BRANDON AND BRETFORD PARISH COUNCIL

Minutes of the meeting held on Monday 16th September 2013 at Brandon Club at 6.30 pm

Attendance:

Councillors: Graham Wale, Chairman, Phil Wilson, Heather Timms (6.45pm), Michael Rayns, Peter Wilson, Lizz Clarke (Clerk)

750-1 Apologies
Joy Stanton

750-2 Declarations of Interest
None Declared

750-3 Questions from the Public
No members attended

750-4 Approve minutes of the last meeting
Minutes of the previous meeting 29th July 2013 were approved and signed.

750-5 Matters arising from the last meeting
Brandon signs had been purchased and awaiting installation
The Main Street sign has still not been replaced – Clerk to Chase yet again.

750-6 Received
1. WALC Local Government Spending Review
2. Sarah Butter Mins of Earl Craven Meeting June 13
3. Transport & Highways update
4. Rural Services Network Newsletters 5/8,19/8,27/8,10/9
5. WALC newsletter 107 August & Renewable Energy Planning
6. Bernie Kemp (Bretford Cycle Track) re unauthorised caravans
7. Sarah Butter Re road speed changes in area (List available)
8. WNAA 10th Anniversary Birthday Bash
9. WALC HMRC Survey on Real Time Payments
10. Sarah Butter WCC Councillors Fund
11. WALC Local Councils Charter Revised Draft
12. WALC Notice of Induction day for Councillors on 5th Oct
13. WALC email from Chairman of Eathorpe PC interested in forming a “Flooding Pressure Group” to influence WCC of flood decisions.
14. WALC Evening Meeting to discuss 14/15 budget setting on 15th October

750-7 Traffic Calming / Speed Review
Cllr Rayns updated the council stating that the team had not been out over the summer due to being unable to get a team together. The team is now operating from a second site by Brandon Motors which results in at least two speeding motorists which receive letters.

Training sessions are still required for two further volunteers. Cllr Timms reported that neighbouring villages are also looking for training, and the Police will look into a training session when numbers are sufficient.

Untrained volunteers could be used as a third member and for completing paperwork, but would not be able to operate the speed laser.
**Accounts**

**Expenditure**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>G Wale – Mole traps</td>
<td>19.50</td>
</tr>
<tr>
<td>E S Wright – Rec Field Grass Cutting</td>
<td>1068.00</td>
</tr>
<tr>
<td>Nuneaton Signs</td>
<td>190.46</td>
</tr>
<tr>
<td>E A Clarke Aug Wage+ Back Pay</td>
<td>105.48</td>
</tr>
<tr>
<td>Eon Maint to 30/09</td>
<td>320.26</td>
</tr>
</tbody>
</table>

**Income**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grass Cutting Precept</td>
<td>3827.00</td>
</tr>
<tr>
<td>Cycle Club Peppercorn Rent</td>
<td>20.00</td>
</tr>
</tbody>
</table>

**Bank Reconciliation as of 25/06/13**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Cash Book BF</td>
<td>£28,659.85</td>
</tr>
<tr>
<td>Plus Receipts</td>
<td>14,518.48</td>
</tr>
<tr>
<td>Less Payments</td>
<td>12,588.68</td>
</tr>
<tr>
<td>Balance as of 29th July 2013</td>
<td>£30,589.68</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank statement</td>
<td>31,185.85</td>
</tr>
<tr>
<td>Less unpresented chqs</td>
<td>616.20</td>
</tr>
<tr>
<td>Peppercorn Rent</td>
<td>20.00</td>
</tr>
<tr>
<td>Balance</td>
<td>£30,589.65</td>
</tr>
</tbody>
</table>

The Clerk reported that the External Auditors Grant Thornton had Randomly Selected Brandon & Bretford PC for a further accounts check, which resulted in the clerk submitting further accounting details and procedures to Grant Thornton. An email had been received to say they were happy with the accounts and they were not looking for any further information.

**Planning**

1. R13/1278 – Single Storey Kitchen & Utility Extension for Headington House, Brandon Road - Approved
2. R13/1384 & R13/1385 Goodrest Cottage, Part Two Part Single Storey Ext. Amendment to previously approved app. Approved
4. R13/1633 – Brandon Golf Course – replacement of Roof Tiles

No Comments were given for Planning Applications

Cllr Wale informed the council that Mr Channing had approached Cllr Wale to inform him of a potential planning application for a Bio Fuel Vat at Grange Farm. Queries were made of potential smell & noise factor. As planning application had not been received by the Parish Council, it was for information only and plans to be inspected as and when available.

A question was raised over increasing the width of the footpath outside The Cottage, The Green for a car passing place. It was felt this was not feasible and would open presidency for others to do the same. It was felt the green should remain untouched. A letter to be written to the residents.

Chairman’s Signature & Date..................................................................................................

Not confirmed unless signed
750-10 Street Lighting
Cllr G Wale & Cllr Pete Wilson met with Peek Lighting to discuss lanterns for light replacements on Main Street, Brandon.

When a quote is received from Peek Lighting and also Eon, a decision will be made on the light replacements. It was discussed and agreed that the existing light poles should be removed and new lighting poles to be utilised. This will also allow for the overhead wire to be removed and the street lights to be wired from underground source. Cllr Wale informed the council that Peek stated that more light columns may be required due to the existing distance between the lights. Concerns were raised over potential excess lighting of more columns were placed in the road.

750-11 Bretford Playing Field
Unauthorised travellers had encamped on the Bretford Playing field. Questions were raised over responsibility to serve notices that were obtained with the help of the legal team at RBC. Cllr Timms informed the council that it is the responsibility of the land owner to serve the notice. If there was a concern over safety then the police would attend.

There was substantial rubbish left behind from the travellers which had been bagged and RBC removed after notification from Cllr Pete Wilson. There were two yellow gas canisters left. Cllr Wilson to inform the Clerk of the make, and the Clerk to enquire re disposal.

Overhead Gate has been put in the gateway to the village hall to prevent transit vans and caravans entering unless the gate is unpadlocked. Cllr Wale has given Estelle Botting 3 keys to the lock, two keys to E S Wright who cuts the grass, and kept one for himself. The Clerk had been sent a further 4 keys, one of which was given to Cllr Pete Wilson, and the Clerk to keep the remainder as spares.

An invoice for 50% of the gate excluding the VAT to be sent to the Village Hall Committee.

Bernie Kemp from Brandon Cycle Speedway had approached Cllr Wale and asked for a long term lease on the ground, for which they pay a peppercorn rent of £20. It was discussed to the reason why they need the extended lease, and felt it was for the purpose to gain grants, and questions rose what the grants may be for. It was felt that there was no need to extend the lease and it would be kept to a yearly lease, which was originally agreed.

750-12 Rights Of Way
Clerk to contact WALC regards to enquire on designated Public Open Spaces. It was reported that work was still being carried out on Tutbury Lane which was making good progress, and improving the lane access.

750-13 AOB
Cllr Wale reported the yellow stanchions and chains had caused one or two issues by the Bungalows on the A428 at the bottom of the hill, and queried that they should be replaced with wooden posts. It was felt that this would improve the outlook of the area and agreed.

Meeting closed at 8pm

Date of next meeting:
Monday 18th November 2013 6.30pm

Meeting was closed at 7.50pm

Chairman’s Signature & Date..........................................................................................................................