BRANDON AND BRETFORD PARISH COUNCIL

Minutes of the Annual meeting held at Brandon Club on Monday 18th May 2015

763-1 **Election of Chairperson**
Cllr Pete Wilson Elected Cllr G Wale as Chairperson, seconded by Cllr H Timms. Cllr Wale Accepted the position and signed the declaration form.

763-2 **Members Present**
Cllr G Wale, Cllr Phil Wilson, Cllr A Kirby, Cllr Pete Wilson, Cllr H Timms

763-3 **Apologies**
Cllr J Cook

763-4 **Declarations of Interest**
None Received

763-5 **Election of Vice Chairperson**
Cllr G Wale proposed Cllr Phil Wilson as Vice Chairperson, seconded by Cllr H Timms. Cllr Phil Wilson accepted the position

763-6 **Frequency of Meeting Dates**
It was felt that the current frequency was adequate changing to the 1st Monday every other Month
06.07.15
07.09.15
02.11.15
04.01.16
07.03.16
09.05.16 (2nd Monday)

763-7 **Committee Allocation**
Community Forum – Cllr H Timms
Burial Committee – Cllr G Wale, Cllr Pete Wilson
Leisure & Community Centre – Cllr Phil Wilson
Community Youth Service – Cllr H Timms
Newsletter – Cllr H Timms,
Friends of Brandon Wood – Cllr A Kirby
Area Committee WALC – Open to all
Footpaths Officer – Cllr G Wale
Salisbury Trust – Cllr G Wale & Cllr A Kirby

763-8 **Approval of Draft Accounts**
The accounts were reviewed and agreed and the accounts book signed by the Chair Cllr G Wale, the External Audit form also signed.

763-9 **Chairman’s report**
The Chair Cllr G Wale gave thanks to the committees for their continued work over the previous year and to the clerk.
There had not been a great deal of change within the village over the past twelve months, planning applications seen for the Garden Centre and with slight amendments from the original planning application this has been approved.

Chairman’s Signature & Date..............................................................................................................................................

Not confirmed unless signed
Outline planning application for the Woodcroft Garage site for nine houses, this was objected to by the PC, and as yet no decision has been seen for this application. The public meeting held in regards to the Brandon Stadium has not developed into anything more as of yet.

Cllr Timms suggested that the PC look into putting the Stadium onto the Community Asset Register. Clerk to Contact Sarah Fisher from RBC.

Litter is still an ongoing issue and problem within the village which has not changed over the years, new trees and vegetation has been planted around the village to keep the aesthetic look of the village.

Work carried out on the footpaths has been well received and the footpaths are being used by locals and those in neighbouring cities.

Ordinary Meeting Minutes

756-01 Questions from the Public

No members attended

756-02 Minutes of the Previous Meeting

The minutes of the previous meeting of 16th March 2015 were approved and signed

756-03 Matters Arising

- Letters of thanks are to be written to the retiring Cllrs, Cllr M Rayns & Cllr J Stanton.
- With regards to the work on the Speed aware Mr M Rayns is to be asked if he will carry on with this as a sub committee to the PC. Clerk to write
- Further Laser device training is to be looked into and Sarah Masters is to be contacted to enquire.
- Village Green alterations – Cllr Kirby stated that there were currently no issues with the Village Green and no remedial work was in need at this present time.
- Bretford Village Hall - grant request received from the Chair of the Village Hall Committee was taken up by funding at the Borough Council. No further communication has been received from the Village Hall.
- Slow Down signs have been acquired and placed on certain bins in and around the village to remind road users to slow down.
- Speed Light Calibration request had been made to Highways

756-04 Correspondence

1. Rural Services Network Newsletter
2. TollBar Newsletter
3. Walc Newsletter
4. Rev Iain Rennie – request for Grant of £1100
5. Payphone Kiosk response
6. Warwickshire Police Commissioners Weekly Updates
7. CSW Broadband updates
8. WALC Training
9. Rugby Area Committee – not currently meeting as there is no secretary

756-05 Traffic Calming / Speed Review / highway Issues

Traffic survey to be carried out to look at re-aligning the entrance to Main Street to prevent traffic going the wrong way.

Wolston Quarry have been spoken to and lorries diverted away from Brandon Village

Chairman’s Signature & Date..........................................................

