

COLWINSTON COMMUNITY COUNCIL

CYNGOR CYMUNED TREGOLWYN

MINUTES OF THE MEETING HELD IN THE SYCAMORE TREE INN,
COLWINSTON ON MONDAY 20TH JANUARY 2020 AT 7:00PM

1. Attendance

Cllrs: Cllr E Lewis (Chairman)
Cllr B Morris (Honorary Treasurer)
Cllr G Jones
Cllr C Hadley

Also present: Ms T Wilson, K Protheroe (Clerk), Cllr C Cave, Ms K Partridge, Vale of Glamorgan Council (VOGC), Rural Housing Enabler and four members of the public, including Ms C Hoffrock, Headmistress, St David's CIW School, Colwinston

Apologies: Cllr J Lloyd, PCSO A Stone

2. Appointment of new co-opted councillor to Colwinston Community Council

Cllr Jones proposed that Ms Tanya Wilson should be co-opted to serve as a community councillor for Colwinston Community Council; this was seconded by Cllr Morris and agreed by all.

It was RESOLVED that Ms Tanya Wilson be co-opted to serve as a community councillor for Colwinston Community Council.

Action Point: Clerk to confirm appointment to VOGC.

3. Disclosure and confirmation of Declarations of Interest

None.

4. Presentation: Katherine Partridge, Rural Housing Enabler, Vale of Glamorgan

Ms Partridge explained her role, local lettings policies, and how they would apply to the development of any new affordable homes in Colwinston. Their aim would be to ensure local residents in housing need receive appropriate priority and be agreed with the Community Council. Ms Partridge confirmed that there are currently no affordable developments planned for Colwinston, but that she would liaise with the Community Council on housing need in the area as part of any future developments. Ms Partridge advised the Community Council that the VOGC is currently developing an empty homes strategy, upon which they would be consulted.

The Community Council thanked Ms Partridge for her attendance and noted her report.

Ms Partridge left the meeting at 19:15.

5. Public session

The members of the public raised concerns about:

- the deterioration of stiles on the public footpaths and a lack of maintenance and the removal of the 'coffin' stile leading to the baptismal pool. The Chair advised that stiles were the responsibility of the landowners and at present there did not appear to be any schemes which could assist the landowners in stiles maintenance. The Chair outlined the actions taken by the Community Council since a member of the public had reported the removal of the coffin stile. The VOGC are now investigating the matter, with a view to securing its reinstatement. The Chair thanked Cllr Cave for her assistance in this matter. It was agreed that the VOGC's Conservation Officer should be invited to a future meeting of the Community Council.

Action point: continue to monitor the progress of the VOGC in resolving the stile and its replacement.

- increasing problems with littering in the village and a lack of litter bins
Action point: Cllr Cave to contact the VOGC to raise the issue.
- Ms Hoffrock raised concern about dog fouling on the village playing field, which will be used as the school's recreational facility during the construction of the new school. The school is concerned that if the school is not given temporary exclusive access to the field there is a clear health risk to the children from the dog waste. The Community Council agreed both in respect of the risk, and the need for the school to have exclusive access to the field during the construction period.
- **Action points: Cllr Cave to contact the VOGC to raise the issue of the playing field**

Miss Hoffrock left the meeting at 19:39.

6. To receive the minutes of the Ordinary meeting held on 9th December 2019

It was proposed by Cllr Lloyd to accept the minutes of the OGM as a true record; this was seconded by Cllr Morris and agreed by all.

The Chairman signed the minutes

7. To consider any matters arising from those minutes not covered elsewhere in the agenda

There was one matter arising:

Agenda Item 14.1. December: Cllr Morris advised members that Cllr Jones was now a bank signatory and Cllr Hadley would follow, as per the Community Council's prior approval.

8. To consider Police matters

PCSO Stone had advised the meeting via email that two crimes had been reported since the last meeting namely a theft from a vehicle and the sending of malicious correspondence.

The Community Council noted the report.

9. To consider County Council matters

The Community Council thanked Cllr Cave for her written report and noted its contents.

10. Accounts: Quarter 3 2019/20

The Clerk presented the accounts for quarter 3. The accounts are currently £11,102 in surplus at the three-quarter year stage. This is accounted for almost entirely by underspend on the broadband, legal, footpath clearance and maintenance budgets.

It was proposed by Cllr Lewis that the accounts should be accepted. This was seconded by Cllr Hadley and agreed by all.

11. Budget 2020/21: Draft 2 and Precept 2020/21

The second draft of the budget and its use, in part, of the Community Council's surplus was considered by the Community Council. The Community Council noted the budget, which was considered reasonable and prudent.

The Community Council considered the Precept for 2020/21.

It was proposed by Cllr Jones that the proposed budget should be approved and there should be no increase to the 2020/21 Precept. This was seconded by Cllr Hadley and agreed by all.

