGENDA 3.1 Fee paid for maximum cover Directors and Office Bearers cover 4.5 MB attended FACT CAT transfer event 6.2 Chips to seating area in carparks not yet completed 14.1 Slipway lease for local resident	
4	Correspondence Some covered in Agenda Items	
4.1	Chivas beach clean up, space and access for tent approved	
4.2	Member advised she had not received email notification of AGM. Info sent as requested	
4.3	Penny Lane. Member advised dangerous condition of lane. Advised TFVCC not the owners.	
4.4	Angling Club sign request. Approved	
4.5	Glyphosate Policy ST to update following feedback	
4.6	DTAS Facilities Management Course 15 & 16 August. ST to attend. Board agreed to reimburse cost of course.	
5	Finance	
5.1	<i>Annual accounts are available on TFVCC</i>	
6	Car Parks	
6.1	In the 5 weeks to 30/6/19 car park revenue has increased substantially	
6.2	Car park signage ready for installation, one in current week, next the following week by DW	
6.3	FA has arranged for 1 x 660L waste bin to be installed by Grays Recycling (GR). Must not contain food waste, bin labelled accordingly by GR. Cost of uplift weight dependant. Weekly uplift during peak season, dropping to fortnightly/monthly as required. Can also remove during Winter. No minimum rental period. Approved by Directors email discussion.	
7	LAND/SALES/LEASES	
7.1	5 Sylvan Heath - conveyancing team still reviewing the case. Board agreed if we hear nothing then need to pursue communication.	
7.2	Calren - TFVCC – continues to work towards plan of having area surveyed, encroachment measured and then land valued.	

	Directors being approached by local resident in relation to his offer of facilitating talks with Calren re boundary dispute. Discussion and view expressed was that we should consider having informal meeting with local resident - to be raised at next meeting.	
7.3	TFVCC – continues to work looking at criteria relating to right to buy. Comments forwarded to MB by email sufficient. MB to confirm if many potential uses are better than fewer for any application.	
7.4	Sleepers for Dunes Road Unsure of current situation check with CH	
7.5	<p>Stryplies</p> <p>Marine Cottage – no action taken as yet by owner. Another letter to be sent</p> <p>Bakehouse Lane – Residents agree expert advice required. They have requested meeting to discuss with all parties inc TFVCC</p> <p>Heaven's Gate & 64 – resident fence has been erected as per planning approval. Another property resident has erected fence without planning approval. TFVCC has advised that this is neighbour dispute. Lane still accessible.</p> <p>Neighbours previously stated they will contribute to expense of grass lane repair. Quotes received. Residents happy with their proposed solution. At meeting Board discussed proposed solution. NE raised that Board needs to look at the bigger picture to avoid piecemeal approach to works to stryplies and look to create a Landscape Architect mixed specification for various types of existing stryplie. Comments supported by ST. NE to send email to directors with approximate cost of chosen elements from the quote previously sent by landscape architect.</p>	
7.6	Lease invoices have been raised by Treasurer	
7.7	Risk Assessment review not yet done. Local resident was informed his offer of assistance was approved at last meeting	
7.8	Telegraph poles at Culbin Flats not yet removed	
8	Armstrong Garages	
8.1	Athena Solutions NE advised that planning application has been withdrawn following discussions with Planning Officer. Statement to be submitted to Moray Council Planning Dept re historic use of site including names and dates. There should not be any further submission costs if we have to resubmit quickly.	
8.2	Working Group Report – no update	
8.3	<p>Budget/Finance Works to workshop have been carried out but door hinge and possibly other items still not attended to.</p> <p>One garage – one no longer requires garage. Advised empty by 30/6/19 and hand keys in to FVC.</p>	
9	<p>Membership</p> <p>No update</p>	
10	<p>David Urquhart Path</p> <p>Funding at risk due to timescale. FA approaching funders to see if extension to funding or possibility of phased works is acceptable. NE seeking discounts/donations from suppliers.</p>	
11	Moray Council	
11.1	CAT Toilets ongoing	
11.2	Grass Cutting MC will not cut the playing field under any circumstance	

	but will continue to maintain the fenced in play park area. Member of the Sunday football group has been cutting the pitch and is happy to continue doing so. FRA will pay to have the front and boat are cut at their expense but only in the short term. FRA might need to approach TFVCC to assist with this cost. Village needs to identify all areas requiring grass maintenance. Possibility of resident rota for small patches, priority will be front and loading bank and football pitch. Possibility of adding native wild flower seed to acceptable long grass areas raised. Note to be taken of public health issues.	
11.3	Road Repair Road to west car park in need of repair at speed bump. Propose removal of speed bump and repair. ST to contact Brian Love and pat Munro for quotes.	
12	General Board Update	
12.1	MB provided monthly June update at FKCC meeting.	
12.2	Minutes for website	
12.3	AGM -info to website. FA to send presentation to ST. ST to check accounts on website	
12.4	Data protection – ST to prepare and upload GDPR statement to website for info/compliance	
12.6	Sale of land.- At the AGM Member local resident questioned why the A of A had been amended to show that the Board need not consult with members re sale of TFVCC land. He was advised this was to comply with community right to buy. Local resident proposes that an addendum be added that members should be consulted for sales over a certain value. Board agreed in principal that this would be a good idea but should only be adopted as a policy the board should adopt as a change to A of A might not work for the company for future acquisitions. Agreed to add to agenda for next meeting to discuss with full board present.	
13	Fundraising - not discussed	
14	AOCB NE advised Wild Things! will share dates for volunteer days re removal of invasive non-native species. To be shared on TFVCC website and facebook page SR Advised Findhorn Fair Sunday 21 July on TFVCC land. Offered outdoor space for TFVCC stall which Board declined on this occasion. Request for strong helpers to help take down the tent etc at the end of the fair. FRA have taken on Hogmanay fireworks in association with helpers. Arranged repair of seat One memorial bench to be relocated along front path due to obstructing footpath.	
15	Date of Next Meeting 7pm 05 August 2019 FVC	
	Minutes Proposed by	
	Minutes Seconded by	
	Chairman - Frank Allan Date - 5th August 2019	

