

## COLWINSTON COMMUNITY COUNCIL

### CONGER CYMUNED TREGOLWYN

MINUTES OF THE MEETING HELD IN ST DAVID'S CHURCH IN WALES  
PRIMARY SCHOOL, COLWINSTON ON MONDAY 20<sup>TH</sup> MAY 2019 AT 7:15PM

#### 1. Attendance

Cllrs: Cllr P Graham-Woollard (Chairman)  
Cllr E Lewis (Deputy Chairman)  
Cllr C Roach (Deputy Clerk)  
Cllr B Morris  
Cllr J Lloyd  
Cllr J Savery

Also Present: Kevin Protheroe (Clerk)

Apologies: Cllr C Cave, PCSO A Stone

Members of the public present: Ms C Hoffrock, Head Teacher, St David's Church in Wales School, Colwinston

#### 2. Disclosure and confirmation of Declarations of Interest

Cllr J Savery declared an interest in item 5.8 (Stable block).

#### 3. Public session

The Chairman decided to incorporate item 9 on the agenda (St David's Church in Wales School) into the public session and invited Ms Hoffrock to address the Council.

Ms Hoffrock briefed the Council in respect of the proposals for the new school and the ongoing public consultation.

The Council thanked Ms Hoffrock for her briefing and reaffirmed their full support for the new school.

#### 4. To receive the Minutes of the Ordinary Meeting held on 20<sup>th</sup> May 2019.

**It was proposed by Cllr Roach to accept the minutes of the OGM as a true record; this was seconded by Cllr Lewis and agreed by all.**

The Chairman signed the minutes.

#### 5. To consider any matters arising from those minutes not covered elsewhere in the agenda

There were eight items of matters arising:

**5.1 Broadband:** The Chairman advised that he was still working on the needs survey and hoped to be in a position to submit a grant application to Welsh Government/Vale of Glamorgan Council (VOG) shortly.

**5.2: Defibrillator installation:** Cllr Roach confirmed that the Council would be taking delivery of a new defibrillator next week and would enter into a contract with Welsh Hearts to maintain the Council's defibrillators.

**5.3: The Vines:** The Chairman advised that there was no progress to report.

**Action: The Chairman to raise the matter directly with VOG's senior staff at the next quarterly review meeting, scheduled for 3<sup>rd</sup> July 2019.**

**5.4: Heol Cae Pwll:** The Chairman advised that he had received no information on the proposed site visit to discuss the issues relating to the attenuation basin.

**Action: The Chairman will continue to monitor this matter and confirm the site visit.**

**5.5 Footpath, Village Green:** The Chairman advised that a quotation for £1,275.00 from Grant Smith had been submitted, but that no other tenders had been returned.

**It was proposed by Cllr Roach that the Council should accept the quotation and instruct the works. This was seconded by Cllr Savery and agreed by all.**

**5.6 Benches:** The Council noted that there was no current progress to report.

**Action: The Chairman take up this matter and will report back to the Council.**

**5.7 Abandoned vehicle:** Cllr Roach confirmed that she was continuing her attempts to get the car removed from the site but could report no progress at present.

**5.8 Stable block:** The Council noted that this matter has now been resolved and the works complied with planning requirements.

**5.9: Footpath outside the old schoolhouse:** The Council expressed concern regarding the quality of the repair carried out to the pavement and kerbing. The Chairman expressed his disappointment that the VOG had not responded to his requests for this matter to be resolved urgently.

**Action:**

- **The Chairman to raise the matter directly with VOG's senior staff at the next quarterly review meeting, scheduled for 3<sup>rd</sup> July 2019.**
- **The Chairman to obtain quotations for the Council to carry out the work directly, subject to VOG's approval.**

## **6. To consider Police matters**

The Council noted that no report had been received from the Police, who were not in attendance.

## **7. To consider County Council matters**

The Council noted that no report had been received from the VOG, and Cllr Cave was not in attendance.

## **8. CCC website and Facebook page: Update**

Cllr Lewis brought members up to date with website activity. Cllr Lewis will continue to manage the website and Facebook page whilst the Clerk continues his return to full duties.

## **9. St. David's Church in Wales School: Update**

This item was addressed as part of item 3 above.

## **10. To consider the Finance Officer's report**

Cllr Morris outlined the Council's current financial position, which remains positive.

Cllr Lewis raised the issue of digital banking and its potential benefits. The Council considered the option but decided that current arrangements remain fit for purpose.

**It was proposed by Cllr Lewis that the Council approve the report. This was seconded by Cllr Lloyd and agreed by all.**

## **11. Clerk's update**

Cllr Roach noted that all matters relating to the Clerk's role had been dealt with under other items. There was, therefore, no further report, which the Council noted.

## **12. To consider any planning matters**

Cllr Roach advised that there was one planning application for members to consider:

Planning Application No. 2019/00454/FUL (AN)  
Location: Coed Masarnen, 3, Sycamore Hill, Colwinston  
Proposal: Alterations to front roof form

The Council had no objection to the proposal.

## **13. To consider any correspondence and associated replies required**

Cllr Roach advised that a local resident had enquired as to whether the village green telephone box could be used as a 'honesty library'. Whilst the Council was fully supportive of the establishment of such a library, it did not feel that the telephone box could be used. A restored Giles Gilbert-Scott design box had been sourced and paid for largely by a local resident, the late Malcolm Jones to commemorate the Queen's Diamond Jubilee, and the Council considered that it should be maintained in this condition due to its historic value.

**Action: The Clerk to write to the local resident to explain the decision and offer Council's assistance in finding an alternative location for the library.**

## **14. To consider any reports of Councillors**

The members noted that all matters had been dealt with under earlier agenda items, except Cllr Morris noted that a redundant telephone pole has been left on the verge opposite the school for a considerable time and should be removed.

**Action: Chairman to contact the VOG.**

**15. Any other business**

None.

**DATE OF NEXT MEETING**

The next meeting of the Community Council will be on Monday June 17<sup>th</sup>, 2019 at 7pm at the Sycamore Tree Inn, Colwinston.

The meeting closed at 09:25pm

SIGNED.....

CHAIRMAN, COLWINSTON COMMUNITY COUNCIL

DATE.....

SIGNED.....

CLERK, COLWINSTON COMMUNITY COUNCIL

DATE.....