

# Rochester with Byrness Parish Council – Safeguarding Policy

## 1. Introduction

1.1 Everyone has a duty to safeguard children, young people and vulnerable adults.

1.2 This policy outlines practices that will promote the safety of children, young people and vulnerable adults using Rochester with Byrness Parish Council facilities.

1.3 This policy will be reviewed regularly.

## 2. Definitions

2.1 Children and young people: anyone under the age of 18 years.

2.2 Vulnerable adult: anyone over 18 who is unable to care for themselves; unable to protect themselves from significant harm or exploitation; or may need community care services.

## 3. To whom this policy applies

3.1 This policy applies to anyone working for or on behalf of Rochester with Byrness Parish Council whether in a paid, voluntary or commissioned capacity.

## 4. Promoting a safe environment

4.1 In order to promote a safe environment for children, young people and vulnerable adults, Rochester with Byrness Parish Council wishes to promote a safeguarding culture in its premises and activity areas. In order to achieve this, Rochester with Byrness Parish Council will:

- provide safe facilities and undertake regular safety assessments;
- ensure that employees and councillors are aware of safeguarding expectations;
- make available on public noticeboards and to employees and councillors relevant contact details.

4.2 Employees, councillors and volunteers all have a duty to protect children, young people and vulnerable adults but are not responsible for deciding whether abuse is taking place. If they have concerns, these should be passed on to the authorities as detailed below as soon as possible.

## 5. Allegations against staff and volunteers

5.1 All staff should take care not to place themselves in a vulnerable position with a child or vulnerable adult. It is always advisable for interviews or work with individual children or parents to be conducted in view of other adults.

5.2 No attempt should be made to investigate or act on any allegation before consultation with the Newcastle/Northumberland Safeguarding Children's and Adults teams (contact details below).

### Newcastle Safeguarding Children

Initial Response Service – 0191 277 2500

Emergency Duty Team – 0191 278 7878

### Newcastle Safeguarding Adults

All safeguarding adult referrals should be made to Community Health and Adult Social Care Direct (0191 278 8377) or the allocated Social Worker.

### Northumberland Safeguarding Children

Non-emergency: If this is a new contact then please ring: -

Onecall: 01670 536400

If you know a child already has a social worker then contact the social worker's telephone number, or if unavailable ring Onecall

For the 14+ Team please ring 01670 622930

### Northumberland Safeguarding Adults

Onecall: 01670 536 400

Text phone: 01670 536 844

Email: [onecall@northumbria.nhs.uk](mailto:onecall@northumbria.nhs.uk) If you need medical advice and support fast, but it's not life threatening, call your GP or NHS 111.

#### Area-wide

Northumbria Police – 101

NSPCC Helpline – 0808 800 5000

**You should always call 999 in an emergency** – for example when someone's life is at risk or someone is seriously injured or critically ill.

#### 6. Whistleblowing

6.1 We recognise that children or vulnerable adults cannot be expected to raise concerns in an environment where staff or volunteers fail to do so.

6.2 All staff and volunteers should be aware of their duty to raise concerns about the attitude or actions of colleagues and appropriate advice will be sought from the Safeguarding Teams at either Newcastle City Council or Northumberland County Council.

#### 7. What should be a cause for concern

7.1 Staff and volunteers should be concerned by any behaviour, action or inaction, which significantly harms the physical and/or emotional development of a child or a vulnerable adult. A child or vulnerable adult may be abused by parents, other relatives or carers, professionals and their peers, and abuse can occur in any family OR in any other area of society, regardless of social class, wealth or geographical location.

7.2 Abuse falls into four main categories:

- physical abuse
- emotional abuse
- sexual abuse
- financial abuse
- neglect

7.3 All staff and volunteers need to have an awareness that there are many other forms of abuse ranging from Child Sexual Exploitation (CSE) through to Female Genital Mutilation (FGM).

7.4 Ideally, staff and volunteers who engage with children or vulnerable adults will have accessed appropriate training.

7.5 Further information about types of abuse, signs to look for and what to do if you are concerned are also available on the Newcastle City Council and Northumberland County Council websites.

#### 8. How to raise a concern

8.1 Unless it is considered inappropriate a concern can be raised with the Rochester with Byrness Parish Clerk at [rochesterwithbyrnesspc@gmail.com](mailto:rochesterwithbyrnesspc@gmail.com) / 01830 520535 who is the local designated Safeguarding lead.

8.2 Where contact can not be made with the Parish Clerk then please contact the most appropriate organisation listed in section 5 of this policy.

#### 9. Training

9.1 Safeguarding training can be provided by Northumberland County Council. Details can be found at <https://www.northumberland.gov.uk/Children/Safeguarding/NSCB-Multi-Agency-Training.aspx>

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