

THIRKLEBY HIGH & LOW WITH OSGODBY PARISH COUNCIL

**MINUTES OF THE ANNUAL MEETING HELD ON
TUESDAY 24TH MAY 2016 AT 7.30PM THE VILLAGE HALL, GREAT THIRKLEBY**

PRESENT : Councillors Richard Linton (Chairman), Richard Atkinson (Honorary Clerk and Financial Officer), Jacqueline Smith.

1 member of the public.

16/24 ELECTION OF OFFICERS

1. Cllr Richard Linton was unanimously elected as Chairman and his acceptance of office was signed.
2. Cllr Richard Atkinson was unanimously elected as Honorary Clerk and Responsible Financial Officer.

16/25 APOLOGIES FOR ABSENCE

Cllr Alison Turner was unable to attend. There were no declarations of interest.

16/26 DECLARATIONS OF INTEREST

There were no declarations of interest.

16/27 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 21ST April 2016

These were confirmed unanimously as a true and correct record and signed by the chairman.

16/28 THE PURCHASE OF PICNIC TABLES AND BENCHES

The outcome of a Residents Meeting of 12th May 2016 was that there were no objections or alternative uses for the £800 Village Compensation Fund. Comparable prices had been sort and it was unanimously agreed that three picnic benches and two park benches be purchased locally to replace existing seating on the village green that were now beyond repair.

16/29 FINANCIAL MATTERS. Cllr Richard Atkinson.

During the yearend checks Cllr Atkinson had noticed a typing error in the 11th February Minutes; the bank balance had been minuted as £3408.81 where as in fact it should have been £3048.81.

Cllr Atkinson presented the current financial position:

1. Income since last meeting: £1375 being 50% of the annual precept.
2. Payments since last meeting: £212.86, payment 3 of 4 election fees from previous years.
£10 bank charge for cancelled cheque no.278.
3. The bank statement of 29th April 2016 was £4200.95 although cheque 270 YLCA £117.00, cheque 281 Village Hall £30 & cheque 282 Village Hall £15, had still to be banked. This would bring the current bank balance to £4038.95. This balance includes £800 still held by the Parish Council which is ring fenced for community benefit (new benches).
4. Annual Insurance, £199.73 due 1st June; it was unanimously agreed to renew the insurance.
5. The accounts for the year ending 31 March 2016 were unanimously approved and the chairman signed the balance sheet.

6. The chairman read through the Annual Governance Statement and all agreed the responses.
7. The Annual Accounting Statement was unanimously approved.

- 16/30 Review / adoption of appropriate Standing Orders**
Still current
- 16/31 Review / adoption of appropriate Financial Regulations**
New updates are available. This will be carried forward to the next meeting.
- 16/32 Review / adoption of Transparency Code for Smaller Authorities**
The Council is complying with this code and publishing documents to the website.
- 16/33 Review of inventory of land and assets including buildings and office equipment**
Unchanged from last year.
- 16/34 Review and confirmation of arrangements for insurance cover in respect of all insured risks**
The current policy is standard for small councils.
- 16/35 Review of Council's memberships of other bodies**
Yorkshire Local Councils Associations fulfills all requirements at present.
- 16/36 Review of Council's complaints procedure**
The complaints procedure is still current.
- 16/37 Review of Council's procedures for handling requests made under the Freedom of Information Act 2000 and Data Protection Act 1998**
No change required.
- 16/38 Review of Council's policy for dealing with the press/media**
No change; Chairman and Clerk to liaise on any enquiries.
- 16/39 Set the dates and times of ordinary meetings of the full council for the year ahead**
It was proposed to hold meetings every three months on the third Thursday. The dates will be confirmed depending on the availability of the Village Hall.

The meeting closed at 8.04pm.

Approved *8th SEPT. 2016* 2016.....  Chairman