

LLANWERN COMMUNITY COUNCIL

Notice is hereby given that the next meeting of Llanwern Community Council will take place in Llanwern Village Hall on Monday 25th April 2016 at 7:30 pm.

Karen Wilson, Clerk to Llanwern Community Council.

AGENDA

1. Apologies for absence.
2. Declarations of Interest.
3. Minutes of previous meeting.
4. Announcements.
5. Reports, as follows:
 - Section A – Planning
 - Section B – Finance and Local Government
 - Section C – Leisure and Amenities
 - Section D – Highways and Utilities
6. Correspondence.
7. Any other business – at the Chair's discretion.
8. Next meeting – Tuesday 31st May 2016.

MA Wilson
25/4/2016

**MINUTES OF THE MEETING HELD ON TUESDAY 22ND MARCH 2016 AT
7:30PM AT LLANWERN VILLAGE HALL**

PRESENT: Cllr Hayley Bell, Cllr Trevor Brown, Cllr Paul Burgess, Cllr Michael George (Chair), Cllr Michael Wilding, Mrs Karen Wilson (Clerk).

IN ATTENDANCE: Alan Whiting

Item		Action
1.	<p><u>APOLOGIES FOR ABSENCE</u></p> <p>Apologies were received from Cllr Andrew Goddard and Cllr Steve Parry.</p>	
2.	<p><u>DECLARATIONS OF INTEREST</u></p> <p>Declarations of interest were received from Cllr Michael George who is a member of the Caldicot and Wentlooge Internal Drainage Distribution Advisory Group. Cllr George also declared that his wife, Mrs Amanda George, is an employee of Newport City Council.</p> <p>Cllr Steve Parry's declared that his wife, Mrs Gaynor Parry, is a member of the Aneurin Bevan Community Health Council (CHC).</p> <p>Cllr Trevor Brown and Cllr Hayley Bell are members of the Village Hall Committee as Trustees.</p> <p>Mrs Karen Wilson (Clerk) is an employee of Newport City Council (as HR/Personnel Assistant at St Julian's School).</p> <p>It was agreed that the above declarations of interest would be put onto the Community Council website and would be raised at each future meeting.</p>	
3.	<p><u>MINUTES OF PREVIOUS MEETING</u></p> <p>The minutes of the previous meeting held on Monday 29th February 2016, were duly approved and signed subject to the following amendments.</p> <p>The official name of the Drainage Board is the "Caldicot and Wentlooge Internal Drainage Distribution Advisory Group".</p> <p>There was an error in the name of Cllr Steve Parry's wife. She is called Gaynor Parry, not Gaynor Morgan!</p> <p>Application for Planning Permission 15/0530 ERECTION OF BALCONY AT FIRST FLOOR LEVEL - Greystones, Milton Hill, Llanwern, Newport, NP18 2DU. This was discussed at the last meeting but omitted from the minutes by mistake. This would be put back into the minutes.</p> <p>Application for Planning Permission 16/0036 SINGLE STOREY INFILL EXTENSION TO FRONT ELEVATION AND INSTALLATION OF 2NO. VELUX WINDOWS</p>	<p>KW</p> <p>KW</p> <p>KW</p>

FINANCE AND LOCAL GOVERNMENT

Bus Shelter

Cllr Bell will follow this up again in May.

HB

Village Hall windows

Cllr Brown reported that a cheque from the Welsh Church Fund has been received by the Village Institute Committee. The amended estimate for the Village Hall windows has now been received, but we are awaiting confirmation of some points. The Village Hall contribution will be in the region of £4,500 and the Community Council agreed to pay the balance up to a maximum of £7,000. The cost will be split between the Village Institute Committee and the Community Council. Cllr George will follow up on the figures. He is awaiting a final breakdown of the figures.

TB

MG

Accounts for payment:

Bank Statement (Co-operative Bank) dated February 2016 showing a closing balance of £14,951.75. Passed to Cllr Brown.

TB

British Gas bill for £349.99 for the period 15th December 2015 – 14th March 2016. Agreed to pay.

TB

Mrs Wilson for £209. Payment for March 2016. Agreed to pay.

TB

It was agreed to pay Llanwern Church £500 towards churchyard maintenance.

