

# LLANWERN COMMUNITY COUNCIL

Notice is hereby given that the next meeting of Llanwern Community Council will take place in Llanwern Village Hall on Monday 27<sup>th</sup> June 2016 at 7:30 pm.

Karen Wilson, Clerk to Llanwern Community Council.

## **AGENDA**

1. Apologies for absence.
2. Declarations of Interest.
3. Minutes of previous meeting.
4. Announcements.
5. Reports, as follows:
  - Section A – Planning
  - Section B – Finance and Local Government
  - Section C – Leisure and Amenities
  - Section D – Highways and Utilities
6. Correspondence.
7. Any other business – at the Chair's discretion.

Next meeting – to be confirmed as Monday 18<sup>th</sup> July 2016.

*M. G. Jones*  
27.6.16

**MINUTES OF THE MEETING HELD ON TUESDAY 31<sup>ST</sup> MAY 2016 AT 7:30PM  
AT LLANWERN VILLAGE HALL**

**PRESENT:** Cllr Hayley Bell, Cllr Trevor Brown, Cllr Paul Burgess (Vice-Chair), Cllr Michael George (Chair), Cllr Steve Parry, Cllr Michael Wilding, Mrs Karen Wilson (Clerk).

**IN ATTENDANCE:** Alan Whiting (as a member of the public), Ward Councillor Martyn Kellaway.

Item		Action
1.	<p><b><u>APOLOGIES FOR ABSENCE</u></b></p> <p>There were no apologies for absence.</p>	
2.	<p><b><u>DECLARATIONS OF INTEREST</u></b></p> <p>There were no new declarations of interest.</p>	
3.	<p><b><u>MINUTES OF PREVIOUS MEETING</u></b></p> <p>The minutes of the previous meeting held on Tuesday 25<sup>th</sup> April 2016, were duly approved and signed.</p>	
4.	<p><b><u>ELECTION OF CHAIR</u></b></p> <p>It was proposed that Cllr George be re-elected as Chair of the Community Council. This was seconded.</p>	<b>MG</b>
5.	<p><b><u>ELECTION OF VICE-CHAIR</u></b></p> <p>It was proposed that Cllr Burgess be re-elected as Vice-Chair of the Community Council. This was seconded.</p>	<b>PB</b>
6.	<p><b><u>Election of Section Reps:</u></b></p> <p>It was agreed that Section Reps would be allocated as follows:</p> <p>Section A – Planning (Cllr Parry and Cllr Wilding)            Section B – Finance and Local Government (Cllr Brown)            Section C – Leisure and Amenities (Cllr Bell)            Section D – Highways and Utilities (Cllr Burgess and Cllr George)</p>	<b>SP/MW TB HB PB/MG</b>
7.	<p><b><u>Election of Representatives to Outside Bodies:</u></b></p> <ul style="list-style-type: none"> <li>- Liaison Committee</li> <li>- Neighbourhood Committee</li> <li>- Partnerships and Communities Together (PACT)</li> <li>- One Voice Wales</li> <li>- Gwent Association of Voluntary Organisations (GAVO)</li> </ul>	<b>TB/KW</b>

