

COLWINSTON COMMUNITY COUNCIL

MINUTES OF THE MEETING HELD IN THE SYCAMORE TREE INN
COLWINSTON ON MONDAY 16th APRIL 2018 at 7.00pm

1. ATTENDANCE

Cllrs: Cllr P Graham-Woollard (Chairman)

E.H. Lewis (Vice Chairperson)

C Roach

T Cook

G Jones

J Savery

B Morris

Also Present: Joanna Howell (Clerk), PCSO Stone

Apologies: CC Cave

Cllrs Morris and Savery completed and signed their declaration of office forms, these were witnessed and signed by the Clerk. The Chairman welcomed them as new Councillors to the meeting.

2. DECLARATIONS OF INTEREST:

None at this point

3. PUBLIC SESSION AND MATTERS ARISING

There were two members of the public present.

One member of the public wished to raise the ongoing problem with Redrow repairing his drive.

The Chairman stated that in terms of the repairing of the driveway at Pantiles, a long time ago he was asked as a non-member of the Council to act as a go between Redrow and the Community Council.

When he returned as a member of the Community Council he continued in this role, hence when the issue of Pantiles driveway he undertook to determine what the then position was. Redrow had confirmed to the Chairman that they would complete the driveway repairs at the end of the project.

It had been brought to the Council's attention that in early April a resident of the village had written to Redrow regarding these repairs. Redrow have since reported to the Chairman that they do not plan to undertake the work due to their investigations on this matter. The Chairman immediately referred it back to Redrow and stated that it is a requirement for them to make the decision on

whether the work will be done or not, however it was very disappointing that they would go against the commitment previously made. The Chairman reported that he would put in writing the full facts of the case to the resident and suggest he put in writing a complaint to the Redrow director involved. At that point the Community Council will assist the resident as required.

The resident confirmed that they had photographic and witness evidence regarding the damage which could be provided to Redrow.

The second member of the public wished to raise the matter of dog fouling especially on the village green, which was now at a very serious level. This includes owners allowing dogs to urinate on the green which was causing damage to the appearance of the grass. He has witnessed dog fouling on a repeated basis. He confirmed that he was more than happy to help in anyway to try and prevent this.

It was felt by the Council that the point had been reached where photos of offenders should be taken and reported to the Vale Council. This will be reported in the next newsletter. It was also felt that the village hall committee should be asked to do a similar exercise. It was also agreed that some anti dog fouling signs should be obtained. It was also proposed by Cllr Cook that a flyer be produced and delivered to every house in the village. This was seconded by Cllr Roach and agreed by all. Cllr Roach agreed to draft the flyer and a number of people volunteered to deliver the flyers.

AP Clerk to obtain signage

AP Cllr Roach to draft flyer

4. CONSIDERATION OF POLICE MATTERS

PCSO Angela Stone confirmed that there had no crimes reported since the last meeting. She also confirmed that if anyone wished to join the rural watch scheme for farms/small holdings then she would be happy to sign them up to the scheme.

5. CONSIDERATION OF COUNTY COUNCILLOR'S REPORTS

CC Cave had sent her apologies and also a report. The Clerk referred to the matters in her report. In particular improving the communication from the Vale Council around waste/ recycling collections.

There was a short discussion around the green paper:-strengthening local government, delivering for people. Cllr Lewis would be providing a draft response on this matter to the Council at the next meeting.

AP Clerk to agenda for May meeting

6. Consideration of rural roads funding consultation

The Clerk clarified the requirements of the consultation. It was agreed that any work to be done on highways, needs to be done to a high standard in order to

ensure that the repairs are long lasting. At the moment the repair of the pot holes in particular is not done to a high standard.