TB

The following payments were agreed to be paid under Section 137:

St David's and St Anne's - £50. Agreed to pay.

TB

Gwent Federation of Young Farmers - £50. Agreed to pay.

TB

Chairman's Purse

Cllr George confirmed that he supported Owens charity event by donating £80.00 in June 2015. The event was held in support of Crohns Disease.

Community Council Accounts - It was previously agreed that Mrs Wilson would now take on the accounts, initially with the help and guidance of Cllr Brown. Cllr Brown previously reported that he would prefer to hand this over at the beginning of the next financial year. Cllr George asked Cllr Brown if he could go through the procedure for preparing the accounts ready for Audit with Mrs Wilson. This cannot currently progress as the information regarding the Audit has not yet been received. Cllr Brown and Mrs Wilson would liaise in due course.

**TB/
KW**

Social media : Twitter and Facebook

Cllr Wilding and Mrs Wilson still need to meet and liaise regarding content for the Community Council's social media pages. Ongoing.

**MW/
KW**

Precept/Concurrent Monies

Ongoing.

	<p>Ground Rent Cllr George reported that he will prepare the invoices for the remaining ground rents and distribute them this week. These ground rents relate to Number 2 and Number 22 Tennyson Avenue, Llanwern.</p> <p>Playing field fence incident Cllr Bell reported that the excess of £125 has now been paid back to the Community Council in respect of the playing field fence incident.</p> <p>Insurance renewal for Llanwern Community Council Cllr George had previously asked Cllr Bell to obtain quotes to demonstrate that our current insurance provider is competitive. Cllr Bell confirmed that this is in hand, though the form from Zurich is not straightforward. Ongoing.</p> <p>Removal of paper plans Correspondence had been received to make us aware that Newport City Council would not be sending out paper information regarding planning applications. It would be necessary for people to look at planning applications on the Newport City Council planning portal.</p>	<p>MG</p> <p>HB</p> <p>HB</p> <p>ALL</p>
	<p><u>SECTION C – LEISURE AND AMENITIES</u></p> <p>Community Council Field/Boundary Fence It was agreed that £10,000 will be allocated for this.</p> <p>Glan Lyn Site Facilities Management Ongoing.</p> <p>Brownies sleepover Ongoing. The Community Council will possibly make a donation to the Brownies depending on what the premium cost is. Cllr Bell will make enquiries.</p> <p>The Queen's Birthday Cllr Bell reported that the Village Institute Committee met recently and it was agreed that a BBQ and a disco would be held. There will be a bar and residents will be invited to bring a plate of food with them. People will be encouraged to attend the AGM in April and, from that, a sub-committee of volunteers will be formed. Cllr Bell will liaise with Cllr Brown regarding the budget for this event. It is thought the Village Institute Committee will be looking to hire the field to use as a car park.</p>	<p>TB</p> <p>HB</p> <p>HB</p>
	<p><u>SECTION D – HIGHWAYS AND UTILITIES</u></p> <p>Road Gullies Newport City Council have put CCTV cameras into the drains. Ongoing.</p> <p>Langstone Lane Flooding Ongoing. The estimated cost of a contribution towards this is £7,500.</p> <p>Speeding in Llanwern Village Cllr Bell reported that she had spent 30 minutes on 17th March monitoring speeding in the Village with her son and an hour on 13th March, between 1:15 pm and 2:15 pm. Some of the people she encountered were Village</p>	<p>MG/ KW</p>

residents. The speeds ranged from 32 mph to 38 mph. Out of 80 cases monitored, Cllr Bell found 4% to be speeding. We are no longer in possession of the speeding equipment since this was taken away by a Police Officer at the time. A discussion took place regarding more sophisticated equipment available for purchase and the best place to install a permanent speed monitor, should we decide on this. Some options include solar, battery or electric. Mr Alan Whiting, who was in attendance at the meeting and who is also Clerk to Bishton Community Council agreed to find out how much their speed monitor cost. Something else to take into account is the security of the kit once it is installed.

Speeding on the Queensway, adjacent to Glan Lyn
Ongoing.

