

THIRKLEBY HIGH & LOW WITH OSGODBY PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING HELD ON
MONDAY 13TH MAY 2019 AT 6.20PM THE VILLAGE HALL, GREAT THIRKLEBY

PRESENT : Councillors Alison Turner(Chairman), Richard Atkinson (Honorary Clerk and Financial Officer), Jacqueline Smith.

District Councillor Jill Mortimer, County Councillor Caroline Patmore.

19/21 ELECTION OF OFFICERS

Cllr Richard Atkinson explained that he could not chair this meeting as it would be a conflict of interests having prepared the annual accounts.

1. Cllr Alison Turner was unanimously elected as Chairman for this meeting and the acceptance of office was signed.
2. Cllr Richard Atkinson was unanimously elected as Honorary Clerk and Responsible Financial Officer.

19/22 APOLOGIES FOR ABSENCE

Cllr Beth Barber-Atkinson sent her apologies for absence due to unexpected work commitments.

19/23 DECLARATIONS OF INTEREST

There were no declarations of interest.

19/24 FINANCIAL MATTERS.

1. Cllr Richard Atkinson explained the current procedures and checks to ensure the finances of the Parish Council are accurate and protected. The internal auditor had inspected the accounts and had no concerns.
2. The chairman read through the Annual Governance Statement and all agreed the responses.
3. The Annual Accounting Statement was unanimously approved.

19/25 Review / adoption of appropriate Standing Orders

Still current.

19/26 Review / adoption of appropriate Financial Regulations

An updated version is available from YLCA with slight wording changes due to variations between England and Wales.

19/27 Review / adoption of Transparency Code for Smaller Authorities

The Council is complying with this code and publishing documents to the website.

19/28 Review of inventory of land and assets including buildings and office equipment

Assets have remained at £1479.

19/29 Review and confirmation of arrangements for insurance cover in respect of all insured risks

The current policy is standard for small councils.

19/30 Review of Council's memberships of other bodies

Yorkshire Local Councils Associations fulfills all requirements at present.

19/31 Review of Council's complaints procedure

The complaints procedure is still current.

19/32 Review of Council's procedures for handling requests made under the Freedom of Information Act 2000 and Data Protection Act 1998 and General Data Protection Regulations 2018. GDPR are current.

19/33 Review of Council's policy for dealing with the press/media

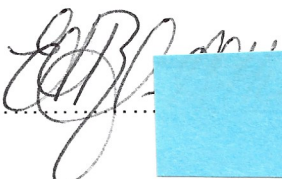
No change; Chairman and Clerk to liaise on any enquiries.

19/34 Set the dates and times of ordinary meetings of the full council for the year ahead

Dates to be arranged depending upon availability of the hall and councillors timetables.

The meeting closed at 6.33pm.

Approved



2019.....

17th Sept 19.

..... Chairman