Dear Councillor,
You are summoned to attend Brandon and Bretford Parish Council Meeting to be held on
**MONDAY, 9th May 2016 Brandon Cub at 6.30 pm**

**AGENDA**

1. **AGM**
   1. Election of Chairperson – Signing of Chairman’s acceptance of Office
   2. Record of Members Present
   3. Apologies
   4. Declarations of Interest
   5. Election of Vice Chairperson
   6. Frequency of Proposed Dates for council meetings for the forthcoming year
   7. Allocation of Committee for: Earl Craven Divisional Panel, Burial Committee, Leisure & Community Centre, Youth Service Management Committee, Newsletter, Friends of Brandon Wood, Area Committee WALC, Footpaths Officer, Salisbury Trust
   8. Approval of Draft Accounts 15/16 – cash book & Audit Papers to be signed
   9. Chairman’s Report

1. **Questions from the Public**
   *Time allowed for any members of the public to address the council with questions*

2. **Approve minutes of the last meeting**
   *Minutes of the previous meeting on the 7th March 2016 to be approved and signed*

3. **Matters arising from the last meeting**

4. **Correspondence**
   *Correspondences received are given to the councillors to be viewed where required*

5. **Neighbourhood Plan**
   *Update and next steps*

6. **Accounts**
   *Cheques written or monies received and the balance of Account will be given*

7. **Planning**

8. **Land Registry**

9. **General Power of Competence**
   *Acceptance*

10. **Any Other Business – for discussion at later meetings**

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*Lizz Clarke*
Clerk to the Council
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