12. Review of progress with current projects

The Community Council considered the current projects report and those requiring review at the meeting. The Community Council agreed the following

Action Points:

- **The Clerk to write to the VOGC regarding:**
 - **Glan Ynys: noting VOGC's decision and proposing statement for members of public**
 - **Heol Cae Pwll: requesting an update on works in relation to the attenuation basin**

- **The Vines: noting the Community Council’s expectation that VOGC will continue its efforts to resolve this matter and support the residents**
- **requesting a quotation from VOGC for works to improve the footpath outside the old schoolhouse and review position upon receipt**
- **to grant authority to the Clerk to resolve the defibrillator for the community hall**
- **to make no changes to the current grass-cutting service provided by the VOGC, but to keep under review as the new financial year progresses**
- **not to pursue the adoption of the baptismal pool pathway as a public footpath as the prospects of success are slight at present, according to the VOGC**
- **the Clerk to invite Ms J O’Leary, VOGC’s 21st Schools Programme Manager, to either the February or March meetings of the Community Council to be briefed on progress with the new school project**
- **Clerk to update project monitoring report for further consideration at the February 2020 meeting**

Cllr Hadley outlined progress with the Colwinston Fibre Optic Broadband Project. He explained that only homes in the village on the 01656 exchange, which are connected by copper wire to the distribution box, and in turn are connected to the national fibre network can participate in this project with Open Reach. Broadband performance is approximately between 10 and 30mb/s at present but could increase up to 1gb/s (1000mb/s) if residents connect their homes to the fibre optic broadband.

Cllr Hadley explained that the project cost is circa £50k, which could be covered fully by grants if the village has ten businesses who will sign-up to the fibre optic broadband service.

The Council noted progress with the project and thanked Cllr Hadley for his work on this matter.

Action Points for Cllr Hadley on behalf of CCC:

- **publish full details of the scheme on the Council’s website**
- **finalise the house list and enter last houses onto Open Reach database**
- **obtain final quote from OR**
- **contact the businesses and check if they qualify and will they join in**
- **determine interest from private subscribers**

13. To consider the Clerk’s report including matters of a financial nature

The Community Council noted the Clerk’s activities in the last month.

The Clerk briefed members on the current position with the two defibrillators. The heated box, which as required cannot be locked, has been ordered for the Sycamore Tree Inn, to enable 24hr access to the defibrillator.

It was proposed by Cllr Lewis that if the defibrillator for the community hall cannot be refurbished to the Community Council's satisfaction, then the Community Council will buy a new defibrillator for the hall. This was seconded by Cllr Jones and agreed by all.

The Community Council would invite Conway Hawkins to the next meeting to brief members on the current position with the youth club.

The Clerk advised the Community Council that funds as of 30th December 2019 (i.e. the end of Quarter 3) equalled £19,291.73 including payments noted below. The cashbook reconciled to the bank statement as of 30th December 2019.

The Clerk advised members of payments requiring approval detailed in the Clerk's report. It was proposed by Cllr Jones that the payments should be approved; this was seconded by Cllr Morris and agreed by all. The payments were as follows:

20/01/2020	E Lewis - refund for litter collection equipment	22.93
20/01/2020	K Protheroe - net salary Q3 2019/20	646.75
20/01/2020	HMRC - PAYE for Clerk	138.00
20/01/2020	K Protheroe - admin expenses	36.51

The Clerk confirmed the following receipt since the December 2019 meeting:

30/12/2019	Precept	4366.00
------------	---------	---------

14. To consider any planning matters

The Clerk advised the Community Council that since the December meeting, no new planning applications requiring the Community Council's attention have been submitted.

15. To consider any correspondence and associated replies required

The Clerk noted the report, outlined actions taken and advised the Community Council that no correspondence required their attention at the meeting.

16. To consider any reports of Councillors

- 16.1 Cllr Lewis noted the poor level of cleanliness of the village bus shelter and that various village signs requiring cleaning as they are obscured.

Action Point: Clerk to contact the VOGC.

16.2 Cllr Lewis noted that the grill on the Ty Draw Well was rusting and required repainting and the area needed to be cleared of ivy and overgrowth.

Action point: Cllr Lewis to instruct Grant Smith to undertake the remedial work

16.3 Cllr Jones noted that 28th May 2020 would be the 75th anniversary of VE Day, which is to be celebrated nationally. The Community Council agreed with Cllr Jones that the Community Council should support any village event organised to mark this occasion.

17. Date of next meeting

The next meeting of the Community Council will be on Monday 17th February 2020 at 7pm at the Sycamore Tree Inn, Colwinston.

The meeting closed at 09:06pm

SIGNED.....

CHAIRMAN, COLWINSTON COMMUNITY COUNCIL

DATE.....

SIGNED.....

CLERK, COLWINSTON COMMUNITY COUNCIL

DATE.....