

COLWINSTON COMMUNITY COUNCIL

CYNGOR CYMUNED TREGOLWYN

MINUTES OF THE MEETING HELD VIA ZOOM ON TUESDAY 23rd JUNE 2020 AT 7:00PM

1. Attendance

Cllrs: Cllr E Lewis (Chairman)
Cllr B Morris (Honorary Treasurer)
Cllr T Wilson
Cllr C Hadley
Cllr J Lloyd
Cllr C Roach
Cllr G Jones

Also present: K Protheroe (Clerk)

Apologies: Cllr G Jones, PCSO A Stone

The Chair welcomed the members to the Community Council's first Zoom meeting, occasioned by the Coronavirus, and its first meeting since 17th February 2020.

2. Disclosure and confirmation of Declarations of Interest

None.

3. Public Session

There were no members of the public who joined the meeting via Zoom.

However, it was noted by the Chair that a member of the public had written to the Community Council requesting it give attention to traffic management in relation to the new school, the introduction of 20mph speed limit during school hours, improving broadband and mobile phone reception in the village.

The Chair noted that all these matters would be dealt with as part of items to be discussed during the meeting.

4. To receive the minutes of the Ordinary meeting held on 17th February 2020

It was proposed by Cllr Hadley to accept the minutes of the OGM as a true record; this was seconded by Cllr Morris and agreed by all.

The Chairman confirmed that he would sign the minutes when the Community Council met next in person.

5. To consider any matters arising from those minutes not covered elsewhere in the agenda

There were two matters arising:

Agenda Item 12, February 2020: The Clerk's report during lockdown on possible environmental pollution from Brocastle quarry was noted.

Agenda Item 12, February 2020: The Clerk's report during lockdown as to why the Community Council is consulted on some, but not all, planning applications by the VOGC was noted.

6. To consider Police matters

The Clerk noted that the most recent Police report, covering the period from 1st May to 3rd June 2020, confirmed no crimes had been committed in the Colwinston area.

7. To consider County Council matters

The Community Council thanked Cllr Cave for her written report and noted its contents.

The Clerk confirmed that the Community Council had responded to the consultation regarding the introduction of parking charges in Cowbridge referred to in Cllr Cave's report. The Community Council had queried the timing of the introduction of the charges as they would not be helpful to local businesses as they re-open after lockdown.

Cllr Lewis thanked Cllr Cave for her assistance during lockdown with several local issues. He noted that the owner of the land, from which the coffin type stile had been removed, has now been written to by the VOGC and instructed to reinstate it.

The Clerk advised the Community Council that Cllr Cave had recently sent a detailed letter to the VOGC outlining several traffic-related problems in the rural Vale, including Colwinston. He will circulate the letter following the meeting.

8. The Old Ford project

The Chair outlined the history relating to the land, bridge and well that comprises the Old Ford site. He explained that, in his opinion, the area was of great leisure/recreational benefit to the village and the restoration of the historically important well and clapper bridge would enhance the area. He believed that the site should be acquired by the Community Council for the benefit of the local community as it could provide a valuable open space for the village.

The Clerk outlined the issues relating to adverse possession applications and the requirements of the HM Land Registry. Legal assistance may be required to complete the application.

The Chairman proposed that the Community Council should attempt to acquire the site as a community asset and restore the clapper bridge to secure its future. This was seconded by Cllr Lloyd and agreed by all.

Therefore, the Community Council agreed the following Action points:

- 8.1 Cllr Wilson to review the Clerk's report/HM Land Registry guidance on adverse possession**
- 8.2 The Clerk to investigate grant availability to restore the clapper bridge and Cllr Lloyd will do so in respect of the woodland**
- 8.3 The Chairman to investigate the Community Council's powers in relation to land acquisition**
- 8.4 The Clerk to investigate the purchase and installation of 'blue plaques' to explain the historical importance of the well and bridge**

9. Review of progress with current projects

The Council noted the following in respect of current projects:

- The Clerk had recently sent a further email to Mr Miles Punter, VOGC's Director of Environment and Housing in respect of Glan Ynys, The Vines, Heol Cae Pwll, the footpath outside the old schoolhouse, brown information signs and 'pedestrians in road' signs. Mr Punter had advised that he will reply as shortly. The Members noted this assurance.
- Defibrillators: due to the lockdown closure of the Sycamore Tree Inn it was not known if the new box for the defibrillator at the pub had been installed.

The Community Council decided at its January 2020 meeting to provide a new defibrillator and box for the community hall if there was any doubt regarding the longevity of the older unit proposed for the hall. The Community Council decided that it was in the best interests of the village if a new unit was installed.