6. CORRESPONDENCE

Letter regarding Ethical Standards

As a reply has been requested, it was agreed that Mrs Wilson would draft a response on behalf of the Community Council. We have until May 2016 to do this. Cllr George and Mrs Wilson will get together soon to draft this response.

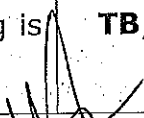
KW

Community Council AGM

This will be held in May 2016.

**MG/
KW**

Date	From	Details
3rd March 2016	Welsh Government	Developments of National Significance.
3rd March 2016	Newport City Council	Vale of Usk Events Rural Development Programme.
		Statutory instruments which come into force on 1st April 2016: 'The Local Government (Standards Committees, Investigations, Dispensations and Referral) (Wales) (Amendment) Regulations 2016'; and
		'The Local Authorities (Model Code of Conduct) (Wales) (Amendment) Order 2016'.
3rd March 2016	Welsh Government	Asset Transfer.
3rd March 2016	One Voice Wales	Developments of National Significance.
7th March 2016	Welsh Government	Delegated Planning Decision Schedule for 3rd March 2016.
7th March 2016	Newport City Council	Local Government Ethical Framework.
7th March 2016	One Voice Wales	Planning consultations.
7th March 2016	Newport City Council	Delegated planning decision schedules for 10th March 2016.
13th March 2016	Newport City Council	Weekly Planning List for 29th February - 4th March 2016.
13th March 2016	Newport City Council	Play for Wales Spring 2016.
13th March 2016	Play Wales	
14th March 2016	Newport City Council	Local Government Ethical Framework.
15th March 2016	Newport City Council	Insurance Renewal for: Llanwern Community Council.

	<p>15th March 2016</p> <p>16th March 2016</p> <p>16th March 2016</p> <p>22nd March 2016</p>	<p>Newport City Council</p> <p>Cardiff University Newport City Council</p> <p>Newport City Council</p> <p>One Voice Wales</p>	<p>Weekly Planning List for 7th March – 11th March 2016.</p> <p>Cardiff University research project on community and town councils in Wales.</p> <p>15/0762 Clarifications.</p> <p>Weekly Planning List for 14th March – 18th March 2016.</p> <p>Finance Committee report: Consideration of the consultation on the Draft Public Services Ombudsman (Wales) Bill.</p>	
<p>7.</p>	<p><u>ANY OTHER BUSINESS</u></p> <p>Signs Carry forward to the next meeting. Ongoing.</p> <p>Wi-Fi in the Village Hall Ongoing.</p> <p>Noise from the Golf Club Ongoing.</p> <p>Footpath signs Cllr Burgess had reported seeing some footpath signs in the local area which had fallen. Mrs Wilson agreed to contact Mark Benson in the Civic Centre regarding this. Cllr Burgess passed a list of the fallen signs to Mrs Wilson at the meeting. Ongoing.</p> <p>Articulated lorry issue An addition has been made to the sign near the main road to prohibit articulated lorries from entering the Village. The situation will now be monitored with interest to see if this sign has made a difference.</p> <p>Welsh Water Cllr George reported that Welsh Water are pumping the sewers into Monks Ditch. It was agreed that we would send a note to Redwick and Goldcliff Community Councils to inform them of this. Mrs Wilson to arrange. Ongoing.</p> <p>Cllr Burgess took over the Chair for the next item.</p> <p>Community Council field crop As Cllr George declared an interest and Cllr Burgess took the Chair. Cllr George inquired if he would be able to take the crop off the Community Council field. It was agreed that Cllr George could have the crop on the same terms as last year. Cllr George took no part in the discussion or decision making. Cllr George returned to the Chair following this item.</p> <p>Liaison meeting with Community Councils at the Civic Centre – date of next meeting Cllr George reminded Cllr Brown and Mrs Wilson that the next meeting is due to take place on Thursday 24th March at 6:00 pm.</p>		<p>PB</p> <p>HB</p> <p>MG</p> <p>KW</p> <p>KW</p> <p>MG</p> <p>TB/</p>	

8.	<u>DATE OF NEXT MEETING</u> It was agreed that the next meeting will take place on Tuesday 25 th April 2016 at the usual time of 7:30 pm. There being no further business, the meeting closed at 21:25.	KW
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M O'Gearty
25/4/2016