	<p>- Council for the Preservation of Rural Wales</p> <p>It was agreed that attendance at these meetings would be shared and we would review who is able to attend on an ad-hoc basis as these meetings arise. However, Cllr Brown and Mrs Wilson will remain as representatives of the Community Council for the Liaison meetings.</p>	<p><b>ALL</b> <b>TB/KW</b></p>
<b>8.</b>	<p><b><u>ANNOUNCEMENTS</u></b></p> <p>There were no announcements.</p>	
<b>9.</b>	<p><b><u>SECTION A – PLANNING</u></b></p> <p><b>Conex 15/0762</b> <b>RETENTION OF PUMPING STATION AND MEANS OF ENCLOSURE ASSOCIATED ALTERATIONS TO THE LAYOUT OF THE LEAP AND LANDSCAPING (AMENDMENT TO PLANNING PERMISSION 11/0146 FOR PHASE 1 HOUSING)</b> <b>Phase 1 Glan Llyn Development Site, Queensway, Llanwern, Newport.</b> Granted with conditions. Discussions ongoing with development.</p> <p><b>Conex 16/0342</b> <b>ADDITION OF FIRST FLOOR TO EXISTING SINGLE STOREY DWELLING AND REAR SINGLE STOREY EXTENSION.</b> Refused.</p> <p><b>Conex 16/0215</b> <b>DEVELOPMENT OF A PERMANENT GYPSY AND TRAVELLER SITE COMPRISING 35NO. PITCHES EACH WITH STUDIO UNITS AND ANCILLARY WORK AND CHANGE OF USE OF ROAD SAFETY CENTRE TO SITE OFFICE AND COMMUNITY CENTRE AFFECTING PROW 405/04 LLANWERN.</b> As agreed at the last meeting, the Community Council objected to the application based on access, the noise assessments, parking on site and rubbish. Cllr George had also asked a Surveyor to draw up some plans to illustrate new exit points and it is thought that correct procedures were not being followed with regards to the noise assessments. Ward Cllr Martyn Kellaway confirmed that the Ringland Matters Group are meeting with the applicant week commencing 6<sup>th</sup> June and it was agreed that Cllr George will attend this meeting as a representative of the Community Council. Cllr Kellaway advised the Community Council to invite the Planning Site Sub-Committee to take a look at the impact the proposals are having on existing residents and to consider the alternative proposals and it is hoped we may persuade the applicant to change. It was agreed that Cllr George would write to Cllr Paul Huntley.</p> <p><i>New planning application received</i> <b>Conex 16/0397</b> <b>CONSTRUCTION OF 2NO. FOUR BED DETACHED RESIDENTIAL DWELLINGS ON PART OF EXISTING HOTEL CAR PARK</b> It was agreed that MW will respond on behalf of the Community Council.</p>	<p><b>SP/MW</b></p> <p><b>SP/MW</b></p> <p><b>MG</b></p> <p><b>MG</b></p> <p><b>MW</b></p>
	<p><b><u>SECTION B – FINANCE AND LOCAL GOVERNMENT</u></b></p> <p><b>Bus Shelter</b> Cllr Bell will follow this up again in due course. Ongoing.</p>	<p><b>HB</b></p>

*MG*

	<p><b>Village Hall Windows</b> The general consensus is that the windows provide a great enhancement to the Village Hall. The fire door is still to be fitted. We are now awaiting the invoice for payment.</p> <p><b>Community Council Accounts</b> These have now been passed to the External Auditor, Peter Probert. It was agreed that Cllr George, Cllr Brown and Mrs Wilson would meet soon to discuss the Accounts. We need to finalise everything by 27<sup>th</sup> June with the Audit date being 4<sup>th</sup> July. Cllr Burgess agreed to speak to Peter Probert to ask whether it will be possible for him to return the accounts within the next 10 days.</p> <p><b>Social media : Twitter and Facebook</b> Cllr Wilding and Mrs Wilson still need to meet and liaise regarding content for the Community Council's social media pages. Ongoing.</p> <p><b>Ground Rent</b> Cllr George previously reported that he will prepare the invoices for the remaining ground rents and distribute them as soon as possible. These ground rents relate to Number 2 and number 22 Tennyson Avenue, Llanwern. Ongoing.</p> <p><b>Insurance renewal</b> Cllr Bell had confirmed to the new insurers that the Community Council is happy to proceed with a renewal on an annual basis. We now have all the compulsory cover and tailored cover specific to our needs in respect of the fences, park equipment, etc. Regarding the Personal Accident Policy, which was previously for the Clerk only, this now covers all Councillors. Some of our limits are higher than we possibly need and this may mean our premiums rise in future years. However, overall, we have saved around £700 by switching insurers. All agreed to accept the new quotation and thanked Cllr Bell for her efforts.</p> <p><b>Accounts for payment</b> Mrs Wilson - £209 payment for May. Agreed to pay.</p>	<p><b>TB/KW</b></p> <p><b>MG/TB/ KW</b></p> <p><b>PB</b></p> <p><b>MW/KW</b></p> <p><b>MG</b></p> <p><b>HB</b></p> <p><b>TB</b></p>
	<p><b><u>SECTION C – LEISURE AND AMENITIES</u></b></p> <p><b>Glan Lyn Site Facilities Management</b> Ongoing. It was thought it has been a while since the last meeting with Glan Lyn (approximately 5 months). Cllr Kellaway to seek a meeting.</p> <p><b>Brownies Sleepover</b> The sleepover had been successfully arranged and was in full swing at the time of the meeting until Wednesday 1<sup>st</sup> June 2016.</p> <p><b>The Queen's Birthday</b> Cllr Bell confirmed that flyers had been sent out in respect of the event which will take place on Saturday 11<sup>th</sup> June at 5:00 pm. The evening will begin with a disco for children and will be followed by a BBQ. Cllr Bell would send a copy of the flyer to Cllr Wilding who agreed to upload it to the Glan Lyn Facebook page. All arrangements are in hand.</p>	<p><b>MG/MW MK</b></p> <p><b>HB</b></p>