Action points:

- **Clerk to determine if the defibrillator box has been installed at the Sycamore Tree Inn**
- **Clerk to obtain a quote and arrange the installation of a new defibrillator at the community hall**
- **Broadband project:** Cllr Hadley confirmed that Open Reach were now working on a quotation for the fibre optic cable to cover all qualifying village properties, including isolated properties. It was expected imminently. Cllr Hadley was also exploring an alternative 4G option should the quotation from Open Reach be too costly. Cllr Hadley will also investigate the options for improving mobile phone reception in the village and report back to the Community Council.

Action points: Cllr Hadley to report back on the Open Reach quotation and the option for improving mobile phone coverage

- Highway re-surfacing programme
Action point: Clerk to contact VOGC to determine 2020/21 programme
- St David's Church in Wales Primary School – the Community Council noted the reasons for the recommencement of the planning consultation and that its previously submitted comments would be carried forward into the new consultation. It was noted that the management of traffic and road safety, both in respect of the children and the wider village, had been included in the Community Council's response to the VOGC. The Community Council noted its dismay that the developer appointed for the new school had made a proposal to use part of the village playing field as a temporary car park, without consulting the Community Council. The Clerk advised members that he had written to VOGC expressing the Community Council's dismay and confirming that the proposal was completely unacceptable. It was also noted that the playing field was not owned by the VOGC and that the Community Council had already expressed its clear view that the field should be used as a temporary play area for the pupils during the redevelopment of the school. Cllr Lloyd advised the Community Council that the School Governors had been advised that the redevelopment of the school would commence in September 2021.
- Village Green telephone box: the Community Council decided to bring forward its repainting to 2020/21.
Action point: Cllr Lewis to check availability of local tradesmen
- Village benches: Cllr Lloyd confirmed that the refurbishments have been completed.
- Street lighting distribution box case, A48 end of Twmpath Lane: this matter remains outstanding and is now in poor condition.
Action point: Clerk to request Cllr Cave's assistance

10. To consider the Clerk's report including matters of a financial nature

The Community Council noted that since the last meeting in February 2020, the Clerk has continued to administer the Council's affairs and kept members up to date with activities via monthly reports.

The Community Council noted the Clerk's report, in particular:

- Progress with the Audit Wales Annual Return, internal audit, and production of annual accounts. The Clerk advised that the lockdown had caused delays in respect of the internal audit and Annual Return and that a notice of delay must be posted on the Community Council's website. Despite these problems the Clerk hoped to be able to present all the aforementioned documents to the July meeting for the Community Council's consideration.
- The report to the Independent Remuneration panel for Wales detailing councillors' expenses and its submission by the Clerk to the Welsh Government as required. The details must also be posted on the Community Council's website.

The Clerk advised the Community Council that funds as of 28th February 2020 = £19,914.00. The cashbook reconciled to the bank statement as of 1st June 2020.

The Clerk advised members of payments requiring approval detailed in the Clerk's report, and one which has been invoiced since the preparation of the report. It was proposed by Cllr Jones that the payments should be approved; this was seconded by Cllr Hadley and agreed by all. The payments were as follows:

11/06/20	K Protheroe – Zoom subscription 2020/21	= £143.88
14/06/20	Grant Smith – repairs to village bench	= £140.00
23/06/20	Grant Smith – cleaning of Michaelmas well	= £120.00

The Clerk confirmed that there had been no receipts since the May 2020 report to the Community Council

11. To consider any planning matters

The Clerk advised the Community Council that apart from St David's School, discussed earlier in the meeting there were no planning matters that required the Community Council's attention.

The Community Council noted the Clerk's report.

12. To consider any correspondence and associated replies required

The Clerk advised that no correspondence report was required for this meeting. The Clerk explained that correspondence received is either referred to in the relevant reports or has been copied to members in the period prior to the meeting.

The Community Council noted the Clerk's report.

13. To receive any announcements from Councillors

13.1 Cllr Lloyd noted that the Village Community Association is planning a VJ Day 75 celebration that will comply with social-distancing requirements. The Chair noted that the Community Council was willing to support any village event organised to mark this occasion.

13.2 The Chairman requested the inclusion of the Local Democracy and Boundary Commission for Wales review of the Vale of Glamorgan be included on the agenda for the next meeting.

13.3 Dog fouling: shortly before lockdown Cllr Cave intended to ask the VOGC to carry out a survey of this matter. At the next meeting the Community Council will ask Cllr Cave if she can now arrange this. The Community Council will also ask Cllr Cave if she can ask the VOGC's advice on using CCTV on the Village Green to deter this problem.

14. Date of next meeting

The next meeting of the Community Council will be on Monday 20th July 2020 at 7pm via Zoom.

The meeting closed at 08:05PM.

SIGNED.....

CHAIRMAN, COLWINSTON COMMUNITY COUNCIL

DATE.....

SIGNED.....

CLERK, COLWINSTON COMMUNITY COUNCIL

DATE.....