After a short discussion it was agreed that the following three highways should be prioritised:

- Twmpath Lane – in particular from Twmpath Grange down to the Village boundary sign
- Junction coming from Crack Hill, right down past the school, which has deteriorated dramatically since the Redrow development.
- Road from the village down to Llysworney – from Rose Cottage to Llysworney via Hilton- this road has collapsed

AP Clerk to report to the Vale Council

7. Update on data protection requirements

The Clerk provided the Council on an update to the data protection regulations and confirmed they were still awaiting the final decision on who could act as Data Protection Officer for small Community Councils who hold very little data. The Clerk also provided basic data protection advice over computers, emails etc.

8. Consideration of code of conduct training

Cllrs Savery and Morris confirmed that they had recently attended Code of Conduct training run by OVW and found it very informative.

9. Consideration of draft information flyer

The draft information flyer had been previously circulated and comments provided. There was a short discussion over whether this information should be included in the newsletter and was agreed that the flyer would be attached with the newsletter as well as being distributed to all houses.

10. Planning Matters

There were no new planning matters to consider. The approval of the application of 2018/00151/FUL-26, Heol Cae Pwll, Colwinston was noted.

11. Minutes of the previous Ordinary Meeting on March 19th 2018

The minutes of the ordinary meeting which took place on 19th March 2018 were reviewed.

It was proposed by Councillor Roach that the minutes of this ordinary meeting be accepted; this was seconded by Councillor Jones and agreed by all.

The Minutes were then signed as a true and accurate record by the Vice-Chairman and the Clerk. These will be placed on the website in due course. A hard copy will be available if requested.

AP Clerk to post minutes on website

12. MATTERS ARISING FROM THE MINUTES

Point 3.2 – Attendance of M Clogg (Highways)- A site visit at the school has been confirmed for 18th April.

At this point it was stated that an email had been received from the Village Hall Association regarding the work they had been doing on an improved playground has hit difficulties in obtaining an additional grant from the Vale Council. The correspondence from the Vale on this matter was reported to members. It was agreed that the Chairman would write to the managing director of the Vale Council summarising this Council's concerns on the spending of s106 monies and procedures involving the Vale Council that had resulted in a number of issues this Community Council faced.

It was confirmed by Cllr Cook that the Governing Body of the school as a CIW maintained school was responsible for the consultation regarding the new school. It was suggested that a combined initial meeting between the Chairman of this Council and the Chairman of the Governing Body and Headteacher be set up. *AP Cllr Cook to arrange meeting*

Point 3.4 Glan Ynys - The Chairman referred to the letter received from M Clogg regarding the Vale Council's investigations into Glan Ynys. This item would be included in the letter to the managing director of the Vale Council.

Point 3.5 The Vines – It was confirmed that this would be raised with Mr Clogg at the meeting this week.

Point 6.4 – Youth Club -Cllr Roach confirmed that the youth club would be looking for grants from the Community Councils which have young people in their villages that attend the youth club. There was a discussion regarding the future of the youth club. It was agreed that in principle this Council would be prepared to support the youth club up to a maximum of £500 p.a. with current budgets allowing. A formal request for a grant would be needed from the youth club.

Point 8 – Report to IRP- The Clerk confirmed that the report to the IRP had been submitted.

Point 10 – Planning Matters - It was agreed to ask Mr M Clogg regarding the current trend of conversion of Heol Cae Pwll garages to rooms, and whether this would cause congestion and issues with parking. The members from the estate confirmed that there was ample parking on driveways but not on the streets.

Point 12.2- CCTV – The Clerk confirmed that the Stronger Communities grants panel had stated that CCTV would not be considered appropriate for this grant.

Point 12.8- Replacement of wall at the Redrow Estate – The Council await this to be replaced as all permissions have been provided.

It was reminded to the Council that the Show house currently has a conservatory without planning permission. It was agreed that at the moment this would not be investigated.

There was a discussion regarding the restoration of the land that would be required once the estate has been finished. This would be monitored. The Chairman agreed to find out the finalisation date for the estate and the plan for aspects such as the land restoration.

13.1 Expenses Payment – The Clerk requested that if Cllrs Savery and Morris wished to forego their expenses payment that must be done in writing before the next meeting.

