

# **Rochester with Byrness Parish Council**

Tuesday 30 May, 2023 – 7.00pm

*The meeting will be held at Rochester Village Hall and following the Annual Parish Meeting  
For details please contact the Clerk at [rochesterwithbyrnesspc@gmail.com](mailto:rochesterwithbyrnesspc@gmail.com)*

## **AGENDA**

### **1 Attendance:**

### **2 Apologies:**

### **3 Declaration of Interest:**

### **4 Agreement of the minutes from the Parish Council meeting – 28 March, 2023:**

### **5 Guest speaker –**

### **6 Opportunity for members of the public to raise matters:**

### **7 Matters arising:**

- a) Road signs at Carter Bar – Update
- b) Byrness play area, new slide – Update
- c) Maintenance of Byrness garages – Update, discussion & decision
- d) Resurfacing of the 'Ride' at Byrness – Update
- e) NCC roadside signage at Byrness – Update, discussion & decision
- f) Byrness car park signage / information lectern – Update, discussion & decision
- g) Rochester Roundhouse – Update
- h) Damage roadside signs and flower box in Rochester – Update
- i) Catcleugh lay-by, Bremenium Way drainage & Rochester road flooding – Update
- j) Possible EV charging point in Rochester – Update
- k) Bottle bank at Rochester Relish Cafe – Update
- l) Speeding vehicles through Rochester – Update
- m) Rochester defibrillator – Update
- n) Fly-tipping in local lay-bys – Update, discussion & decision
- o) Emergency event planning – Update, discussion & decision
- p) Local Transport Plan Programme 2024-25 – Discussion & decision
- q) Emblehope Moor Woodland management plan consultation – Discussion & decision
- r) Local Government Boundary consultation – Discussion and decision

### **8. Planning:**

- a) 23NP0036: Erection of 2 no. cottages for the purpose of permanent residence or holiday accommodation at Land to north of 14 Bremenium Way, Rochester – Update
- b) 23/00847/ADE: Advertisement consent doe 1x lectern: Lectern near Three King's Stone Circle monument: Next to the Three King's walking trail outside of the heritage zone - Update

### **9. Finance/accounts for payment:**

- a) Parish finance update – Update and discussion
- b) Review of Clerk's salary
- c) Policy for assessing donation requests – Discussion and decision
- d) Approve the Annual Governance Statement 2022-23
- e) Approve the draft Annual Accounts for 2022-23
- f) Approve the Accounting Statement & Explanation of variances for 2022-23
- g) Confirm and approve the Certification of Exemption for 2022-23
- h) Rochester Village Hall donation update
- i) The following payments presented for approval:-
  - M Chilvers (April & May, 2023) £304.82 & expenses
  - Reimbursement of Clerk's expenses of £42.10 for refreshments to volunteers of the sapling planting at the Roundhouse
  - Payment of the NALC annual subscription of £85.94
  - Payment of invoice to A. Scott for mole trapping at Byrness

- Payment of room hire at Rochester Village Hall on 30 May, 2023 for £12.00
- Reimbursement of £85.00 to S. Chapman for payment of replacement flower box at Rochester
- Payment of invoice to Chris Mowatt for Byrness grass cutting.
- Donation request from the PCC for graveyard maintenance at Horsley and St Francis churches

**10 Any Other Business:**

**Date of next meeting – Tuesday 25 July, 2023 at Byrness Village Hall. Start 7:00pm.**