Not confirmed unless signed
756-06 Accounts
Expenditure

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Ref</th>
<th>Amount</th>
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<tbody>
<tr>
<td>16/03/2015</td>
<td>Duncan Dearden Hedge Trimming</td>
<td>1243</td>
<td>£ 244.80</td>
</tr>
<tr>
<td>28/03/2015</td>
<td>Clerks Wages March</td>
<td>1244</td>
<td>£ 160.00</td>
</tr>
<tr>
<td>28/03/2015</td>
<td>S Concagh - Village Maint</td>
<td>1245</td>
<td>£ 675.00</td>
</tr>
<tr>
<td>28/03/2015</td>
<td>Greenways Brandon Village Work</td>
<td>1246</td>
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<td>1247</td>
<td>£ 127.00</td>
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<tr>
<td>12/04/2015</td>
<td>Eon Electricity</td>
<td>1248</td>
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<tr>
<td>12/04/2015</td>
<td>Eon Maintenance (Goodrest)</td>
<td>1249</td>
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<tr>
<td>12/04/2015</td>
<td>Eon 1/4 Maintenance</td>
<td>1250</td>
<td>£ 320.26</td>
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<td>15/04/2015</td>
<td>WALC Subs</td>
<td>1251</td>
<td>£ 180.00</td>
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<td>Clerk Expenses</td>
<td>1252</td>
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<td>ME Spencer Internal Audit</td>
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<td>02/05/2015</td>
<td>Clerk Wages April</td>
<td>1254</td>
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<td>18/05/2015</td>
<td>Eon Light Replacement 8 Brandon Rd</td>
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<td>Eon Light Replacement 2 Rugby Rd</td>
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<td>16/05/2015</td>
<td>Ashlawn Garden Services-Kirby Close</td>
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<td>Greenways - Avondale Rd</td>
<td>1259</td>
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<tr>
<td>15/05/2015</td>
<td>Greenways Main St &amp; Avondale Rd</td>
<td>1260</td>
<td>£ 450.00</td>
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<td>15/05/2015</td>
<td>Greenways</td>
<td>1261</td>
<td>£ 50.40</td>
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Income
N/A

Bank Reconciliation as of 18/05/15

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<td>Balance Brought Forward</td>
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<tr>
<td>+ Income</td>
<td>£ 8,915.00</td>
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<td>-Expenditure</td>
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<td>£ 33,877.95</td>
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Bank Reconciliation as of 27/04/15

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<td>-Cqs</td>
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<td>£ 33,877.95</td>
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The Clerk reported that Lloyds bank had been contacted again re the savings account which should now be set up – active within 24hrs and info should be in the post within five working days. It was suggested that 10k was initially moved across and then in the future any surplus monies after the financial year end will be transferred across.

756-07 Planning

R15/0345 – Brandon Hall Hotel, Siting of 1 Fixed framework and use for interchangeable advertising banners

R15/0346 - Display of interchangeable advertising inserts on a freestanding framework

Chairman’s Signature & Date............................................................................................................................
Not confirmed unless signed
Initial response to the above application was given with concerns to the signs in the conservation area of the village, the application was then re-submitted and approved by RBC with the signs outside the conservation area.

756-08 – Street Lights
Eon & Weston Power have been contacted and are supposed to be in contact with each other for the light replacement in Main Street. Clerk to Chase.

756-09 The Power of Competence
The clerk explained the benefits of adopting the power of competence, it was agreed to adopt the power of competence. The council qualifies as the Clerk holds a Cilca qualification and all members of the PC have been elected on to the Parish Council. This will need to be re adopted after every Parish Council Election to ensure the PC qualifies to use the GPC.

756-10 Any Other Business
Cllr G Wale queried Sect 106 on the Garden Centre, Cllr H Timms informed the PC that there is no Sect 106 on Business developments, only private housing.

Cllr G Wale questioned the Brandon Village Matters Group and the reason behind the group. After a discussion it was felt the group should communicate with the PC either through the Clerk or by attending the PC meetings with any aspirations. Cllr A. Kirby to relay this back to the group.

Date of next meeting:

Monday 6th July 2014 6.30pm Brandon Club

Meeting was closed at 8:30pm