

# Otterburn Parish Council

Monday 2 December, 2013  
7.30pm at Otterburn Memorial Hall

## AGENDA

1. **Apologies for absence**
2. **Minutes of the October and November meetings**
3. **Matters arising**
  - a) item 3a: Pedestrian and traffic safety through the village: (Clerk's Report attached)
  - b) item 3c: RTC Sports Centre future Trustees: (Clerk's Report attached)
  - c) item 6b: Millennium Green & St John's Church access and Millennium Green sign: (Clerk's Report attached)
  - d) item 6e: Volunteer speedwatch in Otterburn: (Clerk's Report attached)
4. **Finance**
  - a) Clerk's salary and expenses for November, 2013
  - b) Clerk's payment of PAYE
  - c) 2014-15 Parish precept: (Clerk's report attached)
  - d) Payment of invoice to Chris Mowatt: (Clerk's Report attached)
  - e) Payment of invoice to Clerks & Councils Direct: (Clerk's Report attached)
  - f) Payment of invoice to Spanglefish: (Clerk's Report attached)
  - g) Payment of invoice for Remembrance Wreath: (Clerk's Report attached)
  - h) Payment of invoice to Memorial Hall: (Clerk's Report attached)
  - i) Request for donation by Otterburn Memorial Hall: (Clerk's Report attached)
5. **Planning**
  - a) There are no planning applications this month
6. **New business**
  - a) BOAT application (Greenchesters)
  - b) Councillor resignation
7. **Matters for discussion at the next meeting of the Parish Council**
8. **Date time and place of next meeting**

Monday, 3 February, 2014 at 7.30pm at Otterburn Memorial Hall