*Handwritten initials*

**SECTION D – HIGHWAYS AND UTILITIES**

**Road Gullies**

Newport City Council have out CCTV cameras into the drains. Ongoing.

**Langstone Lane Flooding**

Ongoing. The estimated cost of a contribution towards this is £7,500. MG would e-mail Matthew Jones for an update.

**MG**

**Speeding on the Queensway, adjacent to Glan Llyn**

Ongoing.

**Road closure of Half Acre Lane, which is the lane that runs around the rear of Bishton Church**

As agreed at the previous meeting, Cllr Brown responded on behalf of the Community Council to support the road closure as long as access by the local land owner would not be compromised however, no response had been received to date. Cllr Brown's letter was acknowledged by Newport City Council.

**TB**

**10. CORRESPONDENCE**

<b>Date</b>	<b>From</b>	<b>Details</b>
26th April 2016	Newport City Council	Llanwern Ward Meeting - Postponed.
2nd May 2016	Newport City Council	Ysgol Gyfun Gwent Is Coed - Statutory Notice.
2nd May 2016	Newport City Council	Delegated Planning Decision Schedule for 27 <sup>th</sup> April 2016.
2nd May 2016	One Voice Wales	The Ombudsman's Casebook - Issue 24.
6th May 2016	Cllr George	G & T proposal at Hartridge Farm Rd.
9th May 2016	Cllr George	Planning Application 16/0342 - Park Lodge, Lodge Hill, Llanwern Village, NP18 2DQ.
10th May 2016	Newport City Council	Agenda for Council, Tuesday, 17th May, 2016, 5.00 pm.
10th May 2016	One Voice Wales	New Pensions Legislations Seminar : 18th May, 5:30 pm - 8:00 pm.
10th May 2016	Newport City Council	Delegated Planning Decision Schedule for 25th May 2015.
10th May 2016	Newport City Council	two weeks 18 <sup>th</sup> April 2016 - 29 <sup>th</sup> April 2016.
10th May 2016	Newport City Council	Weekly Planning List for weeks 2 <sup>nd</sup> May 2016 -6 <sup>th</sup> May 2016.
12th May 2016	Newport City Council	***URGENT*** Planning Site Sub Committee Site Inspection for application 15/0762.
12th May 2016	Cllr Parry	Response ref: ***URGENT*** Planning Site Sub Committee Site Inspection for application 15/0762.
14th May 2016	Newport City Council	Newport City Council Community Infrastructure Levy Submission.

