

Bank reconciliation – pro forma

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2021

Prepared by (Name and Role):

Date:

	£	£
Balance per bank statements as at 31/3/21:		
Current Account	808	
Deposit Account	12,057	
		12,865
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/21 (enter these as negative numbers)		
		-
Add: any un-banked cash as at 31/3/21		
		-
Net balances as at 31/3/21 (Box 8)		<u>12,865</u>