BRANDON AND BRETFORD PARISH COUNCIL

Minutes of the meeting held at Brandon Club on Monday 7\textsuperscript{th} September 2015

Attendance
Cllrs:- G Wale, A Kirby, P Wilson, H Timms, J Cook

Juliet Carter, Beryl Smith, Michael Rayns, + 3 members from Bretford, Lizz Clarke (Clerk)

765-1 **Apologies**
Pete Wilson

765-2 **Declarations of Interest**
No Declarations Were Recorded

765-3 **Housing Needs Survey**
Richard Muggleston briefly spoke to the council on the proposed housing needs survey which is due for distribution in September. All existing properties will be sent a survey and minimum of 12\% return is required for a result. Questions were asked regarding the outcome of the survey and a request made that the villages of Brandon & Bretford be treated separately. Once the survey results have been received, Richard Muggleston from the Midlands Rural Housing will bring the report to the PC prior to publication, and discuss next steps if applicable. Copies of proposed survey had been sent to all Councillors prior to the meeting and were available to view at the meeting. No Changes were requested at the time of the meeting.

765-4 **Planning**
R15/1662 – Erection of 2 dwellings at Kings Newnham Lane.
Concerns were raised by residents immediately opposite the proposed development site as to the size of the properties, being inappropriate for the area and encroaching on privacy of the immediate properties. Egress from the site is also in question due to the existing hedges and trees. Comments to be submitted back to planning and request for the application to be submitted to the planning committee at RBC.

765-5 **Minutes of the Last Meeting**
Minutes of the Last meeting on the 6\textsuperscript{th} July 2015 were confirmed and signed

765-6 **Matters Arising**
Cllr P Wilson was not present to report on the outcome of the proposed new notice board outside Brandon Club. Cllr Kirby to follow up and make a notice board if permission agreed. Defibrillator information still being sourced and questions on suitable site. Telephone Kiosk agreement signed and cheque raised for the purchase of the telephone box for £1. It was felt it would be too small an area to house the defibrillator.

765-7 **Parish Plan**
It was agreed in previous meeting to make a start to the Parish Plan, and must be approved by the local authority planners for it to be upheld. A request was made to locate a speaker to talk to the PC regarding the Parish Plan in the near future to ensure the plan is done correctly and timely.

765-8 **Highways**
M Rayns had carried out a survey of the traffic without prior warning to the road users. Eastbound from Coventry the speed ranged from 45-30mph, and westbound by junction the mean average was 38mph. There was a clear notification that the less traffic on the road the higher the speeds were of traffic.
A query came from Wolston PC regarding the calibration of the laser device. This was discussed and felt unnecessary cost for both Parishes as the speeds recorded are advisory and would not be valid in any court of law.

Brandon Speed aware team will be out in the coming week, Wolston had not used the device recently.

Cllr Cook prepared a presentation and presented to the Parish Council a proposal to consider looking at 20mph in the area of Main Street, Avondale Road to reduce speeding traffic. Discussions were held regarding the presentation and also other areas that has the 20mph. The Clerk is to get in touch with the Clerks of Monks Kirby & Ryton to ask if the 20mph had any effect on the traffic.

20mph policies to be sent out to all Cllrs. Cllt Timms to send to the Clerk for distribution.

765-9 Burial Committee
A third member of the PC is requested to attend the Burial Committees who meet 4-5 times a year. Current members are Cllr G Wale & Cllr Pete Wilson. Cllr A Kirby agreed to attend the meetings

