

## **COLWINSTON COMMUNITY COUNCIL**

### **CYNGOR CYMUNED TREGOLWYN**

MINUTES OF THE MEETING HELD IN THE COLWINSTON COMMUNITY HALL,  
COLWINSTON ON MONDAY 9<sup>th</sup> DECEMBER 2019 AT 7:00PM

#### **1. Attendance**

Cllrs: Cllr E Lewis (Chairman)  
Cllr B Morris (Honorary Treasurer)  
Cllr J Lloyd  
Cllr G Jones  
Cllr C Hadley

Also present: K Protheroe (Clerk), Mr. G Teague, Vale of Glamorgan Council,  
Public Footpaths Officer

Apologies: Cllr C Cave, PCSO A Stone

#### **2. Disclosure and confirmation of Declarations of Interest**

None.

#### **3. Public session**

There was one member of the public present who raised matters relating to the website and the condition of certain sections of road in the Colwinston area.

The Community Council thanked the member of the public for his observations and advised that it would report the road conditions to the Vale of Glamorgan Council (VOGC).

#### **4. Public Rights of Way, Mr Gwyn Teague, Vale of Glamorgan Council**

Mr Teague explained the process involved leading to a 'definitive map modification order'. He advised the Community Council that the pathway to the Baptismal Pool was not registered as a public footpath and, in the absence of documentary evidence, extensive user evidence would be required indicating public use for at least twenty years. At present this evidence was very limited.

The Community Council thanked Mr Teague for his presentation, which they would reflect upon.

**Action Point: Cllr Lewis to write to the VOGC detailing the neglect of a public footpath by the landowner for the VOGC to investigate.**

**5. Appointment of new co-opted councillors to Colwinston Community Council**

Cllr Morris updated members. It was planned to interview a further co-optee prior to the January 2020 meeting of the Community Council.

The Community Council noted the report.

**6. To receive the Minutes of the Ordinary General Meeting held on 18<sup>th</sup> November 2019**

It was proposed by Cllr Lloyd to accept the minutes of the OGM as a true record; this was seconded by Cllr Morris and agreed by all.

The Chairman signed the minutes.

**7. To consider any matters arising from those minutes not covered elsewhere in the agenda**

There were no matters arising not covered elsewhere on the agenda.

**8. To consider Police matters**

PCSO Stone had advised the meeting via email that no crimes had been reported since the last meeting.

Cllr Jones advised that Colwinston Church is, regrettably, now locked during the day due to several thefts from churches in the area.

**9. To consider County Council matters**

The Community Council thanked Cllr Cave for her written report and noted its contents.

**10. Review of progress with current projects**

The Clerk presented a full report detailing the various projects that the Community Council must address. The Community Council agreed actions to be taken for review and final approval at the January 2020 meeting.

Cllr Hadley presented a specific report on the handover of the broadband project, which he is now leading following the resignation of the former Chair.

**Action Point: Clerk to update project monitoring report for further consideration at the January 2020 meeting.**

**11. To consider the Clerk's report including matters of a financial nature**

The Community Council noted the Clerk's activities in the last month.

The Clerk advised the Community Council that:

- 11.1 The Youth Club donation of £500 from the Community Council had now been received by the Club.
- 11.2 Ms Katherine Partridge, the VOGC's Rural Housing Enabler, will attend the January 2020 meeting of the Community Council.
- 11.3 Defibrillators: the Community Council has now had a reply from Welsh Hearts. The Clerk advised the Community Council that the quotation to replace the battery and provide a non-lockable cabinet, for the defibrillator at the Sycamore Tree Inn, as discussed at the previous meeting, would take place after this evening's meeting. To relocate the original defibrillator at the community hall may only require the replacement of the battery and the pads, but this will be fully clarified at the January 2020 meeting. The Community Council was in full agreement that the defibrillator to be provided at the hall had to be fit for purpose.  
**Action point: Clerk to order the cabinet and battery and determine condition of defibrillator to be relocated at the community hall**
- 11.4 Finance – The Clerk advised the Community Council that funds as of 24<sup>th</sup> October 2019 = £16,050.73. The Clerk confirmed that the cashbook reconciled to the bank statement as of 24<sup>th</sup> October 2019.
- 11.5 The Clerk advised members of payments requiring approval detailed in the Clerk's report. It was proposed by Cllr Morris that the payments should be approved; this was seconded by Cllr Hadley and agreed by all. The payments were as follows:
  - 09/12/2019 Pheasant Acre Plants = £170.00
  - 18/11/2019 Welsh Hearts Cymru = £647.00
- 11.6 The Clerk confirmed there had been no receipts since the November meeting of the Community Council.

## **12. To consider any planning matters**

The Clerk advised the Community Council that since the November meeting, no new planning applications requiring the Community Council's attention have been submitted.

## **13. To consider any correspondence and associated replies required**

The Clerk noted the report, outlined actions taken and advised the Community Council that no correspondence required their attention at the meeting.

## **14. To consider any reports of Councillors**

- 14.1 Cllr Morris advised the Community Council of the need to appoint new bank signatories following the recent resignations. He proposed that Councillors Gareth Jones and Carl Hadley should be approved as new bank signatories. This was seconded by Cllr Lewis and agreed by all.

**Action Point: Cllr Morris to make the necessary banking arrangements**

14.2 The Community Council welcomed the offer of Mr Alan Horton for a member of the Community Council to sit on the community association committee. The Chair wishes to develop a closer working-relationship with the community association, whilst ensuring the Community Council remains fully accountable to its statutory governance requirements. The Community Council agreed. It was, therefore, proposed by Cllr Jones that the Community Council accept the offer to sit on the community association committee and that Cllr Lloyd should be the Community Council's nominated appointee. This was seconded by Cllr Morris and agreed by all.

Cllr Jones requested a set of accounts from the community association.

**Action point: Cllr Lewis to write to Mr Horton accepting the offer, nominating Cllr Lloyd and requesting the copy of the accounts**

**15. Date of next meeting**

The next meeting of the Community Council will be on Monday 20<sup>th</sup> January 2020 at 7pm at the Sycamore Tree Inn, Colwinston.

The meeting closed at 09:15pm

SIGNED.....

CHAIRMAN, COLWINSTON COMMUNITY COUNCIL

DATE.....

SIGNED.....

CLERK, COLWINSTON COMMUNITY COUNCIL

DATE.....