

**Minutes of the Aldwincle Parish Council Meeting held on Monday 11<sup>th</sup> September 2017 in the Village Hall.**

**Present:**

Bob Blakeman                      Chairman  
John Lawrence  
Tim Hankins  
David Strode-Willis  
Bernard Lowe

Richard Reed – Clerk

There were no residents in attendance

**17/061 Public Open Time**

There were no members of the public in attendance.

**17/062 Apologies**

Cllr. Watts. ENC Councillor Geoff Shacklock.

**17/063 Declarations of Interest**

Pecuniary: None

Other interests: Cllr. Lawrence in respect of agenda item 12(b)

Requests for Dispensations: None

**17/064 Minutes of the meeting held on 26.06.17**

It was proposed by Cllr. Strode-Willis and seconded by Cllr. Hankins that the minutes of the meeting held on 26<sup>th</sup> June 2017, and having previously been circulated, be accepted and signed as a true record of that meeting.

**17/065 Matters arising.**

The Clerk had contacted Northamptonshire Highways Rights of Way team over the “no horses” signs but officers were unaware of the origin of these but said they would look into the matter.

It was noted that the height barrier at the Reserve car park had been repaired.

The Chairman had contacted the school to convey the Parish Council's views about the MUGA.

There were concerns over the lack of any progress with the provision of the “H-bar” markings and the approach of weather conditions that will prevent the markings being laid. The Chairman had contacted Wendy Brackenbury regarding this.

**17/066 Reports from Other Bodies**

Village Hall: A copy of the Village Hall accounts had been received. The Chairman will circulate these to all. **Action: BB**

The concerns over the insurance requirements for hirers of the Village Hall were discussed. It was considered that the response from Came & Company was clear and comprehensive and that other than non-commercial bodies, users needed public liability cover. It was considered that the Friendly Club and the Flower Show would be covered by the Village Hall insurance that made cover provision for non-commercial activities for the benefit of the community, agreed by the Council. This was proposed by Cllr. Blakeman and seconded by Cllr. Hankins with all in favour.

In respect of the play area, Came & Company do not require a notice giving times of use. Cllr. Blakeman said that he carries out a weekly inspection of the area and had recently dealt with an issue with the swings. There were concerns over the condition of sections of the church wall and Cllr. Hankins said that he would report this at a forthcoming meeting of the PCC. **Action: TH**

Police: The Clerk had circulated the August update.

**17/067 Pocket Park**

The Chairman had contacted Savills for a draft lease on behalf of the Society of Merchant Venturers. It was generally accepted that the resulting draft memorandum satisfied the Parish Council's requirements and the Chairman would contact Savills to ask for the lease to be drawn up adding clarification over the fencing liabilities. Cllr. Lawrence agreed to contact Shoosmiths to ask them to review the document. **Action: BB/JL**

**17/068 Highways**

It was noted that there were a number of potholes evident around the village but they were not deep enough to meet the 100mm intervention level. However there was a deep hole in Lowick Lane and the Chairman said he would contact Cllr. Penney to see if it had been reported. **Action: BB**

Baulks Lane has been cleared by the Community Enhancement Gang and it was felt that they had made a good job of it.

Chairman

Date

Cllr. Hankins to report issues of vegetation in Lowick Road and also attention to a collapsed BT cover on the Thorpe Road verge. **Action: TH**

#### **17/069 Street Lighting**

There were no issues over street lighting.

#### **17/070 Vehicle Activated Sign**

The Chairman had carried out some research into the provision of a speed indicator device. Members discussed whether to favour a fixed unit or a portable sign that could be used at various locations. The Clerk advised over the need for a licence from highways. Further research is to be carried out but in the meantime the Clerk will contact Sarah Barnwell to see if the village "gateway" scheme is still in place.

**Action: BB/RR**

#### **17/071 To Consider Correspondence Received**

Various items of correspondence as per list circulated to Members were discussed.

#### **17/072 Planning**

- a) 17/01782/FUL: There were no objections to the proposals. **Action: Clerk**  
17/01266/FUL: There were no further comments in respect of the amended details. **Action: Clerk**
- b) Applications 17/01351/VAR and 17/01266/FUL had been considered since the last meeting and comments submitted to ENC.
- c) It was noted that Northamptonshire County Council had adopted the Minerals and Waste Local Plan on 1<sup>st</sup> July 2017.

#### **17/073 Finance**

- (i) The Clerk presented the monthly statement of accounts. Since the last meeting a VAT refund of £3051.59 had been received.
- (ii) The following invoices were approved for payment, proposed by Cllr. Blakeman and seconded by Cllr. Lawrence:

##### Retrospective

13.07.17 E.ON Street light energy £200.74 Cheque No.100679

13.07.17 E.ON New lamp £753.60 Cheque no.100680

13.07.17 E.ON Street light maintenance £43.76 Cheque No. 100681

Came & Co. Insurance £1233.36 Cheque No. 100682

E.ON Climate Change Levy adjustment £0.74 Cheque No. 100683

HMRC PAYE £70.40 Cheque No.100684

R Reed £292.09 Cheque No. 100685

Anglian Water Business £12.10 Cheque No. 100686

Francis Hale (3 x invoices) £550.00 Cheque No. 100687

- (iii) The Clerk outlined his proposals to carry out an internal audit after the first half-year. Cllr. Strode-Willis would assist as a non-signatory and the audit would be carried out prior to the start of the next meeting. **Action: DSW/Clerk.**
- (iv) A budget monitoring report would be presented at the next meeting. **Action: Clerk**

#### **17/074 Items Requiring Urgent Attention, For Information or For the Next Agenda**

Nothing at this time

#### **17/075 Date of next meeting.**

Monday 23rd October 2017 commencing at 7:30pm in the Village Hall.

There being no further urgent business, the Chairman closed the meeting at 9.08pm.