765-10 Correspondences
1. Warwickshire Police & Crime Weekly Updates
2. Rural Services Network
3. Joy Stanton – Thank you for the Flowers
4. A45 Tollbar Update
5. Annual Playground inspection
6. David Collins – Brandon War Memorial Publication
7. Charity Commission News
8. Wolston PC – Query on Calibration of Laser device
9. Mr Baskerville – Hallams Close re overgrown trees on the Bank
10. WBBJBC request for third member of B&BPC to join committee
11. WALC Transparency Fund – application to apply
12. Transport & Highways Update Autumn 15
13. Princethorpe Woodlands Living Landscape Project meeting 02.09 Wolston LC
14. County Highways – Response to report of raised drain cover Avondale Rd/Main St.
15. Notification of Damaged Road Sign from Bretford to Brandon.
16. Notification of faulty light Rugby Rd (resident via WCC)

765-11 Accounts

<table>
<thead>
<tr>
<th>Expenditure</th>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cancelled</td>
<td></td>
<td></td>
</tr>
<tr>
<td>06/07/2015 A Kirby - Bench Repair Expenses</td>
<td>1265</td>
<td>£94.33</td>
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<tr>
<td>08/07/2015 Transfer to Savers Account</td>
<td>1266</td>
<td>£10,000.00</td>
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<tr>
<td>08/07/2015 Reimburse for Flowers to J Stanton</td>
<td>1267</td>
<td>£40.00</td>
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<tr>
<td>10/07/2015 E S Wright</td>
<td>1268</td>
<td>£1,166.40</td>
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<tr>
<td>Cancelled</td>
<td>1269</td>
<td>£</td>
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<tr>
<td>29/07/2015 Eon Maintenance (Column 5 Rugby Rd)</td>
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<tr>
<td>29/07/2015 Eon Electricity</td>
<td>1271</td>
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<td>30/07/2015 Clerk Wages July</td>
<td>1272</td>
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<tr>
<td>24/08/2015 Burial Committee</td>
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<td>£1,150.00</td>
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<tr>
<td>28/08/2015 Clerks Wages August</td>
<td>1274</td>
<td>£160.00</td>
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Chairman’s Signature & Date..........................................................

Not confirmed unless signed
**Income**

<table>
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<tr>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
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<tr>
<td>10/08/2015</td>
<td>Savers Interest</td>
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**Bank Reconciliation as of 01/06/15**

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<tr>
<td>Balance Brought Forward</td>
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<tr>
<td>+ Income</td>
<td>£ 10,314.65</td>
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<tr>
<td>- Expenditure</td>
<td>£ 8,594.78</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>£ 31,291.38</strong></td>
</tr>
</tbody>
</table>

- Savers Bank Rec
- Bank Reconciliation as of 27/04/15
- Cqs
- £6 Missed off ES Wright Chq

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<thead>
<tr>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>Savers Bank Rec</td>
<td>£ 10,000.44</td>
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<tr>
<td>Bank Reconciliation as of 27/04/15</td>
<td>£ 23,499.17</td>
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<tr>
<td>Cqs</td>
<td>£ 2,202.23</td>
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<td>£6 Missed off ES Wright Chq</td>
<td>£ 6.00</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>£ 31,291.38</strong></td>
</tr>
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765-12 **Street Lighting**
Further to a meeting held with Cllr G Wale & D Mooney on the 8th July, it had been agreed to install the posts in readiness for Western Power to connect. As yet there still has been no sign of anything from either company. Clerk to Chase again.

765-13 **Community Asset Register**
It was believed a local group was looking into placing the Brandon Speedway onto the Asset Register which has not progressed. Cllr Timms agreed to look into this again for the Parish Council.

765-14 **Any other issues for discussion at future meetings**
Reminder for the Newsletter for remembrance Sunday – Wreath to be ordered
A comment was made regarding the Post Office in Wolston and the Lack of Privacy for the users of the post office.
A request for the holly hedge to be pruned at Rose Cottage as it is impeding the use of the footway.

There being no further business the meeting was declared closed at 9.05pm.

Next meeting to be held at Brandon Club

**Proposed Next Meeting Dates**
Monday 2nd November 2015
Monday 4th January 2016
Monday 7th March 2016

Chairman’s Signature & Date........................................................................................................................................

Not confirmed unless signed