	14th May 2016	Newport City Council	Delegated Planning Decision Schedule for 12 <sup>th</sup> May 2016. **Gwent Neighbourhood Watch Co-ordinator Awareness Session***.	
	14th May 2016	Gwent Now	Newport City Council News 13-20 May 2016.	
	14th May 2016	Newport City Council	Agenda for Council, Thursday, 19th May, 2016, 5.00 pm.	
	15th May 2016	Newport City Council	Weekly Planning List for 9 <sup>th</sup> May – 13 <sup>th</sup> May 2016.	
	19th May 2016	Cllr Bell	Ref: Incident in field opposite Routs View.	
	19th May 2016	Cllr George/Cllr Parry	Response ref: Incident in field opposite Routs View.	
	19th May 2016	Newport City Council	Delegated Planning Decision for 18th May 2016.	
	19th May 2016	Newport City Council	Minutes for Council, Thursday, 19th May, 2016, 5.00 pm.	
	23rd May 2016	Newport City Council	2016-2018 National Pay Agreement.	
	23rd May 2016	One Voice Wales	Response ref: Incident in field opposite Routs View.	
	23rd May 2016	Cllr Brown	Ref: Zurich Quote for Llanwern Community Council.	
	24th May 2016	Cllr Bell	Response ref: Zurich Quote for Llanwern Community Council.	
	24th May 2016	Cllr George	Weekly Planning List for 16 <sup>th</sup> May – 20 <sup>th</sup> May 2016.	
	25th May 2016	Newport City Council	Response ref: Zurich Quote for Llanwern Community Council.	
	25th May 2016	Cllr Parry	Modern day "slavery"	
	26th May 2016	Gwent Now	Aneurin Bevan Community Health Council Newsletter.	
	26th May 2016	Aneurin Bevan Community Health Council	Response ref: Zurich Quote for Llanwern Community Council.	
	26th May 2016	Cllr Wilding	Delegated Planning Decision Schedule for 26 <sup>th</sup> May 2016.	
	26th May 2016	Newport City Council	Establishment of Ysgol Gyfun Gwent Is Coed.	
	27th May 2016	Newport City Council	Confirmation ref: Zurich Quote for Llanwern Community Council.	
	28th May 2016	Cllr Bell	Liaison Meeting with Community Councils 23/06/2016: Agenda items.	
	31st May 2016	Newport City Council	Correspondence ref: Conex 16/0397.	
	31st May 2016	Newport City Council	Ref: Standards Review.	
	31st May 2016	Newport City Council	Ref: state of the pavements in the Village.	
	31st May 2016	Cllr Goddard		
<b>11.</b>	<b><u>ANY OTHER BUSINESS</u></b>			
	<b>Signs</b> Carry forward to the next meeting. Ongoing.			<b>PB</b>

<p><b>Wi-Fi in the Village Hall</b> Ongoing.</p>	<p><b>HB</b></p>
<p><b>Noise from the Golf Club</b> Cllr Parry had previously discussed with the owners of the Golf Club a number of issues and they had agreed to provide a list of upcoming events which could be put up on the notice board outside the Village Hall. So far, nothing has been received. The parking is still a concern but the noise levels of groups congregating near the main door have improved slightly. The Community Council felt disappointed that it had not been invited along to attend the Golf Club's last meeting. It was agreed that Cllr Parry would follow up with an e-mail.</p>	<p><b>SP</b></p>
<p><b>Standard Letter : Response from Community Council to Anne Jenkins</b> Mrs Wilson had drafted a response on behalf of the Community Council which was circulated at the meeting. There was a query over point 6, as follows:</p>	
<p><i>"Newport City Council has adopted a local resolution protocol for resolving low-level complaints and minor breaches of the Code of Conduct involving Councillors and officers, as recommended the Ombudsman. This involves an informal resolution process but with a right to refer the complaint to the Standards Committee for a final decision, which could result in a recommendation that a Councillor be censured. A copy of this Protocol is attached, for your information.</i></p>	
<p><i>Would you be interested in adopting this protocol on a voluntary basis and agreeing to any relevant complaints being dealt with in this way?"</i></p>	
<p>A discussion took place and it was agreed the Community Council will adopt the protocol on a voluntary basis. Mrs Wilson would amend the letter on behalf of the Community Council to reflect this and send it to Anne Jenkins, Democratic Services Officer, copying in all members of the Community Council.</p>	<p><b>KW</b></p>
<p><b>Community Council Policies</b> Cllr Brown raised the issue of policies and suggested we should look at implementing some policies. It was agreed that Mrs Wilson would seek advice from Anne Jenkins regarding the statutory policies the Community Council should have in place.</p>	<p><b>KW</b></p>
<p><b>Dangerous dogs issue</b> Cllr Bell had previously circulated information via e-mail regarding a recent incident involving two dogs in the area whereby a resident had been quite badly attacked. Since then, a number of other residents have also complained about the dogs concerned. The Police are now involved and there is conflicting evidence between the parties involved. The investigations remain ongoing and Cllr Bell asked all to remain vigilant when out walking in the Village.</p>	<p><b>ALL</b></p>
<p>Cllr Bell asked Cllr Wilding to provide details of the PCSOs in the area. These are Daniel Morgan and Steven Jones.</p>	

<b>12.</b>	<b><u>DATE OF NEXT MEETING</u></b>  It was agreed that the next meeting, would take place on Monday 27 <sup>th</sup> June 2016 at the usual time of 7:30 pm.  There being no further business, the meeting closed at 9:21 pm.	<b>KW</b>
------------	---	-----------

*M O Gray*  
*27.6.16*