13. CLERK'S REPORT

15/04/18- Apologies and Report from CC Cave
12/04/18-Email from Dwr Cymru re advice literature
10/04/18-Email from Redrow re Pantiles Work
06/04/18- Email from Dwr Cymru re sewer abuse
06/04/18-Email from Dwr Cymru re query on sewage problems
06/04/18-Email from VoG re M4 Junction 34-Airport Consultation
04/04/18-Email from OVW re their response to TCC review
04/04/18-Email from OVW re major traumatic centre
04/04/18-Email from OVW re importance of externa; audit
04/04/18-Email from CRC re grant application
02/04/18-Email from Mrs E Nash re FOI Request Village Book
30/03/18-Letter from Vale Council re highways consultation
30/03/18-Email from R Thomas re cracked driveway
30/03/18-Email with letter from Mrs H Maclehose re Village Book
30/03/18-Email from Mr S Simmonds re CCTV and dog fouling
28/03/18- Email from OVW re OVW/SLCC joint conference
27/03/18-Email from Mr C Hawker re Village Book
27/03/18-Email from Helen Blackmore re update on Vale Grants
27/03/18-Email from OVW re March Bulletin
26/03/18- Email from Valeways re newsletter
26/03/18- Letter from Mr Clogg (VoG Highways) re Glan y Ynys formal complaint
26/03/18-Email from CRC re grant and next engagement event
23/03/18-Email from Mr R Thomas re follow up to previous email
23/03/18-Email from J Moss (VoG Council) re attenuation basin
22/03/18- Email from CRC re community energy
22/03/18-Email from Cllr Cook re update from school governors meeting
21/03/18-Email from Welsh Gov re Green Paper on Strengthening Local Government
21/03/18-Email from CRC re Community Energy Inspiration Event
21/03/18-Email from Cllr Roach re Report from Community Liaison Meeting

19/03/18- Email from OVW re Code of Conduct Training in Barry
19/03/18- Email from OVW re 2018 Motions
14/03/18-Email from VoG re Community Liaison Committee

Finance

The year end funds were £13,507(cashbook) incl £3,200 lottery grant for Village Book.

Payments to be authorised		Chq#	£
31/03/2018	Clerk quarter salary to 31.03.2018	19	734.7

Receipts

21/03/2018	Bank Goodwill Gesture	£70
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The Clerk has submitted a VAT refund claim for £36.50. The Clerk has produced the year end bank reconciliation, which Cllr Cook confirmed he had reviewed and signed.

The Clerk had completed a review of the 2018/19 budget now that we have the year-end actual figures. This was discussed and the Council approved the increase in training fees budget.

14. COUNCILLORS REPORTS

There was a report regarding the unpleasant smell of sewage in the area. There was a discussion on the matter and it was confirmed that the Clerk had contacted Dwr Cymru to ask for a full explanation on what had occurred.

15. Discussion and decision on correspondence in relation to Village Book

There was an update from the Chairman confirming that he has not yet had a reply from the Heritage Lottery Fund (HLF) regarding the returning of the grant funds, so the cheque would be raised this evening and sent with a covering letter to the representative of the HLF.

At this point a cheque was raised for the total grant funds of £3,200, this was approved by the Council and signed by two signatories.

Two emails had been received regarding the Village Book as recorded in the correspondence, one included a Freedom of Information (FOI) Act request.

The draft FOI was reviewed, a small number of changes made and the content approved.

AP Clerk to respond to FOI request and emails asking for project information

It was felt by members of the Council that this had become a personal issue and that the Chairman in particular had received unnecessary and impolite communications on this matter.

DATE OF NEXT MEETING

The next meeting of the Community Council would be the AGM and the May ordinary meeting and will take place on Monday 21st May 2018 at 7pm in The Village Hall.

The meeting was closed at 10.05 pm

SIGNED.....
CHAIRMAN, COLWINSTON COMMUNITY COUNCIL
DATE.....

SIGNED.....
CLERK, COLWINSTON COMMUNITY COUNCIL
DATE.....

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